

## **Appendix A**

**Forms to be completed by all metropolitan, local and district municipalities**

**RETURN FOR 2009/10**

<b>MUNICIPALITY</b>	<b>WC011 Matzikama</b>	<b>PROVINCE</b>	<b>WC WESTERN CAPE</b>
<b>WEB ADDRESS</b>	<b>www.matzikamamun.co.za</b>	<b>GRADE <sup>1</sup></b>	<b>3</b>
<b>E-MAIL ADDRESS</b>	<b>kobusb@matzikamamun.co.za</b>		

**A. GENERAL INFORMATION**

<b>Postal address:</b>		<b>Deputy Mayor/Executive Mayor:</b>	
P.O. Box	98	Name	ROBERT JONCK
City / Town	VREDENDAL	Telephone number	027-2013300
Postal Code	8160	Cell number	082 803 3013
<b>Street address</b>		Fax number	027-2133238
Building		E-mail address	robertj@kingsley.co.za
Street No. & Name	37 CHURCH STREET	<b>Municipal Manager:</b>	
City / Town	VREDENDAL	Name	DEAN O'NEIL
Postal Code	8160	Telephone number	027-2013300
<b>General Contacts</b>		Cell number	083 231 1708
Telephone number	027-2013300	Fax number	027-2133238
Fax number	027-2131052	E-mail address	deano@matzikamamun.co.za
<b>Speaker:</b>		<b>Financial Manager</b>	
Name	DAVID JENNER	Name	KOBUS BRUWER
Telephone number	027-2013300	Telephone number	027-2013326
Cell number	082 656 2724	Cell number	083 635 3152
Fax number	027-2133238	Fax number	027-2131052
E-mail address	davidj@matzikamamun.co.za	E-mail address	kobusb@matzikamamun.co.za
<b>Mayor/Executive Mayor:</b>			
Name	PATRICK BOK		
Telephone number	027-2013300		
Cell number	082 612 4619		
Fax number	027-2133238		
E-mail address	patrickb@matzikamamun.co.za		

*1 Grade in terms of the Remuneration of Public Office Bearers Act.*

Save file as: AppA\_Muncde\_ccyy.XLS  
 ccyy = Financial Year End  
 Muncde = Municipality Code  
 (e.g. AppA\_GT411\_2007.XLS)

B. CAPITAL BUDGET		2009/10 Budget Return					
		A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
<b>EXPENDITURE <sup>2</sup></b>							
1	<b>INFRASTRUCTURE</b>						
2	Land and buildings	6,268,600	2,472,000	1,455,000	-76.79%	3,000,000	3,280,000
3	Roads, pavements, bridges & stormwater	4,750,000	6,591,275	7,700,000	62.11%	1,500,000	3,000,000
4	Water reservoirs & reticulation	2,020,000	1,020,000	1,800,000	-10.89%	330,000	1,100,000
5	Car parks, bus terminals & taxi ranks				0.00%	1,530,000	
6	Electricity reticulation	10,106,000	10,144,000	7,013,000	-30.61%	7,739,000	3,963,000
7	Sewerage purification & reticulation	10,177,000	10,777,000	16,050,000	57.71%	23,850,000	13,950,000
8	Housing	5,178,000		6,500,000	25.53%		6,500,000
9	Street lighting	150,000		1,200,000	700.00%		
10	Refuse sites				0.00%		
11	Gas				0.00%		
12	Other		1,724,003		0.00%		
13	<b>Sub-total (lines 2-12)</b>	38,649,600	32,728,278	41,718,000	7.94%	37,949,000	31,793,000
14	<b>COMMUNITY</b>						
15	Establishment of parks & gardens				0.00%		
16	Sport fields	1,300,000	815,206	1,350,000	3.85%	500,000	1,000,000
17	Community halls	220,000	220,000		-100.00%	850,000	
18	Libraries			30,000	0.00%		
19	Recreation facilities	256,000	247,500	200,000	-21.88%	55,000	
20	Clinics				0.00%		
21	Museums & art galleries				0.00%		
22	Other	130,000	230,000		-100.00%	600,000	500,000
23	<b>Sub-total (lines 15-22)</b>	1,906,000	1,512,706	1,580,000	-17.10%	2,005,000	1,500,000

