



**PROVINSIALE TESOURIE  
• PROVINCIAL TREASURY •  
UNONDYEBO WEPHONDO**



**HOOFDIREKTORAAT: BATEBESTUUR  
CHIEF DIRECTORATE: ASSET MANAGEMENT**

Verwysing T16/20/1  
Reference  
Isalathiso P. Cakata  
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Imibuzo

9 April 2010

**TREASURY CIRCULAR NO. 14/2010**

THE PREMIER

THE MINISTER OF AGRICULTURE AND RURAL DEVELOPMENT  
THE MINISTER OF COMMUNITY SAFETY  
THE MINISTER OF CULTURAL AFFAIRS AND SPORT  
THE MINISTER OF EDUCATION  
THE MINISTER OF FINANCE, ECONOMIC DEVELOPMENT AND TOURISM  
THE MINISTER OF HEALTH  
THE MINISTER OF HOUSING  
THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING  
THE MINISTER OF SOCIAL DEVELOPMENT  
THE MINISTER OF TRANSPORT AND PUBLIC WORKS  
THE SPEAKER: PROVINCIAL PARLIAMENT  
THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

For information

ALL OTHER MEMBERS OF PARLIAMENT

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (ADV B GERBER)  
THE ACCOUNTING OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MR P WILLIAMS)  
THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (DR JC STEGMANN)  
THE ACCOUNTING OFFICER: VOTE 4: COMMUNITY SAFETY (DR GA LAWRENCE)  
THE ACCOUNTING OFFICER: VOTE 5: EDUCATION (MS P VINJEVOLD)  
THE ACCOUNTING OFFICER: VOTE 6: HEALTH (PROF KG HOUSEHAM)  
THE ACCOUNTING OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MS K LUBELWANA)  
THE ACCOUNTING OFFICER: VOTE 8: HOUSING (MR M TSHANGANA)  
THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR R ELLIS)  
THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR J FOURIE)  
THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (MS J ISAACS)  
THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR J PETERS) (ACTING)  
THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR B WALTERS)  
THE ACCOUNTING OFFICER: VOTE 14: LOCAL GOVERNMENT (MR DP DANIELS)

THE CHIEF FINANCIAL OFFICER: VOTE 1: PREMIER (MR P O'BRIEN)  
THE CHIEF FINANCIAL OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MR R HINDLEY) (ACTING)  
THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR A GILDENHUYS)  
THE CHIEF FINANCIAL OFFICER: VOTE 4: COMMUNITY SAFETY (MR M FRIZLAR)  
THE CHIEF FINANCIAL OFFICER: VOTE 5: EDUCATION (MR L ELY)  
THE CHIEF FINANCIAL OFFICER: VOTE 6: HEALTH (MR A VAN NIEKERK)  
THE CHIEF FINANCIAL OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR JO SMITH)  
THE CHIEF FINANCIAL OFFICER: VOTE 8: HOUSING (MR D BASSON)  
THE CHIEF FINANCIAL OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR AA GAFFOOR)  
THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR CR ISMAY)  
THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)  
THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)  
THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)  
THE CHIEF FINANCIAL OFFICER: VOTE 14: LOCAL GOVERNMENT (MR D BASSON)

THE SUPPLY CHAIN MANAGER: VOTE 1: PREMIER (MS A STASSEN)  
THE SUPPLY CHAIN MANAGER: VOTE 3: PROVINCIAL TREASURY (MR A SEALE)  
THE SUPPLY CHAIN MANAGER: VOTE 4: COMMUNITY SAFETY (MS E ISAACS)  
THE SUPPLY CHAIN MANAGER: VOTE 5: EDUCATION (MR W CARELSE)  
THE SUPPLY CHAIN MANAGER: VOTE 6: HEALTH (MR I SMITH)  
THE SUPPLY CHAIN MANAGER: VOTE 7: SOCIAL DEVELOPMENT (MS P MABHOKWANA)  
THE SUPPLY CHAIN MANAGER: VOTE 8: LOCAL GOVERNMENT AND HOUSING (MS L NEL)  
THE SUPPLY CHAIN MANAGER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR W PHASWANE)  
THE SUPPLY CHAIN MANAGER: VOTE 10: TRANSPORT AND PUBLIC WORKS (ADV C MENTOOR)  
THE SUPPLY CHAIN MANAGER: VOTE 11: AGRICULTURE (MS M VAN BREDA)  
THE SUPPLY CHAIN MANAGER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR D PAULSE)  
THE SUPPLY CHAIN MANAGER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR A ADONIS)

