



## 4.2 Report of the Auditor-General

### to Parliament on the Annual Financial Statements of the Department of Minerals and Energy for the year ended 31 MARCH 2003

#### 1. AUDIT ASSIGNMENT

The annual financial statements as set out on pages 40 to 86, for the year ended 31 March 2003, have been audited in terms of section 188 of the Constitution of the Republic of South Africa, 1996 (Act No. 108 of 1996), read with sections 3 and 5 of the Auditor-General Act, 1995 (Act No. 12 of 1995). These financial statements, the maintenance of effective control measures and compliance with relevant laws and regulations are the responsibility of the accounting officer. My responsibility is to express an opinion on these financial statements, based on the audit.

#### 2. NATURE AND SCOPE

The audit was conducted in accordance with Statements of South African Auditing Standards. These standards require the audit to be planned and performed to obtain reasonable assurance that the financial statements are free of material misstatements.

An audit includes:

- examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements;

- assessing the accounting principles used and significant estimates made by management; and
- evaluating the overall financial statement presentation.

Furthermore, an audit includes an examination, on a test basis, of evidence supporting compliance in all material respects with the relevant laws and regulations which came to my attention and are applicable to financial matters.

I believe that the audit provides a reasonable basis for my opinion.

#### 3. AUDIT OPINION

In my opinion, the financial statements fairly present, in all material respects, the financial position of the Department of Minerals and Energy at 31 March 2003 and the results of its operations and cash flows for the year then ended in accordance with prescribed accounting practice.

#### 4. EMPHASIS OF MATTER

Without qualifying the audit opinion expressed above, attention is drawn to the following matters:

#### 4.1. Revenue management

The internal control measures used for administering the collection of income were not effective and appropriate to ensure that all the money due to the department was collected.

#### 4.2. Asset management

The fixed asset registers maintained by the department are not sufficiently accurate or complete to enable effective management and safeguarding of the assets.

#### 4.3. Loan to the Portuguese Government

A loan of R35 000 000 was granted to the Portuguese government in 1969 for the purposes of a hydroelectric project. To date, no repayments of capital or interest have been received and the amount outstanding at year end is R315 717 000 (2002 R287 108 000). I have been informed that negotiations by the Department of Trade and Industry are continuing to explore the possibility of writing off the loan.

### 5. APPRECIATION

The assistance rendered by the staff of the Department of Minerals and Energy during the audit is sincerely appreciated.



J E van Heerden  
For Auditor-General  
Pretoria  
31 July 2003

## 4.3 Statement of Accounting Policies and Related Matters

The financial statements have been prepared in accordance with the following policies, which have been applied consistently in all material respects, unless otherwise indicated. However, where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), the Treasury Regulations for Departments and Constitutional Institutions issued in terms of the Act and the Division of Revenue Act, Act 5 of 2002.

### 1. Basis of preparation

The financial statements have been prepared on a modified cash basis of accounting, except where stated otherwise. The Department is in transition from reporting on a cash basis of accounting to reporting on an accrual basis of accounting. Under the cash basis of accounting transactions and other events are recognised when cash is received or paid. Under the modified cash basis of accounting transactions and other events are recognised when cash is received or paid and the books are held open for a specified period after year-end.

### 2. Revenue

Voted funds are the amounts appropriated to a department in accordance with the final budget known as the Adjusted Estimates of National Expenditure. Unexpended voted funds are surrendered to the National Revenue Fund.

Interest and dividends received are recognised upon receipt of the funds, and no accrual is made for interest or dividends receivable from the last receipt date to the end of the reporting period. They are recognised as revenue in the financial statements of the department and then transferred to the National Revenue Fund.

### 3. Donor aid

Donor Aid is recognised in the income statement in accordance with the modified cash basis of accounting.

### 4. Current expenditure

Current expenditure is recognised in the income statement when the payment is made.

### 5. Irregular expenditure

Irregular expenditure means expenditure, other than unauthorised expenditure, incurred in contravention of or not in accordance with a requirement of any applicable legislation, including:

- the Public Finance Management Act,
- the State Tender Board Act, or any regulations made in terms of this act, or
- any provincial legislation providing for procurement procedures in that provincial government.