2 Show only expenditure of which funds are secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

B. CAPITAL BUDGET		2009/10 Budget Return					
		A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
	<b>EXPENDITURE <sup>6</sup></b>						
24	<b>OTHER ASSETS</b>						
25	Other motor vehicles	850,000	656,000	1,960,000	130.59%	1,435,000	1,320,000
26	Plant & equipment	571,000	1,271,100	570,000	-0.18%	105,000	180,000
27	Office equipment	655,000	827,500	1,215,000	85.50%	1,082,000	1,281,000
28	Abattoirs				0.00%		
29	Markets				0.00%		
30	Airports				0.00%		
31	Security Measures				0.00%		
32	Other	1,940,000			-100.00%		
33	<b>Sub-total (Lines 25-32)</b>	4,016,000	2,754,600	3,745,000	-6.75%	2,622,000	2,781,000
34	<b>SPECIALISED VEHICLES</b>						
35	Refuse				0.00%		
36	Fire				0.00%		
37	Conservancy				0.00%		
38	Ambulances				0.00%		
39	Buses				0.00%		
40	<b>Sub-total (Lines 35-39)</b>	0	0	0	0.00%	0	0
41	<b>TOTAL (13+23+33+40)</b>	44,571,600	36,995,584	47,043,000	5.54%	42,576,000	36,074,000

<sup>6</sup> Show only expenditure of which funds are secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

B. CAPITAL BUDGET		2009/10 Budget Return					
		A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
42	<b>SOURCES OF FINANCE: <sup>10</sup></b>						
43	<b>Grants and subsidies from National Government:</b>						
44	a) Allocated 2009/10	18,921,000	19,433,003	23,268,558	22.98%	21,132,000	12,550,000
45	b) Carry over from previous years	0	1,500,000		0.00%		
46	<b>Sub-total (Lines 44-45)</b>	18,921,000	20,933,003	23,268,558	22.98%	21,132,000	12,550,000
47	<b>Grants and subsidies from Provincial Government:</b>						
48	a) Allocated 2009/10	5,928,000	856,481	7,078,000	19.40%	7,681,000	11,147,000
49	b) Carry over from previous years				0.00%		
50	<b>Sub-total (Lines 48-49)</b>	5,928,000	856,481	7,078,000	19.40%	7,681,000	11,147,000
51	<b>Grant and subsidies from District Municipalities: <sup>11</sup></b>						
52	a) Allocated 2009/10				0.00%		
53	b) Carry over from previous years				0.00%		
54	<b>Sub-total (Lines 52-53)</b>	0	0	0	0.00%	0	0
55	<b>TOTAL (46+50+54)</b>	24,849,000	21,789,484	30,346,558	22.12%	28,813,000	23,697,000
56	External Loans	5,600,000	6,000,000	6,093,442	8.81%	6,400,000	6,314,000
57	Internal Advances	9,791,600	6,439,100	6,040,000	-38.31%	5,000,000	5,000,000
58	Contribution from revenue <sup>12</sup>				0.00%	1,200,000	
59	Public contributions/donations	4,331,000	2,531,000	4,563,000	5.36%	1,163,000	1,063,000
60	Other Ad Hoc Financing Sources				0.00%		
61	Other		236,000		0.00%		
62	<b>TOTAL (Lines 55-61)</b>	44,571,600	36,995,584	47,043,000	5.54%	42,576,000	36,074,000

<sup>10</sup> Show only funding that has been secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

<sup>11</sup> Must correspond with allocations to local municipalities in district municipalities' budget.

<sup>12</sup> Must correspond with contributions to fixed assets under Form C (Operating Budget) on page 6.

C. OPERATING BUDGET				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
<b>EXPENDITURE :</b>						
Allocations to local municipalities <sup>15</sup>				0.00%		
Salaries, wages and allowances	33,916,814	32,250,600	41,357,500	21.94%	47,830,000	51,350,000
<i>General expenditure -</i>						
Electricity bulk purchases	18,000,000	21,000,000	26,500,000	47.22%	31,800,000	32,537,000
Water bulk purchases	2,700,000	2,300,000	2,600,000	-3.70%	2,808,000	2,990,000
Sewer payments				0.00%		
Contributions to municipalities for functions & services				0.00%		
Other	46,512,255	62,665,056	57,790,600	24.25%	61,500,000	66,040,000
Repairs and maintenance	10,231,000	12,981,000	13,559,000	32.53%	15,472,600	17,105,000
<i>Capital charges -</i>						
External interest	3,260,230	3,260,230	3,612,500	10.81%	3,803,500	4,097,000
Redemption of external debt				0.00%		
Internal interest and redemption				0.00%		
Contributions to fixed assets				0.00%		
Contributions to special funds	378,639	-669,313	0	-100.00%	30,000	32,000
Provisions for working capital	500,000	500,000	1,000,000	100.00%	1,000,000	1,060,000
<i>Total Gross budgeted expenditure</i>	115,498,938	134,287,573	146,419,600	26.77%	164,244,100	175,211,000
Less amounts reallocated				0.00%		
<b>TOTAL: Net budgeted expenditure</b>	115,498,938	134,287,573	146,419,600	26.77%	164,244,100	175,211,000

15 Only to be completed by district municipalities and must correspond with the total allocations under Form D (Allocations To Local Municipalities).

