

PROVINSIALE TESOURIE • PROVINCIAL TREASURY •
UNONDYEBO WEPHONDO



Verwysing
Reference
Isalathiso T16/20/1

Navrae
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TREASURY CIRCULAR NO. 3/2010

THE PREMIER

THE MINISTER OF AGRICULTURE
THE MINISTER OF COMMUNITY SAFETY
THE MINISTER OF CULTURAL AFFAIRS AND SPORT
THE MINISTER OF EDUCATION
THE MINISTER OF FINANCE, ECONOMIC DEVELOPMENT AND TOURISM
THE MINISTER OF HEALTH
THE MINISTER OF HOUSING
THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING
THE MINISTER OF SOCIAL DEVELOPMENT
THE MINISTER OF TRANSPORT AND PUBLIC WORKS
THE SPEAKER: PROVINCIAL PARLIAMENT
THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

For information

ALL OTHER MEMBERS OF PARLIAMENT

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (ADV B GERBER) (ACTING)
THE ACCOUNTING OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MR P WILLIAMS)
THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (DR JC STEGMANN)
THE ACCOUNTING OFFICER: VOTE 4: COMMUNITY SAFETY (DR GA LAWRENCE)
THE ACCOUNTING OFFICER: VOTE 5: EDUCATION (MS P VINJEVOLD)
THE ACCOUNTING OFFICER: VOTE 6: HEALTH (PROF KG HOUSEHAM)
THE ACCOUNTING OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MS K LUBELWANA)
THE ACCOUNTING OFFICER: VOTE 8: LOCAL GOVERNMENT AND HOUSING (MR DP DANIELS) (ACTING)
THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR R ELLIS) (ACTING)
THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR J FOURIE) (ACTING)
THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (MS J ISAACS)
THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR J PETERS) (ACTING)
THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR B WALTERS) (ACTING)

THE CHIEF FINANCIAL OFFICER: VOTE 1: PREMIER (MR P O'BRIEN) (ACTING)
THE CHIEF FINANCIAL OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MR R HINDLEY) (ACTING)
THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR A GILDENHUYS)
THE CHIEF FINANCIAL OFFICER: VOTE 4: COMMUNITY SAFETY (MR M FRIZLAR)
THE CHIEF FINANCIAL OFFICER: VOTE 5: EDUCATION (MR L ELY)
THE CHIEF FINANCIAL OFFICER: VOTE 6: HEALTH (MR A VAN NIEKERK)
THE CHIEF FINANCIAL OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR JO SMITH)
THE CHIEF FINANCIAL OFFICER: VOTE 8: LOCAL GOVERNMENT AND HOUSING (MR D BASSON)
THE CHIEF FINANCIAL OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR AA GAFFOOR)
THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR CR ISMAY)
THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)
THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)
THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)
THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR TC ARENDSE) (ACTING)
THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)
THE HEAD: PUBLIC FINANCE (MR H MALILA) (PRO TEM)
THE HEAD: FINANCIAL GOVERNANCE (MR A REDDY) (ACTING)
THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)
THE CHIEF AUDIT EXECUTIVE (MS H ROBSON)
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
THE SENIOR MANAGER: HUMAN RESOURCE MANAGEMENT (MS PG PIEDT)
THE SENIOR MANAGER: ACCOUNTING SERVICES: PROVINCIAL GOVERNMENT (MR H DU TOIT) (ACTING)
THE SENIOR MANAGER: ACCOUNTING SERVICES: LOCAL GOVERNMENT (MS N OLIPHANT)
THE SENIOR MANAGER: CORPORATE GOVERNANCE (MR B VINK)
THE SENIOR MANAGER: INTERNAL AUDIT: GOVERNANCE AND ADMINISTRATION CLUSTER (MS B CAIRNCROSS)
THE SENIOR MANAGER: INTERNAL AUDIT: SOCIAL CLUSTER (MR M MALULEKA)
THE SENIOR MANAGER: INTERNAL AUDIT: ECONOMIC CLUSTER (MR J RADEBE)
THE SENIOR MANAGER: BUDGET MANAGEMENT: PROVINCIAL GOVERNMENT (MS M SHERATON)
THE SENIOR MANAGER: BUDGET MANAGEMENT: LOCAL GOVERNMENT (MR ML BOOYSEN)
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR G PAULSE)
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MR M SIGABI)
THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS A PICK) (PRO TEM)
THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)
THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
THE HEAD: OFFICE OF THE MINISTRY (MS A SMIT)