Irregular expenditure is treated as expenditure in the income statement.

### 6. Debts written off

Debts are written-off when identified as irrecoverable in terms of Departmental Policy. No provision is made for irrecoverable amounts.

### 7. Capital expenditure

Expenditure for physical items on hand on 31 March 2003 to be consumed in the following financial year, is written off in full when they are received and are accounted for as expenditure in the income statement. Physical assets acquired are expensed i.e. written off in the income statement when the payment is made.

### 8. Investments

Non-current investments excluding marketable securities are shown at cost and adjustments are made only where in the opinion of the accounting officer, the investment is impaired. Where an investment has been impaired, it is recognised as an expense in the period in which the impairment is identified.

## 9. Receivables

Receivables are not normally recognised under the modified cash basis of accounting. However, receivables included in the balance sheet arise from cash payments that are recoverable from another party.

Receivables for services delivered are not recognised in the balance sheet as a current asset or as income in the income statement, as the financial statements are prepared on a modified cash basis of accounting, but are disclosed separately in the notes to enhance the usefulness of the financial statements.

## 10. Payables

Payables are not normally recognised under the modified cash basis of accounting. However, payables included in the balance sheet arise from cash receipts that are due to the National Revenue Fund or another party.

## 11. Provisions

A provision is a liability of uncertain timing or amount. Provisions are not normally recognised under the modified cash basis of accounting, but are disclosed separately in the notes to enhance the usefulness of the financial statements.

## 12. Lease commitments

Lease commitments for the period remaining from the accounting date until the end of the lease contract are disclosed as a note to the financial statements. These commitments are not recognised in the balance sheet as a liability or as expenditure in the income statement as the financial statements are prepared on the modified cash basis of accounting.

## 13. Accruals

This amount represents goods/services that were delivered, but no invoice has been received from the supplier at year end, or where the goods/services have been delivered, and an invoice is on hand but remains unpaid at year end. These amounts are not recognised in the balance sheet as a liability or as expenditure in the income statement as the financial statements are prepared on a modified cash basis of accounting, but are however disclosed.

## 14. Employee benefits

### Short-term employee benefits

The cost of short-term employee benefits is expensed in the income statement in the reporting period that the payment is made. Short-term employee benefits, that give rise to a present legal or constructive obligation, are not recognised until they can be reliably measured and then expensed. Details of these benefits and the potential liabilities are disclosed as a note to the financial statements and are not recognised in the income statement.

### Termination benefits

Termination benefits are recognised and expensed only when the payment is made.

### Retirement benefits

The department provides retirement benefits for its employees through a defined benefit plan for government employees. These benefits are funded by both employer and employee contributions. Employer contributions to the fund are expensed when money is paid to the fund. No provision is made for retirement benefits in the financial statements of the department. Any potential liabilities are disclosed in the financial statements of the Government Employee Pension Fund and not in the financial statements of the employer department.

### Medical benefits

The department provides medical benefits for its employees through defined benefit plans. These benefits are funded by employer and/or employee contributions. Employer contributions to the fund are expensed when money is paid to the fund. No provision is made for medical benefits in the financial statements of the department.

Post retirement medical benefits for retired civil servants are expensed when the payment is made to the fund.

## 15. Capitalisation reserve

The capitalisation reserve represents an amount equal to the value of the investments and/or loans capitalised for the first time in the previous financial year. On disposal, repayment or recovery, such amounts are transferable to the Revenue Fund.

## 16. Recoverable revenue

Recoverable revenue represents payments made and recognised in the income statement as an expense in previous years, which have now become recoverable from a debtor due to non-performance in accordance with an agreement. A debt is raised and recognised as a receivable in the balance sheet. Repayments are transferred to the Revenue Fund as and when the repayment is received.

## 17. Comparative figures

Where necessary, comparative figures have been adjusted to conform to changes in presentation in the current year. The comparative figures shown in these financial statements are limited to the figures shown in the previous year's audited financial statements and such other comparative figures that the department may reasonably have available for reporting.