C. OPERATING BUDGET				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
<b>INCOME :</b>		16				
Regional Levies				0.00%		
Property rates	25,515,000	25,515,000	27,520,000	7.86%	29,172,000	31,214,000
Electricity	27,990,000	31,052,000	41,914,000	49.75%	50,260,800	53,778,000
Water	13,131,800	11,631,800	11,910,000	-9.30%	13,018,500	13,929,000
Sanitation	8,227,000	9,430,000	10,404,000	26.46%	11,236,000	12,023,000
Refuse removal	4,600,000	5,200,000	6,518,000	41.70%	8,147,500	8,717,000
Contributions by municipalities for functions & services				0.00%		
Grants <sup>17</sup>	16,770,000	33,627,263	26,524,786	58.17%	29,173,000	31,969,000
<i>Interest and investment income:</i>						
External	1,500,000	1,300,000	1,500,000	0.00%	1,350,000	1,444,000
Internal	1,650,000	2,050,000	2,100,000	27.27%	2,016,000	2,157,000
Other	16,121,997	14,482,197	18,032,000	11.85%	18,670,700	19,981,000
Surplus funds appropriated				0.00%		
<b>TOTAL</b>	115,505,797	134,288,260	146,422,786	26.77%	163,044,500	175,212,000
Surplus/(Deficit)	6,859	687	3,186	-53.55%	-1,199,600	1,000

16 Actual income and not levied income should be shown.

17 Should match with what is gazetted or written confirmation if not gazetted.

D. ALLOCATIONS TO LOCAL MUNICIPALITIES				2009/10 Budget Return		
	A BUDGET 2008/09 R 20	B EXPECTED 2008/09 R	C BUDGET 2009/10 R 19&21	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
New allocations				0.00%		
Projects brought forward:						
Allocated 2010/11 budget						
Allocated 2009/10 budget						
Allocated 2008/09 budget						
Allocated 2007/08 budget				0.00%		
Allocated previous financial years				0.00%		
<b>Total</b>	0	0	0	0.00%	0	0

E. BREAKDOWN OF RECOVERABLE COSTS RELATING TO SERVICES				2009/10 Budget Return		
	Approved Establishment staff no.	Budgeted staff no.	Staff cost R	A Total cost R	B Income R	B-A Nett R
Property rates				7,520,000	27,580,000	20,060,000
Electricity	30	28	4,058,042	34,962,500	43,675,000	8,712,500
Water	30	26	3,356,441	11,897,000	13,799,000	1,902,000
Sewerage/Sanitation	32	28	2,154,096	7,270,500	12,041,000	4,770,500
Refuse removal	38	31	2,597,323	4,572,500	6,740,000	2,167,500
Health services						0
Housing services	5	5	634,857	2,360,500	1,457,000	-903,500
Other	483	413	41,468,041	75,719,800	39,011,300	-36,708,500
<b>TOTAL</b>	618	531	54,268,800	144,302,800	144,303,300	500

19 Must correspond with allocations to local municipalities under Form C.

20 The information furnished in the return for 2008/09 should be given.

21 A list of new allocation and a progress report on projects carried forward must be provided balancing with this column.

F. MONTHLY ACCOUNT FOR HOUSEHOLD - Large Household <sup>22</sup>				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
			<sup>23</sup>			
<b>Rates and services charges:</b>						
- Property rates	404.57	404.57	454.37	12.31%	488.45	517.75
- Electricity: Basic levy	67.54	67.54	94.57	40.02%	101.66	107.76
Consumption	500.00	500.00	720.00	44.00%	774.00	820.44
- Water: Basic levy				0.00%	0.00	0.00
Consumption	97.50	97.50	109.20	12.00%	117.39	124.43
Sanitation	80.70	80.70	90.35	11.96%	97.13	102.95
Refuse removal	43.86	43.86	52.64	20.02%	56.59	59.98
Other				0.00%	0.00	
VAT on Services	110.54	110.54	149.35	35.10%	160.55	170.18
<b>TOTAL</b>	<b>1,304.71</b>	<b>1,304.71</b>	<b>1,670.48</b>	<b>28.03%</b>	<b>1,795.76</b>	<b>1,903.51</b>