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)  
THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)  
THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR TC ARENDSE) (ACTING)  
THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)  
THE HEAD: PUBLIC FINANCE (MR H MALILA) (PRO TEM)  
THE HEAD: FINANCIAL GOVERNANCE (MR A REDDY) (ACTING)  
THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)  
THE CHIEF AUDIT EXECUTIVE (MS H ROBSON)  
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)  
THE SENIOR MANAGER: HUMAN RESOURCE MANAGEMENT (MS PG PIEDT)  
THE SENIOR MANAGER: ACCOUNTING SERVICES: PROVINCIAL GOVERNMENT (MR N VAN NIEKERK) (ACTING)  
THE SENIOR MANAGER: ACCOUNTING SERVICES: LOCAL GOVERNMENT (MS N OLIPHANT)  
THE SENIOR MANAGER: CORPORATE GOVERNANCE (MR B VINK)

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THE SENIOR MANAGER: INTERNAL AUDIT: GOVERNANCE AND ADMINISTRATION CLUSTER (MS B CAIRNCROSS)  
 THE SENIOR MANAGER: INTERNAL AUDIT: SOCIAL CLUSTER (MR M MALULEKA)  
 THE SENIOR MANAGER: INTERNAL AUDIT: ECONOMIC CLUSTER (MR J RADEBE)  
 THE SENIOR MANAGER: BUDGET MANAGEMENT: PROVINCIAL GOVERNMENT (MS M SHERATON)  
 THE SENIOR MANAGER: BUDGET MANAGEMENT: LOCAL GOVERNMENT (MR ML BOOYSEN)  
 THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)  
 THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR G PAULSE)  
 THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MR M SIGABI)  
 THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS A PICK) (PRO TEM)  
 THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)  
 THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)  
 THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)  
 THE HEAD: OFFICE OF THE MINISTRY (MS A SMIT)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

## **DAILY UPLOADING OF ADVERTISED BID ADVERTISEMENTS AND AWARDS ON THE CAPE GATEWAY**

### **1. PURPOSE**

- 1.1 To inform all Departmental Accounting Officers, Chief Financial Officers and Supply Chain Managers of the changes in the manner in which procurement information will be updated on the Cape Gateway website;
- 1.2 To communicate the effective date of this new capturing format; and
- 1.3 To request that all departments comply with the request and submit all requested information in a timely manner.

### **2. BACKGROUND**

2.1 Treasury Circular 55/2009 was circulated informing Departments of the uploading of certain information pertaining to awarded bids on the Provincial Treasury's website on the Cape Gateway. In this Circular it was communicated that the following information would be made public:

- 2.1.1 Contract number;
- 2.1.2 Name of the successful bidder;
- 2.1.3 Contract value;
- 2.1.4 Contract period;
- 2.1.5 Description of contract;
- 2.1.6 Method of procurement;
- 2.1.7 Date of award and
- 2.1.8 Preference point system utilised.

This was done in response to the Premier's call for more transparent and open bidding processes.

### 3. PROPOSED DAILY UPLOADING OF BID INFORMATION

- 3.1 The Provincial Treasury has found that although this was a good initiative, the time that elapsed before the actual information was updated on the site and the fact that suppliers were also not placed in a position to view advertised bids rendered the process to be somewhat deficient. Therefore a further enhancement was required in respect of capturing this information to ensure its usefulness to the public.
- 3.2 A decision was then taken to upload all bids from the time that they are advertised to the time that they are awarded. This would mean that Departments must notify Provincial Treasury of all bids that are advertised via the open bidding process as and when they are advertised in the Government Tender Bulletin (GTB) and/or the local newspapers where applicable.
- 3.3 The manner of notification would be that the Department sends a copy of the advertisement request forwarded to the GTB or relevant newspaper when it is sent for publication. Provincial Treasury will then check the relevant publication for the final advertisement and place it on the Treasury website on the Provincial Treasury Website on the Cape Gateway.
- 3.4 For awards, the Departments are also required to forward a copy of the acceptance letter sent to the successful bidder when it is sent to the bidder. The rest of the detail required to ensure that all information is captured, will be obtained from the consolidated procurement stats submitted to the Provincial Treasury on a monthly basis.
- 3.5 Any concerns or queries pertaining to the daily uploading of advertised bids on the Cape Gateway may be forwarded in writing to the responsible individual mentioned below.

### 4. NAME AND CONTACT DETAILS OF RESPONSIBLE PERSON

**Pumeza Cakata:** Room 3.07 3<sup>rd</sup> floor  
15 Wale Street  
Cape Town  
T: 021 483 3594  
F: 021 483 4671  
E-mail: [bpcakata@pgwc.gov.za](mailto:bpcakata@pgwc.gov.za)

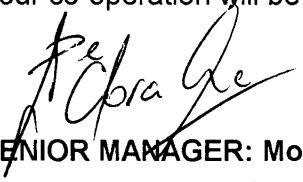
**5. REQUEST**

5.1 It is requested that a copy of the advertisement request forwarded to the GTB or relevant newspaper when it is sent for publication is also forwarded to Provincial Treasury.

5.2 It is requested that the acceptance letter sent to the successful bidder is forwarded to Provincial Treasury when it is sent to the bidder.

5.3 That Departments note that this circular is effective from the date of signature on the circular.

Your co-operation will be appreciated



**SENIOR MANAGER: Moveable Asset Management**

DATE: 09 / 04 / 2010