## 4.4 Appropriation Statement for the year ended 31 March 2003

Programme	2002/03						2001/02	
	Adjusted Appropriation R'000	Virement R'000	Revised Allocation R'000	Actual Expenditure R'000	Savings/ Underspend (Excess) R'000	Expenditure as % of revised allocation	Revised Allocation R'000	Actual Expenditure R'000
1. Administration	72 963	817	73 780	70 760	3 020	95.91	57 519	54 734
Current	67 311	(473)	66 838	65 859	979	98.54	53 233	52 016
Capital	5 652	1 290	6 942	4 901	2 041	70.60	4 286	2 718
2. Promotion of Mine Health and Safety	86 361	(800)	85 561	81 255	4 306	94.97	75 127	69 229
Current	85 693	(1 272)	84 421	80 282	4 139	95.10	73 908	68 541
Capital	668	472	1 140	973	167	85.35	1 219	688
3. Mineral Development	94 219	(2 500)	91 719	89 294	2 425	97.36	79 500	77 826
Current	93 690	(2 585)	91 105	88 703	2 402	97.36	78 624	77 005
Capital	529	85	614	591	23	96.25	876	821
4. Energy Management	1 013 874	1 991	1 015 865	1 006 294	9 571	99.06	673 198	666 192
Current	66 469	(556)	65 913	60 716	5 197	92.12	72 670	65 847
Capital	947 405	2 547	949 952	945 578	4 374	99.54	600 528	600 345
5. Associated Services	605 201	-	605 201	605 113	88	99.99	365 487	365 350
Current	342 267	-	342 267	342 212	55	99.98	334 238	334 201
Capital	262 934	-	262 934	262 901	33	99.99	31 249	31 149
6. Special Functions	-	492	492	492	-	100.00	65	65
Current	-	492	492	492	-	100.00	65	65
Capital	-	-	-	-	-	0.00	-	-
<b>Total</b>	<b>1 872 618</b>	<b>-</b>	<b>1 872 618</b>	<b>1 853 208</b>	<b>19 410</b>	<b>0</b>	<b>1 250 896</b>	<b>1 233 396</b>

## Detail per Programme 1 for the year ended 31 March 2003

Programme per subprogramme	2002/03				2001/02			
	Adjusted Appropriation R'000	Virement R'000	Revised Allocation R'000	Actual Expenditure R'000	Savings/ Underspend (Excess) R'000	Expenditure as % of revised allocation	Revised Allocation R'000	Actual Expenditure R'000
1.1 Minister	772	-	772	763	9	98.83	577	727
Current	772	-	772	763	9	98.83	577	727
1.2 Deputy Minister	606	-	606	653	(47)	107.76	469	621
Current	606	-	606	653	(47)	107.76	469	621
1.3 Management	5 937	-	5 957	5 922	35	99.41	5 807	6 050
Current	5 937	-	5 957	5 922	35	99.41	5 807	6 050
1.4 Corporate Services	65 648	817	66 445	63 422	3 023	95.45	50 666	47 336
Current	59 996	(473)	59 503	58 521	982	98.35	46 380	44 617
Capital	5 652	1 290	6 942	4 901	2 041	70.60	4 286	2 719
<b>Total</b>	<b>72 963</b>	<b>817</b>	<b>73 780</b>	<b>70 760</b>	<b>3 020</b>	<b>95.91</b>	<b>57 519</b>	<b>54 734</b>

### Economic classification

Current	67 311	(473)	66 838	65 859	979	98.54	53 233	52 016
Personnel	30 457	(2 294)	28 163	28 078	85	99.70	23 366	22 982
Other	36 854	1 821	38 675	37 781	894	97.69	29 867	29 034
Capital	5 652	1 290	6 942	4 901	2 041	70.60	4 286	2 718
Acquisition of capital assets	56 52	1 290	6 942	4 901	2 041	70.60	4 286	2 718
<b>Total</b>	<b>729 63</b>	<b>817</b>	<b>73 780</b>	<b>70 760</b>	<b>3 020</b>	<b>95.91</b>	<b>57 519</b>	<b>54 734</b>