G. MONTHLY ACCOUNT FOR HOUSEHOLD - Small Household <sup>24</sup>				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
			<sup>25</sup>			
<b>Rates and services charges</b>						
- Property rates	109.20	109.20	122.64	12.31%	131.84	139.75
- Electricity: Basic levy	67.54	67.54	94.57	40.02%	101.66	107.76
Consumption	249.00	249.00	358.56	44.00%	385.45	408.58
- Water: Basic levy				0.00%	0.00	0.00
Consumption	81.25	81.25	91.00	12.00%	97.83	103.69
Sanitation	80.70	80.70	90.35	11.96%	97.13	102.95
Refuse removal	43.86	43.86	52.64	20.02%	56.59	59.98
Other				0.00%		
VAT on Services	73.13	73.13	96.20	31.54%	103.41	109.62
<b>TOTAL</b>	<b>704.68</b>	<b>704.68</b>	<b>905.96</b>	<b>28.56%</b>	<b>973.90</b>	<b>1,032.34</b>

22 Use as basis 1 000m<sup>2</sup> erf, 150m<sup>2</sup> improvements, 1 000 units electricity and 30kl water.

23 Increases necessary later due to financing the budget expenditure must be included.

24 Use as basis 300m<sup>2</sup> erf, 48m<sup>2</sup> improvements, 498 units electricity and 25kl water.

25 Increases necessary later due to financing the budget expenditure must be included.

H. LIQUIDITY DATA					2009/10 Budget Return	
	A	B	C	C/B		
	30 JUNE 2007	30 JUNE 2008	30 JUNE 2009	INCREASE /	30 JUNE 2010	30 JUNE 2011
	R	R	R	(DECREASE)	R	R
				%		
<b>Cash/Bank Balance:</b>						
Surplus	8,357,038	11,265,536	16,000	-99.86%	20,000,000	21,000,000
Deficit				0.00%		
<b>Working capital:</b>						
Provision for bad debts to be written off	4,519,198	2,023,200	1,000,000	-50.57%	1,000,000	1,000,000
Provision for working capital	2,480,802	500,000	500,000	0.00%	1,000,000	1,500,000
Accumulated provision for working capital	7,000,000	9,523,200	11,023,200	15.75%	13,023,200	15,523,200
<b>Debtors outstanding:</b>						
Longer than 90 days	6,434,727	10,742,884	12,647,503	17.73%	9,485,627	5,691,376
61 to 90 days	534,027	678,131	822,225	21.25%	616,668	370,000
31 to 60 Days	952,760	760,156	953,002	25.37%	714,751	428,850
30 days or less	6,434,727	3,529,398	3,736,882	5.88%	2,802,661	1,681,597
<b>TOTAL DEBTORS OUTSTANDING</b>	<b>14,356,241</b>	<b>15,710,569</b>	<b>18,159,612</b>	<b>15.59%</b>	<b>13,619,707</b>	<b>8,171,823</b>
<b>Creditors outstanding:</b>						
Longer than 90 days		127,897	186,504	45.82%		
61 to 90 days		13,286	2,293	-82.74%	1,719	1,031
31 to 60 Days		71,050	11,947	-83.19%	8,960	5,376
30 days or less	5,084,568	696,615	1,955,453	180.71%	1,466,589	879,953
<b>TOTAL CREDITORS OUTSTANDING</b>	<b>5,084,568</b>	<b>908,848</b>	<b>2,156,197</b>	<b>137.25%</b>	<b>1,477,268</b>	<b>886,360</b>

I. EXTERNAL INVESTMENTS BY CATEGORY					2009/10 Budget Return	
	A	B	C	C/B		
	30 JUNE 2007	30 JUNE 2008	30 JUNE 2009	INCREASE /	30 JUNE 2010	30 JUNE 2011
	R	R	R	(DECREASE)	R	R
				%		
<b>Unlisted:</b>						
Municipal stock				0.00%		
Assurance stock				0.00%		
Long Term Deposits				0.00%		
Short Term Deposits				0.00%		
Call Deposits				0.00%		
Other				0.00%		
<b>Listed:</b>						
Other Municipal Stock				0.00%		
Other				0.00%		
<b>TOTAL EXTERNAL INVESTMENTS</b>	0	0	0	0.00%	0	0

