

PROVINSIALE TESOURIE • PROVINCIAL TREASURY •
UNONDYEBO WEPHONDO



Verwysing
Reference T7/2/3
Isalathiso
EMaTS 2010/58

M. Mpengesi

14 January 2009

Navrae
Enquiries
Imibuzo

TREASURY CIRCULAR NO 2 OF 2010

THE PREMIER

THE MINISTER OF AGRICULTURE
THE MINISTER OF COMMUNITY SAFETY
THE MINISTER OF CULTURAL AFFAIRS AND SPORT
THE MINISTER OF EDUCATION
THE MINISTER OF FINANCE, ECONOMIC DEVELOPMENT AND TOURISM
THE MINISTER OF HEALTH
THE MINISTER OF HOUSING
THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING
THE MINISTER OF SOCIAL DEVELOPMENT
THE MINISTER OF TRANSPORT AND PUBLIC WORKS

For information

THE SPEAKER: PROVINCIAL PARLIAMENT
THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

ALL OTHER MEMBERS OF PARLIAMENT

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (ADV B GERBER) (ACTING)
THE ACCOUNTING OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MR P WILLIAMS)
THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (DR JC STEGMANN)
THE ACCOUNTING OFFICER: VOTE 4: COMMUNITY SAFETY (DR GA LAWRENCE)
THE ACCOUNTING OFFICER: VOTE 5: EDUCATION (MS P VINJEVOLD)
THE ACCOUNTING OFFICER: VOTE 6: HEALTH (PROF KG HOUSEHAM)
THE ACCOUNTING OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MS K LUBELWANA)
THE ACCOUNTING OFFICER: VOTE 8: LOCAL GOVERNMENT AND HOUSING (MR DP DANIELS) (ACTING)
THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR R ELLIS)
THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR J FOURIE) (ACTING)
THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (MS J ISAACS)
THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR J PETERS) (ACTING)
THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR B WALTERS) (ACTING)

THE CHIEF FINANCIAL OFFICER: VOTE 1: PREMIER (MR P O'BRIEN) (ACTING)
THE CHIEF FINANCIAL OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MR R HINDLEY) (ACTING)
THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR A GILDENHUYS)
THE CHIEF FINANCIAL OFFICER: VOTE 4: COMMUNITY SAFETY (MR M FRIZLAR)
THE CHIEF FINANCIAL OFFICER: VOTE 5: EDUCATION (MR L ELY)
THE CHIEF FINANCIAL OFFICER: VOTE 6: HEALTH (MR A VAN NIEKERK)
THE CHIEF FINANCIAL OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR JO SMITH)
THE CHIEF FINANCIAL OFFICER: VOTE 8: LOCAL GOVERNMENT AND HOUSING (MR D BASSON)
THE CHIEF FINANCIAL OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR AA GAFFOOR)
THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR CR ISMAY)
THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)
THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)
THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)
THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR TC ARENDESE) (ACTING)
THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)
THE HEAD: PUBLIC FINANCE (MR H MALILA) (PRO TEM)
THE HEAD: FINANCIAL GOVERNANCE (MR A REDDY) (ACTING)
THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)
THE CHIEF AUDIT EXECUTIVE (MS H ROBSON)
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
THE SENIOR MANAGER: HUMAN RESOURCE MANAGEMENT (MS PG PIEDT)
THE SENIOR MANAGER: ACCOUNTING SERVICES: PROVINCIAL GOVERNMENT (MR N VAN NIEKERK) (ACTING)
THE SENIOR MANAGER: ACCOUNTING SERVICES: LOCAL GOVERNMENT (MS N OLIPHANT)
THE SENIOR MANAGER: CORPORATE GOVERNANCE (MR B VINK)
THE SENIOR MANAGER: INTERNAL AUDIT: GOVERNANCE AND ADMINISTRATION CLUSTER (MS B CAIRNCROSS)
THE SENIOR MANAGER: INTERNAL AUDIT: SOCIAL CLUSTER (MR M MALULEKA)
THE SENIOR MANAGER: INTERNAL AUDIT: ECONOMIC CLUSTER (MR J RADEBE)
THE SENIOR MANAGER: BUDGET MANAGEMENT: PROVINCIAL GOVERNMENT (MS M SHERATON)
THE SENIOR MANAGER: BUDGET MANAGEMENT: LOCAL GOVERNMENT (MR ML BOOYSEN)
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR G PAULSE)
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MR M SIGABI)
THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS A PICK) (PRO TEM)
THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)
THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)