### Standard item classification

Personnel	30 457	(2 294)	28 163	28 078	85	99.70	23 366	22 982
Administrative	19 377	(158)	19 219	18 703	516	97.32	15 046	14 849
Inventories	3 069	682	3 751	3 668	83	97.79	3 501	3 468
Equipment	7 774	4 213	11 987	9 917	2 070	82.73	6 981	5 318
Professional and Special Services	12 186	(1 675)	10 511	10 252	259	97.54	8 433	7 935
Miscellaneous	100	49	149	142	7	95.30	192	182
<b>Total</b>	<b>72 963</b>	<b>817</b>	<b>73 780</b>	<b>70 760</b>	<b>3 020</b>	<b>95.91</b>	<b>57 519</b>	<b>54 734</b>

## Detail per Programme 2 for the year ended 31 March 2003

Programme	2002/03						2001/02	
	Adjusted Appropriation R'000	Virement R'000	Revised Allocation R'000	Actual Expenditure R'000	Savings/ Underspend (Excess) R'000	Expenditure as % of revised allocation	Revised Allocation R'000	Actual Expenditure R'000
<b>Programme per subprogramme</b>								
2.1 Management	3 550	279	3 829	3 467	362	90.55	3 295	3 204
Current	3 542	245	3 787	3 426	361	90.47	3 295	3 199
Capital	8	34	42	41	1	97.62	-	5
2.2 Mine Safety and Health	82 811	(1 079)	81 732	77 788	3 944	95.17	71 832	66 025
Current	82 151	(1 517)	80 634	76 856	3 778	95.31	70 613	65 342
Capital	660	438	1 098	932	166	84.88	1 219	683
<b>Total</b>	<b>86 361</b>	<b>(800)</b>	<b>85 561</b>	<b>81 255</b>	<b>4 306</b>	<b>94.97</b>	<b>75 127</b>	<b>69 229</b>

### Economic Classification

Current	85 693	(1 272)	84 421	80 282	4 139	95.10	73 908	68 541
Personnel	56 733	(800)	55 933	55 519	414	99.26	50 989	50 328
Other	28 960	(472)	28 488	24 763	3 725	86.92	22 919	18 213
Capital	668	472	1 140	973	167	85.35	1 219	688
Acquisition of capital assets	668	472	1 140	973	167	85.35	1 219	688
<b>Total</b>	<b>86 361</b>	<b>(800)</b>	<b>85 561</b>	<b>81 255</b>	<b>4 306</b>	<b>94.97</b>	<b>75 127</b>	<b>69 229</b>

### Standard item classification

Personnel	56 733	(800)	55 933	55 519	414	99.26	50 989	50 328
Administrative	15 620	(315)	15 305	14 267	1 038	93.22	12 378	12 260
Inventories	579	243	822	668	154	81.27	546	304
Equipment	716	466	1 182	1 001	181	84.69	1 262	713
Professional and Special Services	12 713	(394)	12 319	9 800	2 519	79.55	9 952	5 624
<b>Total</b>	<b>86 361</b>	<b>(800)</b>	<b>85 561</b>	<b>81 255</b>	<b>4 306</b>	<b>94.97</b>	<b>75 127</b>	<b>69 229</b>

## Detail per Programme 3 for the year ended 3 March 2003

Programme	2002/03						2001/02	
	Adjusted Appropriation R'000	Virement R'000	Revised Allocation R'000	Actual Expenditure R'000	Savings/ Underspend (Excess) R'000	Expenditure as % of revised allocation	Revised Allocation R'000	Actual Expenditure R'000
Programme per subprogramme								
3.1 Management	4 044	340	4 384	3 908	476	89.14	2 982	3 080
Current	3 757	290	4 047	3 574	473	88.31	2 481	2 580
Capital	287	50	337	334	3	99.11	501	500
3.2 Mineral Regulation	31 151	(3 485)	27 666	26 765	901	96.74	26 535	25 782
Current	30 995	(3 485)	27 510	26 637	873	96.83	26 485	25 745
Capital	156	-	156	128	28	82.05	50	37
3.3 Mineral Promotion	25 481	(1 340)	24 141	23 330	811	96.64	17 609	17 382
Current	25 481	(1 375)	24 106	23 324	782	96.76	17 569	17 339
Capital	-	35	35	6	29	17.14	40	43
3.4 Regional Mineral Development	33 543	1 985	35 528	35 291	237	99.33	32 374	31 582
Current	33 457	1 985	35 442	35 226	216	99.39	32 089	31 342
Capital	86	-	86	65	21	75.58	285	240
<b>Total</b>	<b>94 219</b>	<b>(2 500)</b>	<b>91 719</b>	<b>89 294</b>	<b>2 425</b>	<b>97.36</b>	<b>79 500</b>	<b>77 826</b>