J. REMUNERATION PACKAGES					2009/10 Budget Return	
	A	B	C	C/A	BUDGET	BUDGET
	BUDGET	EXPECTED	BUDGET	INCREASE /	2010/11	2011/12
	2008/09	2008/09	2009/10	(DECREASE)		
	<sup>26</sup>					
<b>Municipal Manager</b>						
Salary	465,582		540,000	15.98%	572,000	600,000
Travel expenses/allowances	265,304		192,000	-27.63%	204,000	214,000
Entertainment				0.00%		
Other	145,375		257,343	77.02%	273,000	287,000
<b>TOTAL</b>	876261	0	989343	12.91%	1,049,000	1,101,000
<b>Senior Managers</b>						
Number	4					
Salary <sup>27</sup>	1,360,031		1,485,000	9.19%	1,574,000	1,653,000
Travel expenses/allowances <sup>27</sup>	464,462		428,700	-7.70%	454,000	477,000
Entertainment <sup>27</sup>				0.00%		
Other <sup>27</sup>	526,182		707,824	34.52%	750,300	788,000
<b>TOTAL</b>	2,350,675	0	2,621,524	11.52%	2,778,300	2,918,000

<sup>26</sup> The information furnished in the return for 2008/09 should be given.

<sup>27</sup> Total of: All managers one level below municipal manager.

K. COUNCILLOR ALLOWANCES								2009/10 Budget Return
	Number	Salary per Councillor R	Pension per Councillor R	Medical Aid per Councillor R	Housing allowance R	Use of Personal Facilities R	Cell- /Telephone Allowance R	Travelling Allowance R
<b>Speaker</b>								
Full-time	1	456,454					17,582	
Part-Time								
<b>Executive Mayor / Mayor</b>								
Full-time	1	570,569					17,582	
Part-Time								
<b>Deputy Executive Mayor / Mayor</b>								
Full-time	1	456,454					17,582	
Part-Time								
Member of the Executive /Mayoral Committee	1	427,925					17,582	
Chairperson of a sub-council								
Councillors determined in terms of section 20 of Act 117 of 98	5	171,169					10,969	
Councillors designated as fulltime in terms of section 18(4) of Act 117 of 98								
Councillors proportionally elected	4	171,169					10,969	
Councillor appointed by councils of respective local municipalities								
Councillors representing district management areas								
Traditional leaders								
Councillors receiving sitting allowances								

**L. FREE BASIC SERVICES (FBS)**

**2009/10 Budget Return**

This information is required to assess the implementation of Free Basic Services

Please complete each section applicable.

Each question requiring an answer is marked with a number. E.g. "G.1" refers to "General, question 1"

Items without a question number will calculate automatically from other questions.

The summary table under the "General" heading must reflect all FBS provided to households (HH) in the municipal area.

FBS for Water, Sanitation, Electricity / Energy and Refuse have detailed sections. The totals will automatically populate the summary table.

<b>GENERAL</b>			
G.7	Definition of Poor Household		
G.8	Source of Definition of Poor Household		
		<b>2009/10</b>	<b>2010/11</b>
		<b>2011/12</b>	
G.1	Total number of people in municipal area	65,000	65,780
G.2	Total number of poor people in municipal area	16,000	16,200
G.3	Total number of households in municipal area	8,100	8,200
G.4	Total number of poor households in municipal area	1,800	1,800

<b>Summary table of FBS Provided in municipal area</b>							
		2009/10		2010/11		2011/12	
		Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
G.5	FBS provided for property rates (e.g. rebates for indigents etc)	7,500					
	FBS provided for water	8,100	2,122,848	8,100	2,335,132	8,100	2,568,645
	FBS provided for sanitation	1,800	1,951,560	1,800	2,146,716	1,800	2,361,387
	FBS provided for Electricity / Energy	1,800	712,800	1,800	784,080	1,800	862,488
	FBS provided for Refuse	1,800	1,137,024	1,800	1,250,726	1,800	1,375,798
G.6	Other FBS provided (any other FBS not included above)						
	Total FBS provided in municipal area (total social package)	21,000	5,924,232	13,500	6,516,654	13,500	7,168,318
	Total cost per HH per annum for all FBS		282		483		531

