MEETING OF HERITAGE WESTERN CAPE BELCOM 19 SEPTEMEBER 2012, IN THE 1st FLOOR BOARDROOM, PROTEA ASSURANCE BUILDING, GREENMARKERT SQUARE, CAPE TOWN AT 09H00

Item	Case No	Subject	Documents to be tabled	Matter	Reference	Case Officer	Documents sent to	Notes
1	**Opening**							
2	**Attendance**							
3	**Apologies**							
4	**Approval of the previous minutes**							
4.1	Meeting held 15 August 2012							
4.2	X110713TG14	Proposed Renovation and Restoration, Erf 28002, The Old Miller's House, De Meule, Avenue Road, Mowbray	Heritage Architect Report 01 prepared by Rennie Scurr Andendorff, dated 13 August 2012 and application for permit prepared by Rennie Scurr Andendorff, dated 5 September 2012 to be tabled	Matter Arising	HM/MOWBRAY/DE MEULE/ERF 28002	TG/LB	TT, SW, ST MW, RJ, TH, PF and MA	
5	**Confidential Matters**							
6	**Administration Matters**							
6.1	Outcome of the Appeals and Tribunal Committees							
7	**Appointments**					AH/CvW		
7.1	Proposed Alterations and Additions, Erf 337, Great Cellar, Alphen Estate, Constantia		10H00	TG/LB				
7.2	ProposedTotal Demolition of Structure Erf 1591, Corner 4 Loop and Derksen Streets, Paarl		11H00	JW				
7.3	East Fort, Hout Bay		14H00	TG/LB				
8	**Disclosure of Interest**							
9	**Approval of the agenda**							
	MATTERS TO BE DISCUSSED							
	FIRST SESSION: TEAM WEST PRESENTATION							
W.10	**PROVINCIAL HERITAGE SITE: SECTION 27 PERMIT APPLICATIONS**							
W.10.1	120606TG05	Proposed Alterations and Additions, Erf 337, Great Cellar, Alphen Estate, Constantia	Report Presenting the Lighting Options Explored for the Re-use of the Roof Loft prepared by Claire Donovan, dated September 2012 to be tabled	Matter Arising	HM/CONSTANTIA/ERF 337	TG/LB	RJ, TT and TH	
W.10.2	110607TG06	Proposed Restoration Work to Centre of the Book, Erf 3905, 62 Queen Victoria Street, Cape Town	Report Back	Matter Arising	HM/CAPETOWN/ERF 3905	TG/LB		

W.10.3	120815JW16M	Proposed Alterations and Restorations, The Cottage, Erf 90780, No. 29 Durban Road, Wynberg	Application for permit prepared by MarK. A. Huxter, dated 16 July 2012, plans and photographs to be tabled	New Matter	HM/WYNBERG/ERF 91062	JW	RJ, TT and TH	
W.10.4	120815JW22	Proposed Alterations and Restorations, Oak Cottage, Erf 91062, No. 27 Durban Road, Wynberg	Application for permit prepared by Maru. A. Huster, dated 16 July 2012 and photographs to be tabled	New Matter	HM/WYNBERG/ERF 90780	JW	TH, TT, RJ and SW	
W.11	**STRUCTURES OLDER THAN 60 YEARS: SECTION 34 PERMIT FOR TOTAL DEMOLITION**							
W.11.1	X120912JW08D	ProposedTotal Demolition of Structure Erf 1591, Corner 4 Loop and Derksen Streets, Paarl	Heritage Statement prepared by Aikman Associates, dated September 2012 and application for permit prepared by Henry Aikman, dated 10 September 2012 to be tabled	New Matter	HM/PAARL/ERF 1591	JW	TT, RJ, TH and SW	
W.12	**STRUCTURES OLDER THAN 60 YEARS: SECTION 34 PERMIT FOR PARTIAL DEMOLITION/ ALTERATIONS**							
W.12.1	120731JW30	Proposed Alterations and Additions, Weltevreden Farm, Ptn 14 of Farm 1646, R45 Franschhoek	Report back of site visit by TT, RJ and MW and Report prepared by Anne-Marie Fick, dated 5 September 2012 to be tabled	Matter Arising	HM/FRANSCHHOEK/WELTEVREDEN FARM/PTN 14 OF FARM 1646	JW	RJ, TT and TH	
W.12.2	120712TG14M	Proposed Alterations, Additions and Renovation to three Buildings on Deltameer, Rem of Ptn 4 of the Farm Deltameer No 1460, Delta Minor Road, off R45, Groot Drakenstein	Decision	Matter Arising	HM/GROOT DRAKENSTEIN/REM OF PTN 4 OF THE FARM DELTAMEER No 1460	TG		
W.13	**HERITAGE AREAS: SECTION 31 CONSENT APPLICATION**							
W.13.1	None							
W.14	**PROVINCIAL PROTECTION: SECTION 29 PERMIT**							
W.14.1	None							
W.15	**PROVINCIAL PROTECTION: SECTION 29 REFUSAL**							
W.15.1	None							
W.16	**HERITAGE REGISTER: SECTION 30 PROCESS**							
W.16.1	None							
W.17	**PUBLIC MONUMENTS & MEMORIALS: SECTION 37 PROCESS**							
W.17.1	None							
W.18	**REQUEST FOR OPINION/ ADVICE**							