### Economic Classification

Current	93 690	(2 585)	91 105	88 761	2 344	97.43	78 624	77 005
Personnel	51 948	(7 245)	44 703	44 692	11	99.98	39 999	39 085
Transfer payments	5 100	3 400	8 500	8 500	-	100.00	5 100	5 100
Other	36 642	1 260	37 902	35 569	2 333	93.84	33 525	32 820
Capital	529	85	614	533	81	86.81	876	821
Acquisition of capital assets	529	85	614	533	81	86.81	876	821
<b>Total</b>	<b>94 219</b>	<b>(2 500)</b>	<b>91 719</b>	<b>89 294</b>	<b>2 425</b>	<b>97.36</b>	<b>79 500</b>	<b>77 826</b>

Programme	2002/03						2001/02	
	Adjusted Appropriation R'000	Virement R'000	Revised Allocation R'000	Actual Expenditure R'000	Savings/ Underspend (Excess) R'000	Expenditure as % of revised allocation	Revised Allocation R'000	Actual Expenditure R'000
Standard item classification								
Personnel	51 948	(7 245)	44 703	44 692	11	99.98	39 999	39 085
Administrative	11 997	1 925	13 922	13 366	556	96.01	9 959	9 780
Inventories	967	5	972	715	257	73.56	908	717
Equipment	828	85	913	778	135	85.21	1 185	1 044
Land and buildings	1	-	1	-	1	0.00	1	-
Professional and Special Services	23 378	(670)	22 708	21 243	1 465	93.55	22 305	22 058
Transfer payments	5 100	3 400	8 500	8 500	-	100.00	5 100	5 100
Miscellaneous	-	-	-	-	-	0.00	43	42
Total	94 219	(2 500)	91 719	89 294	2 425	97.36	79 500	77 826

## Detail per Programme 4 for the year ended 31 March 2003

Programme	2002/03						2001/02	
	Adjusted Appropriation R'000	Virement R'000	Revised Allocation R'000	Actual Expenditure R'000	Savings/ Underspend (Excess) R'000	Expenditure as % of revised allocation	Revised Allocation R'000	Actual Expenditure R'000
Programme per subprogramme								
4.1 Management and Environment	9 427	(775)	8 652	7 687	965	88.85	19 253	18 496
Current	8 947	(775)	8 172	7 372	800	90.21	18 725	18 151
Capital	480	-	480	315	165	65.63	528	345
4.2 Electricity	984 577	(522)	984 055	977 757	6 298	99.36	645 244	641 298
Current	37 652	(3 069)	34 583	32 495	2 088	93.96	45 244	41 298
Capital	946 925	2 547	949 472	945 262	4 210	99.56	600 000	600 000
4.3 Nuclear and Renewables	10 992	4 267	15 259	14 551	708	95.36	2 873	1 743
Current	10 992	4 267	15 259	14 551	708	95.36	2 873	1 743
4.4 Hydrocarbons	8 878	(979)	7 899	6 299	1 600	79.74	5 828	4 655
Current	8 878	(979)	7 899	6 299	1 600	79.74	5 828	4 655
Total	1 013 874	1 991	1 015 865	1 006 294	9 571	99.06	673 198	666 192