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**RE: ASSET MANAGEMENT AND SUPPLY CHAIN MANAGEMENT FORUM
MEETINGS FOR 2010/ 2011 FINANCIAL YEAR**

1. PURPOSE

- 1.1 To inform all Provincial Departments about the Asset Management and SCM Forum meetings scheduled to take place during the 2010/2011 financial year.

2. BACKGROUND

- 2.1 One of the tools that assist Provincial Departments with the successful implementation of Asset Management (AM) and Supply Chain Management (SCM) is the AM and SCM forum meetings that have been successfully taking place after two months. To date, numerous implementation challenges arising from day to day operations of AM and SCM duties has been addressed at these forum meetings. The Forum meetings create an opportunity for sharing and dissemination of ideas and information, especially new approaches and enhancements. They further aim to promote uniformity and consistency amongst AM and SCM operational practices.

2.2 FREQUENCY OF THE FORUM MEETINGS

The forum shall meet on each second month on the dates mentioned below. A senior official from the Provincial Treasury or his/ her delegate will chair the forum meetings.

2.3 THE PROPOSED DATES FOR THE FORUM MEETINGS FOR 2010/11 ARE AS FOLLOWS:

DATE	MONTH	YEAR
21	May	2010
23	July	2010
21	September	2010
26	November	2010
28	January	2011
25	March	2011

The Provincial Treasury may change the proposed dates depending on the impact of major events on local or provincial level.

2.4 MEMBERSHIP OF THE SCM FORUM

At least one senior person per department should become a member of the AM/SCM Forum, preferably the Heads of AM/SCM or CFO's for smaller departments. If it happens that SCM Head or CFO is unable to attend, a department must nominate a representative.

2.5 AGENDA ITEMS TO BE DISCUSSED

The Provincial Treasury will determine the agenda items for discussion at each forum meeting. Departments are strongly encouraged to take a more participative role by forwarding their proposed agenda items arising from their day to day implementation challenges to the Provincial Treasury. Other AM/SCM related issues, which they require clarity on, are also welcomed. The proposed agenda items will be requested in advance from departments few weeks before the actual forum meeting takes place, with an allocated due date within which to respond.

3. REQUEST

The Provincial Treasury will send a circular/via mail prior to each Forum meeting informing departments of the date and venue, of the forum meeting and some of the agenda items for discussion. Departments will be requested to:

- forward to the Provincial Treasury nominees ;
- forward proposed agenda items for discussions;

In addition to the above-mentioned, Departments are encouraged to submit at any stage, ideas and suggestions that will enhance the quality of the forum meetings.

For the success of the forum meetings, Departments are requested to respond on the requested information on or before the given due dates to enable the Provincial Treasury to coordinate and arrange these meetings successfully.

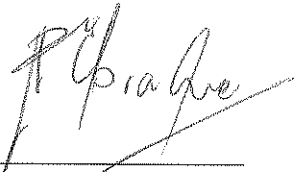
Failure to submit requested information on time often makes it difficult to coordinate and arrange these forum meetings. Should SCM Head or CFO be unable to attend a particular forum

meeting, a Department should nominate a replacement preferably officials actively involved in the AM/SCM activities to represent them at the forum meetings.

The Provincial Treasury (Moveable Asset Management) have noticed that certain departments have not been sending representatives to attend the forum meetings for quite some time and that is a matter of concern.

The Provincial Treasury's goal is to have 100% attendance at the forum meetings to enable dissemination of information and sharing of ideas by all Departments. This will foster a more co-operative and inclusive culture. To this end, we kindly request all your co-operation.

I trust that you find the above in order.



MRS NADIA EBRAHIM

SENIOR MANAGER: MOVEABLE ASSETS MANAGEMENT

DATE: 15/01/2010