



Western Cape  
Government

Transport and Public Works

BETTER TOGETHER.



Annual Performance Plan for Citizens  
2018/19

# GMT Services

The purpose of GMT is to provide cost effective fleet management services to provincial and national departments as well as other government entities within the Western Cape. GMT has committed itself to:

- assisting its client institutions by ensuring cost-effective and efficient use of vehicles in the fleet and preventing sub-optimal use of fleet vehicles;
- continually enhancing GMT's tracking and fleet management systems to help ensure the efficient use of vehicles in the fleet;
- introducing driver tags to monitor vehicle usage and driver behaviour to contribute towards greater efficiency;
- reducing reported cases of vehicle abuse;
- continuing research into the use of the latest technology to improve fuel efficiency to reduce the carbon footprint of the fleet; and
- responding to specific needs of clients for specialised vehicles with which to deliver on their mandates.

As a fleet manager, GMT provides and maintains the vehicle fleet used by the various government departments that deliver services to the public. This includes ambulances, rescue vehicles, traffic vehicles and others required to provide for the needs of the public at large.



The following business areas within GMT drive the delivery on the above commitments:

1. Fleet Services
2. Fleet Finance
3. Management Support Services



## Fleet Services

Fleet Services provides clients access to a full-time fit-for-purpose fleet of vehicles that will enable this business area to deliver government's services efficiently, effectively and economically by:

- ensuring that the fleet is optimally utilised;
- analysing vehicle demand, including the demand for specialised vehicles;
- synchronising vehicle acquisition and retirement activities;
- introducing interventions to monitor and improve driver behaviour;
- providing a dedicated GMT Client Care Centre service; and
- providing online access to information systems.



Fleet Services has committed itself to:

- invest 95% of the approved vehicle procurement budget to keep the fleet within its economic life cycle;
- conduct 6 448 vehicle inspections to ensure vehicles are well-maintained;
- ensure all reported misuse complaints are processed, and provide feedback to make public concerns are addressed;
- process 6 000 traffic violations to ensure drivers are held responsible for their actions;
- ensure 90 third party claims are investigated and finalised; and
- process 3 000 vehicle incidents to ensure a fully operational fleet.

# Fleet Finance

Fleet Finance supports the financial stability and viability of GMT by:

- developing and implementing strategies to improve financial governance;
- refining processes, procedures and controls to underpin and entrench regulatory compliance and assurance;
- providing adequate and secure financial systems to support transaction management and reporting;
- providing management information for both strategic and operational planning and decision making;
- providing transactional services to support income, expenditure and financial reporting activities; and
- providing supply chain management services.

GMT's operations are mainly funded through daily and kilometre tariff charges paid by client institutions for the use of their vehicle fleet. During the 2018/19 financial year:

- income is projected to increase by 9,6% to R857,2 million;
- R633,3 million will be spent on operating expenses; and
- R223,9 million will be spent on capital assets.

Fleet Finance has committed itself to:

- reduce the debt outstanding for the current financial year by R21,1 million; and
- reduce the debt outstanding for all previous periods by R7,2 million.





# Management Support Services

Management Support Services assists operational activities through technologically advanced fleet management systems and the maintenance of effective business processes. The core services provided by management support services include the following:

- statutory reporting, stakeholder relations and communication management;
- business process refinement and training interventions to improve operational effectiveness;
- fit-for-purpose technological and software solutions to support operational activities; and
- well-maintained facilities to ensure the health and safety of staff and clients.



Management Support Services has committed itself to:

- convening bi-monthly client forums to improve service delivery;
- increasing the number of clients using GMT's online system to 660;
- improving communication with clients by issuing 25 policy and guideline circulars;
- improving organisational efficiency by documenting 25 new business processes and reviewing 25 existing processes;
- providing operational training to 130 transport officers; and
- training 60 transport officers on GMT online systems.

## Who are we?

We are Government Motor Transport (GMT), operating as a trading entity under the auspices of the Western Cape Department of Transport and Public Works (DTPW).

## Our vision

“To become the leading government motor transport service.”

## Our mission

“To be the leader in government motor transport services by providing quality, integrated and cost effective motor transport to provincial and national client departments/ institutions and to do so by creating a pleasant, safe and interactive environment where staff are offered the opportunity to develop and improve themselves.”

## Who is in charge?



The Provincial Minister is Donald Grant. He is an elected politician who is responsible for directing the Department's activities so that these are in line with national and provincial government policies.

*Minister Donald Grant*



The Head of Department (HOD) is Jacqueline Gooch. She is a public servant who is appointed to ensure that the Department meets its mandates and implements ministerial and governmental directives efficiently and effectively.

*HOD Jacqueline Gooch*

## The core values of the Western Cape Government



Caring



Competence



Accountability



Integrity



Innovation



Responsiveness

# Staffing

The entity meets its mandate by employing skilled and experienced personnel with due regard for employment equity considerations. A complete functional and organisational review was approved on 23 August 2016 and implementation commenced in order to enhance its functions and create the staff resource base to address growing service delivery demands. It currently has 188 posts on its approved establishment.



Government Motor Transport  
Room B7, Roeland Building, 34 Roeland Street, Cape Town, 8001  
Private Bag X9014, Cape Town, 8000  
**Tel:** +27 21 467 4752 **Fax:** +27 86 615 4766  
**[www.westerncape.gov.za](http://www.westerncape.gov.za)**

### **Report fraud and corruption**

Report any instances of fraud or corruption by contacting the National Anti-Corruption hotline toll-free on 0800 701 701, or by calling Provincial Forensic Services on 021 483 0931, or by emailing [tip.offers@westerncape.gov.za](mailto:tip.offers@westerncape.gov.za).

---

The complete Annual Performance Plan for 2018/19 can be found at **[www.westerncape.gov.za/tpw](http://www.westerncape.gov.za/tpw)**.

Afrikaans and isiXhosa versions of this document are available on request.  
**Email: [Leslie.Sampson@westerncape.gov.za](mailto:Leslie.Sampson@westerncape.gov.za)**



**Western Cape  
Government**

Transport and Public Works

**PR: 367/2018**  
**ISBN: 978-0-621-46709-3**