## Programme

2002/03

2001/02

Economic classification	Adjusted Appropriation R'000	Virement R'000	Revised Allocation R'000	Actual Expenditure R'000	Savings/ Underspend (Excess) R'000	Expenditure as % of revised allocation	Revised Allocation R'000	Actual Expenditure R'000
Current	66 469	(556)	65 913	60 716	5 197	92.12	72 670	65 847
Personnel	14 365	(1 595)	12 770	12 250	520	95.93	9 371	9 435
Transfer payments	27 000	(948)	26 052	24 095	1 957	92.49	41 000	38 000
Other	25 104	1 987	27 091	24 371	2 720	89.96	22 299	18 412
Capital	947 405	2 547	949 952	945 578	4 374	99.54	600 528	600 345
Transfer payments	946 895	2 528	949 423	945 225	4 198	99.56	600 000	600 000
Acquisition of capital assets	510	19	529	353	176	66.73	528	345
<b>Total</b>	<b>1 013 874</b>	<b>1 991</b>	<b>1 015 865</b>	<b>1 006 294</b>	<b>9 571</b>	<b>99.06</b>	<b>673 198</b>	<b>666 192</b>

## Standard Item classification

Personnel	14 365	(1 595)	12 770	12 250	520	95.93	9 371	9 435
Administrative	9 573	6 233	15 806	15 691	115	99.27	10 312	9 980
Inventories	550	(369)	181	67	114	37.02	250	247
Equipment	510	19	529	353	176	66.73	528	345
Professional and Special Services	14 981	(3 902)	11 079	8 588	2 491	77.52	11 737	8 185
Transfer payments	973 895	1 580	975 475	969 320	6 155	99.37	641 000	638 000
Miscellaneous	-	25	25	25	-	100.00	-	-
<b>Total</b>	<b>1 013 874</b>	<b>1 991</b>	<b>1 015 865</b>	<b>1 006 294</b>	<b>9 571</b>	<b>99.06</b>	<b>673 198</b>	<b>666 192</b>

## Detail per Programme 5 for the year ended 31 March 2003

Programme	2002/03						2001/02	
	Adjusted Appropriation R'000	Virement R'000	Revised Allocation R'000	Actual Expenditure R'000	Savings/ Underspend (Excess) R'000	Expenditure as % of revised allocation	Revised Allocation R'000	Actual Expenditure R'000
Programme per subprogramme								
5.1 Mineral Technology Research	76 410	-	76 410	76 410	-	100.00	76 872	76 872
Current	68 410	-	68 410	68 410	-	100.00	68 872	68 872
Capital	8 000	-	8 000	8 000	-	100.00	8 000	8 000
5.2 Nuclear Energy	424 947	-	424 947	424 947	-	100.00	180 256	180 256
Current	179 463	-	179 463	179 463	-	100.00	165 307	165 307
Capital	245 484	-	245 484	245 484	-	100.00	14 949	14 949
5.3 National Nuclear Regulator	7 282	-	7 282	7 282	-	100.00	7 002	7 002
Current	6 782	-	6 782	6 782	-	100.00	6 502	6 502
Capital	500	-	500	500	-	100.00	500	500
5.4 Geoscience	66 384	-	66 384	66 384	-	100.00	65 946	65 946
Current	58 384	-	58 384	58 384	-	100.00	58 346	58 346
Capital	8 000	-	8 000	8 000	-	100.00	7 600	7 600
5.5 Assistance to Mines	28 915	-	28 915	28 914	1	100.00	34 940	34 939
Current (Council for Geoscience)	28 915	-	28 915	28 914	1	100.00	34 940	34 939
5.6 Loans to Mines	1	-	1	-	1	0.00	1	-
Current	1	-	1	-	1	0.00	1	-
Capital	-	-	-	-	-	0.00	-	-
5.7 Energy Provision	312	-	312	259	53	83.01	270	235
Current	312	-	312	259	53	83.01	270	235
5.8 Government Motor Transport	950	-	950	917	33	96.53	200	100
Capital	950	-	950	917	33	96.53	200	100
<b>Total</b>	<b>605 201</b>	<b>-</b>	<b>605 201</b>	<b>605 113</b>	<b>88</b>	<b>99.99</b>	<b>365 487</b>	<b>365 350</b>