**FREE BASIC SERVICES FOR WATER (see separate section for sanitation)** **2009/10 Budget Return**

	2009/10	2010/11	2011/12
W.1	Are you authorised to provide the service		
W.2	Monthly unit used for definition of free basic service		
W.3	6		
	Method of identifying poor households (choose Y or N for each of the options below)		
W.4	Technical targeting (in terms of systems in place, e.g. prepaid meter)		
W.5	Application by customer (usually related to poverty measurement)		
W.6	Free basic to all households, increase rates for higher usage)		
W.7	Geographic targeting (e.g. poor areas)		
W.8	8,100	8,200	8,300
W.9	No. of households with piped water inside yard (but not in dwelling)		
W.10	No. of households using public tap (community stand:distance > 200m from dwelling)		
W.11	No. of households using public tap (community stand:distance < 200m from dwelling)		
W.12	No. of households with other water supply (borehole, spring, rain-water tank etc)		
W.13	No. of households with no water supply		
	8,100	8,200	8,300
	Total No. of households (must agree to total No. of households in municipal area -G.3)		

**Summary of Water FBS Provided**

(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete W.13 only, Other values will populate from detail)

2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12	
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
W.14	8,100	2,122,848				
	0	0	0	0	0	0
	0	0	0	0	0	0
	8,100	2,122,848	0	0	0	0
		262		0		

**Detail of Water FBS from Other Providers**

(HH = No. of HH receiving FBS, Cost = cost of providing FBS)

(Select whether Service Agreement has been signed or not)

2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

**Water FBS Provided by another municipality**

(select the demarcation code from list for each municipality that provides Water FBS in your municipal area)

	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
W.15								
W.16								
W.17								
W.18								
W.19								
W.20								
W.21								
	TOTAL		0	0	0	0	0	0

**Water FBS Provided By Public Entity**

(Complete each one applicable)

W.22	FBS provided by Water Board							
W.23	FBS provided by DWAF							
W.24	FBS provided by Other							
	TOTAL		0	0	0	0	0	0

**W.25 Water FBS Provided by Private Entity**

(Includes Public Private Partnerships (PPP))

**FREE BASIC SERVICES FOR SANITATION - SEWERAGE** 2009/10 Budget Return

	2009/10	2010/11	2011/12	
S.1	Are you authorised to provide the service			
S.2	How is sanitation generally billed to the consumer (separate tariff of part of another)			
S.3	How is Free Basic Service for Sanitation Provided			
	Method of identifying poor households (choose Y or N for each of the options below)			
S.4	Technical targeting (in terms of systems in place, e.g. prepaid meter)			
S.5	Application by customer (usually related to poverty measurement)			
S.6	Free basic to all households, increase rates for higher usage)			
S.7	Geographic targeting (e.g. poor areas)			
S.8	No. of households with flush toilet (connected to sewerage)	7,500	7,600	7,700
S.9	No. of households with flush toilet (with septic tank)	600	600	600
S.10	No. of households with chemical toilet			
S.11	No. of households with pit latrine (ventilated or not)			
S.12	No. of households with bucket latrine			
S.13	No. of households with other toilet provisions			
S.14	No. of households with no toilet provisions			
	Total No. of households (agrees to total No. of households in municipal area - G.3)	8,100	8,200	8,300

**Summary of Sanitation FBS Provided**  
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete S.13 only, Other values will populate from detail)  
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12		
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
S.15	FBS provided by municipality (incl. wholly owned entities)	1,800	1,951,560				
	FBS provided by another Municipality	0	0	0	0	0	0
	FBS provided by public entities and private institutions	0	0	0	0	0	0
	Total FBS benefits in Municipal area	1,800	1,951,560	0	0	0	0
	Cost per HH per annum		1,084		0		0

**Detail of Sanitation FBS from Other Providers**  
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS)  
 (Select whether Service Agreement has been signed or not)  
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

**Sanitation FBS Provided by another municipality**  
 (select the demarcation code from list for each municipality that provides Sanitation FBS in your municipal area)

	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
S.16	FBS provided by							
S.17	FBS provided by							
S.18	FBS provided by							
S.19	FBS provided by							
S.20	FBS provided by							
S.21	FBS provided by							
S.22	FBS provided by							
	TOTAL		0	0	0	0	0	0

**Sanitation FBS Provided By Public Entity**  
 (Complete each one applicable)

S.23	FBS provided by Water Board							
S.24	FBS provided by DWAF							
S.25	FBS provided by Other							
	TOTAL		0	0	0	0	0	0