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NATIONAL TREASURY REPORTING ON PROCUREMENT STATISTICS TRAINING

1. PURPOSE

- 1.1. To inform all Departmental Accounting Officers, Chief Financial Officers and Supply Chain Managers of the proposed training date and venue for the National Treasury training on the capturing of procurement statistical data on the National Treasury website.
- 1.2. To communicate the path that needs to be followed when accessing the website and to re-affirm the capturing due date and the contact persons at National Treasury, when there are queries pertaining to the usage of the capturing tool on the said website.
- 1.3. To clarify Provincial Treasury's role in the process.

2. BACKGROUND

- 2.1. National Treasury (NT) has communicated to the Western Cape Provincial Treasury indicating the poor performance of Provincial Departments in capturing their procurement statistical information on the National Treasury Website, <https://contracts.treasury.gov.za/>. NT further indicated that the said poor performance was negatively impacting on the reporting to the Minister of Finance and Cabinet on "progress made towards, among others, black economic empowerment in the areas of government procurement."
- 2.2. In response to the said letter Provincial Treasury then issued Treasury Circular 68 (Annexure A) to departments informing them of the request from National Treasury that departments capture all procurement above R100 000 on the contracts website by 15 December 2009. A number of departments indicated that they had never been trained on the capturing tool and that the officials who had been trained during the pilot phase had since left their employ.
- 2.3. The Provincial Treasury then requested an extension, from National Treasury, until 26 February 2010, on behalf of the departments which was subsequently granted. A further request for training was then forwarded to National Treasury, who indicated their availability for training for the period 4 to 5 February 2010.

- 2.4. Departments were then requested via email (Annexure B) to nominate officials for the training by 18 December 2009 and some departments had not responded to the request by the indicated due date.

3. TRAINING DATE AND LOGISTICS

- 3.1. The training will take place at the **Teacher's College in Kuilsriver**, (See Annexure C: *map and directions*), from **4 to 5 February 2010**. Officials must provide for their own transportation to and from the venue and there will be no refreshments provided as the training is scheduled for two hours per session.
- 3.2. There will be two training sessions per day and officials need only attend one session. Officials are to take note of their scheduled training times as indicated on page 4 as accommodation space is limited and cannot officials not attending their allocated sessions, will not be accommodated at other times.


4. PROVINCIAL TREASURY ROLE

- 4.1. It must be noted by departments that this capturing of procurement information on the National Treasury website, does **not** replace the submission of procurement statistics to the Provincial Treasury.
- 4.2. It must also be noted that it is each department's responsibility to ensure that the statistical information is captured on the National Treasury website, monthly, on or before the due dates that will be indicated by National Treasury at the training session.
- 4.3. The Provincial Treasury is not at any time responsible for the capturing, but will fulfill the role of being the intermediary between National Treasury and the provincial departments.

5. REQUEST

- 5.1. It is requested that departments take cognisance of the contents of this circular and make provision for the absence of the nominated officials from their normal duties.
- 5.2. The officials nominated for training must avail themselves and take note of the contents of this circular.

- 5.3. All requested information (See Annexure B) must be provided to Provincial Treasury by Monday, 25 January 2010. National Treasury requires this information to afford users access to the website prior to the training session.
- 5.4. In order for National Treasury to provide the required access to the website, departments must complete the Annexure (B).



MS NADIA EBRAHIM
DIRECTOR: MOVEABLE ASSET MANAGEMENT

DATE: 20 January 2010