W.18.1	None							
W.19	**OTHER**							
W.19.1		East Fort, Hout Bay	A Conservation Plan prepared by Tim Hart dated, (First Draft May 2003 and Revised January 2004) to be tabled	New Matter	HM/HOUT BAY/EAST FORT	TG/LB		
SECOND SESSION: TEAM WEST PRESENTATION								
E.10	**PROVINCIAL HERITAGE SITE: SECTION 27 PERMIT APPLICATIONS**							
E.10.1	120606SD05M	Proposed Restaurant, Electric fencing and parking, Erf 13836, farm Weltevreden, Stellenbosch	Revised landscape plans prepared by HB Architects, dated 15 September 2012 to be tabled	Matter Arising	HM/STELLENBOSCH/ERF 13836	SD		
E.11	**STRUCTURES OLDER THAN 60 YEARS: SECTION 34 PERMIT FOR TOTAL DEMOLITION**							
E.11.1	None							
E.12	**STRUCTURES OLDER THAN 60 YEARS: SECTION 34 PERMIT FOR PARTIAL DEMOLITION/ ALTERATIONS**							
E.12.1	120803ZS02E	Proposed Excavation 146 Waterkant Street, Erf 172264, Cape Town	Photographs and plans prepared by Etienne Britz, dated 10 October 2010 to be tabled	New Matter	HM/CAPE TOWN/ERF 172264	ZS	MA, RJ, SW, TT and TH	
E.12.2	110930NN30	Proposed Alterations and Additions, Klein Melkboschplaas, Homestead, Erf 94 Melkbosstrand	Heritage Statement prepared by Arcon Architects, dated September 2012 to be tabled	New Matter	HM/MELKBOSSTRAND/ERF 94	NN	TT, RJ and TH	
E.13	**HERITAGE AREAS: SECTION 31 CONSENT APPLICATIONS**							
E.13.1	Noe							
E.14								
E.14.1	None							
E.15	**PROVINCIAL PROTECTION: SECTION 29 REFUSAL**							
E.15.1	None							
E.16	**HERITAGE REGISTER: SECTION 30 PROCESS**							
E.16.1	None							

E.17		**PUBLIC MONUMENTS & MEMORIALS: SECTION 37 PROCESS**						
E.17.1	None							
E.18	**REQUESTS FOR OPINION/ ADVICE**							
E.18.1	None							
E.19	**OTHER**							
E.19.1	None							
20	**Adoption of decisions and resolutions**							
21	**Date of next meeting**		**17-Oct-12**					
22	**Closure**							

Signature:……..

Date:…….