**Sanitation FBS Provided by Private Entity**  
 (Includes Public Private Partnerships (PPP))

S.26								
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**FREE BASIC SERVICES FOR ELECTRICITY / ENERGY (completed by category A and B municipalities only)** **2009/10 Budget Return**

	<b>2009/10</b>
E.1	Monthly unit used for definition of free basic service for Electricity
E.2	Free monthly units for electricity (enter a number corresponding to the unit above) <b>50</b>
	Method of identifying poor households (choose Y or N for each of the options below)
E.3	Technical targeting (in terms of systems in place, e.g. prepaid meter)
E.4	Application by customer (usually related to poverty measurement)
E.5	Free basic to all households, increase rates for higher usage
E.6	Geographic targeting (e.g. poor areas)
	Do you provide free basic energy for (select Yes or No for each. multiple allowed.)
E.7	Coal
E.8	Gas
E.9	Paraffin
E.10	Candle
E.11	Solar
E.12	Other

<b>Summary of Electricity / Energy FBS Provided</b>						
(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete E.13 only, Other values will populate from detail)						
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available						
	2009/10		2010/11		2011/12	
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
E.13	FBS provided by municipality (incl. wholly owned entities)	1,800	14,256			
	FBS provided by another Municipality	0	0	0	0	0
	FBS provided by public entities and private institutions	0	0	0	0	0
	Total FBS benefits in Municipal area	1,800	14,256	0	0	0
	Cost per HH per annum		8			0

**Detail of Electricity / Energy FBS from Other Providers**  
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS)  
 (Select whether Service Agreement has been signed or not)  
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

<b>Electricity / Energy FBS Provided by another municipality</b>								
(select the demarcation code from list for each municipality that provides Electricity / Energy FBS in your municipal area)								
	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
E.14	FBS provided by							
E.15	FBS provided by							
E.16	FBS provided by							
E.17	FBS provided by							
E.18	FBS provided by							
E.19	FBS provided by							
E.20	FBS provided by							
	TOTAL		0	0	0	0	0	0

**Electricity / Energy FBS Provided By Public Entity**  
 (Complete each one applicable)

E.21	FBS provided by Eskom							
E.22	FBS provided by Non-Grid Provider							
E.23	FBS provided by Other							
	TOTAL		0	0	0	0	0	0

**Electricity / Energy FBS Provided by Private Entity**  
 (Includes Public Private Partnerships PPP)

E.24								
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**FREE BASIC SERVICES FOR REFUSE - SOLID WASTE (completed by category A and B municipalities only)** 2009/10 Budget Return

	2009/10	2010/11	2011/12
R.1	How is refuse generally billed to the consumer (separate tariff of part of another)		
R.2	How is Free Basic Service for refuse Provided		
	Method of identifying poor households (choose Y or N for each of the options below)		
R.3	Technical targeting (in terms of systems in place, e.g. prepaid meter)		
R.4	Application by customer (usually related to poverty measurement)		
R.5	Free basic to all households, increase rates for higher usage)		
R.6	Geographic targeting (e.g. poor areas)		
R.7	8,100	8,200	8,300
R.8	No. of households with refuse removed less than once a week		
R.9	No. of households using communal refuse dump		
R.10	No. of households using own refuse dump		
R.11	No. of households with other rubbish disposal		
R.12	No. of households with no rubbish disposal		
	8,100	8,200	8,300
	Total No. of households (must agree to total No. of households in municipal area - G.3)		

**Summary of Refuse FBS Provided**

(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete R.13 only, Other values will populate from detail)  
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12	
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
R.13	1,800	1,137,024				
	0	0	0	0	0	0
	0	0	0	0	0	0
	1,800	1,137,024	0	0	0	0
		632		0		0

**Detail of Refuse FBS from Other Providers**

(HH = No. of HH receiving FBS, Cost = cost of providing FBS)  
 (Select whether Service Agreement has been signed or not)  
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

**Refuse FBS Provided by another municipality**

(select the demarcation code from list for each municipality that provides Refuse FBS in your municipal area)

	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
R.14	FBS provided by							
R.15	FBS provided by							
R.16	FBS provided by							
R.17	FBS provided by							
R.18	FBS provided by							
R.19	FBS provided by							
R.20	FBS provided by							
	TOTAL		0	0	0	0	0	0
R.21	<b>Refuse FBS Provided by Private Entity</b>							
	(Include Public Private Partnerships PPP)							

**M. PROPERTY RATES** **2009/10 Budget Return**

This information is being collected to assess readiness for implementation of the proposed new legislation on property rates  
 Please complete each section applicable.  
 Where a drop down list is provided, please select one of the alternatives.  
 All numbers to be expressed as whole numbers except FTEs and Rates in the Rand  
 Full Time Equivalent (FTE) should be expressed to one decimal place and takes into account full time and part time staff  
 Rates in the Rand should be expressed to 6 decimal places maximum

<b>GENERAL</b>	
Are municipal by laws in place to give effect to rates policy? (Y/N)	No
Is a municipal valuer appointed? (Y/N)	Yes
Number of assistant valuers used (Full Time Equivalents - FTE - expressed as a fraction)	0.0
Number of data collectors used (FTE)	0.0
Number of internal valuers used (FTE)	0.0
Number of external valuers used (FTE)	0.0
Number of additional valuers required to implement new system (FTE)	0.0
Is a valuation appeal board established? (Y/N)	Yes
How long will it take to implement a new valuation role? (select one)	—
Is the residential rate used to determine rate for other categories? (Y/N)	Yes

<b>Summary for All Property Categories</b>	
Total number of properties	11,000
Total Value used for rating 2008/10 (Rand)	4,013,046,184
Total Land Value 2008/10 (Rand)	0
Total Value of Improvements 2008/10 (Rand)	79,145,9077
Total Market Value 2008/10 (Rand)	3,933,900,277
Total Rate Revenue Budget 2008/10 (Rand)	27,520,000
Total Rate Revenue Expected to Collect 2008/10 (Rand)	29,500,000
Expected Collection Rate 2008/10 (%)	107.19%
Total Rate Revenue Budget 2008/09 (Rand)	25,534,660
Total Rate Revenue Expected to Collect 2008/09 (Rand)	23,620,000
Expected Collection Rate 2008/09 (%)	92.05%

PROPERTY RATES BY CATEGORY	2009/10 Budget Return				2009/10 Budget Return				2009/10 Budget Return			
	Residential	Vacant Land	Business & Commercial	Industrial	Public benefit organizations (i.e. Private schools, churches)	State-owned	Communal land/State trust land	Public service infrastructure	Agricultural	Mining Properties	Other	
Do you currently levy property rates on this category? (Y/N)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Total number of properties for category	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Are all properties currently valued? (Y/N)	0	0	0	0	0	0	0	0	0	0	0	
Estimated number of properties not valued. (insert if N to above)	0	0	0	0	0	0	0	0	0	0	0	
Number of Appeals in 2008/09	0	0	0	0	0	0	0	0	0	0	0	
Number of supplemental assessments	0	0	0	0	0	0	0	0	0	0	0	
Number of Appeals finalised in 2008/09	0	0	0	0	0	0	0	0	0	0	0	
Fees above last valuation (select one)	0	0	0	0	0	0	0	0	0	0	0	
Frequency of valuation (select one)	0	0	0	0	0	0	0	0	0	0	0	
Method of valuation used for category (select one)												
Scale of valuation (select one)												
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)	No	No	No	No	No	No	No	No	No	No	No	
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)	No	No	No	No	No	No	No	No	No	No	No	
Other than the flat rate (above) is the balance rates by uniform rate or variable rate? (select one)	Uniform	Uniform	Uniform	Uniform	Uniform	Uniform	Uniform	Uniform	Uniform	Uniform	Uniform	
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)	0.007300	0.007300	0.007300	0.007300	0.007300	0.005840	0.007300	0.005840	0.005475	0.007300	0.007300	
Total Value used for rating 2008/10 (Rand)												
Total Land Value 2008/10 (Rand)												
Total Value of Improvements 2008/10 (Rand)												
Total Market Value 2008/10 (Rand)												
Exemptions/reductions/rebates (based on)												
Budgeted Income forgone 2008/10 through exemptions/reductions/rebates (Rand)												
Total Rate Revenue Budget 2008/10 (Rand)												
Total Rate Revenue Expected to Collect 2008/10 (Rand)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Expected Collection Rate 2008/10 (%)												
Total Rate Revenue Budget 2008/09 (Rand)												
Total Rate Revenue Expected to Collect 2008/09 (Rand)												
Expected Collection Rate 2008/09 (%)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	

<b>M. COMPLETED BY:</b>	
<b>Name:</b>	LJ BRUWER
<b>Designation:</b>	CFO
<b>Telephone number:</b>	027-2013326
<b>Cell number:</b>	083 635 3152
<b>Your reference number:</b>	
<b>Who to contact in your absence:</b>	C KOTZE