Programme	2002/03						2001/02	
	Adjusted Appropriation R'000	Virement R'000	Revised Allocation R'000	Actual Expenditure R'000	Savings/ Underspend (Excess) R'000	Expenditure as % of revised allocation	Revised Allocation R'000	Actual Expenditure R'000
<b>Economic classification</b>								
Current	342 267	-	342 267	342 212	55	99.98	334 238	334 201
Transfer payments	341 956	-	341 956	341 953	3	100.00	333 968	333 966
Other	311	-	311	259	52	83.28	270	235
Capital	262 934	-	262 934	262 901	33	99.99	31 249	31 149
Transfer payments	262 009	-	262 009	261 984	25	99.99	31 149	31 049
Acquisition of capital assets	925	-	925	917	8	99.14	100	100
<b>Total</b>	<b>605 201</b>	<b>-</b>	<b>605 201</b>	<b>605 113</b>	<b>88</b>	<b>99.99</b>	<b>365 487</b>	<b>365 350</b>

#### Standard item classification

Equipment	925	-	925	917	8	99.14	100	100
Professional and Special Services	311	-	311	259	52	83.28	270	235
Transfer payments	603 965	-	603 965	603 937	28	100.00	365 117	365 015
<b>Total</b>	<b>605 201</b>	<b>-</b>	<b>605 201</b>	<b>605 113</b>	<b>88</b>	<b>99.99</b>	<b>365 487</b>	<b>365 350</b>

## Detail per Programme 6 for the year ended 31 March 2003

Programme	2002/03						2001/02	
	Adjusted Appropriation R'000	Virement R'000	Revised Allocation R'000	Actual Expenditure R'000	Savings/ Underspend (Excess) R'000	Expenditure as % of revised allocation	Revised Allocation R'000	Actual Expenditure R'000
<b>Programme per subprogramme</b>								
6.1 Theft and Losses	-	492	492	492	-	100.00	65	65
Current	-	492	492	492	-	100.00	65	65
Total	-	492	492	492	-	100.00	65	65
<b>Economic classification</b>								
Current	-	492	492	492	-	100.00	65	65
Total	-	492	492	492	-	100.00	65	65
<b>Standard item classification</b>								
Special functions	-	492	492	492	-	100.00	65	65
Total	-	492	492	492	-	100.00	65	65

## 4.5 Notes to the Appropriation Statement for the year ended 31 March 2003

### 1. Detail of current and capital transfers as per Appropriation Act (after Virement):

Detail of these transactions can be viewed in note 8 (Transfer payments) to the annual financial statements.

### 2. Detail of specifically and exclusively appropriated amounts voted (after Virement):

Detail of these transactions can be viewed in note 1 (Charge to National Revenue Fund) to the annual financial statements.

### 3. Detail of special functions (theft and losses)

Detail of these transactions per programme can be viewed in note 10 (Details of special functions) to the annual financial statements.

### 4. Explanations of material variances from Amount Voted (after virement):

4.1 Details of material variances per programme can be viewed in note 1.2 to the annual financial statements.

4.2 Per standard item:

Personnel Savings to an amount of R1.029 million under the standard item Personnel expenditure can be attributed to a number of vacancies within the Department and the late filling of new posts associated with the expansion of

the Department's staff structure after the second quarter of the 2002/03 financial year. This resulted in a decrease in salary payments.

#### Administrative expenditure

Savings to an amount of R2.225 million under the standard item Administrative expenditure can be attributed to delays in official visits to regional offices, a number of vacancies within the Department and the late filling of new posts associated with the expansion of the Department's staff structure after the second quarter of the 2002/03 financial year resulting in an underspending in subsistence and transport costs associated with the functions of the new and vacant posts.

#### Inventories

An underspending of R608 246.85 under the standard item Inventories can be attributed to a number of vacancies within the Department and delays in the delivery of goods and subsequent late receipt of invoices resulting in the Department not being able to effect payments to suppliers before the closing of the 2002/03 financial year.

#### Equipment

Savings under the standard item Equipment is mainly due to delays in tender and procurement procedures, deliveries by suppliers that did not realise before the closing of the 2002/03 financial year and subsequent late receipt of invoices for payments.

#### Professional and Special Services

Savings to an amount of R2.519 million under the standard item Professional and Special Services of Programme 2: Promotion of Mine Health and Safety is due to the fact that Tripartite committee members did not claim remunerative allowances associated with the Tripartite Bodies during the 2002/03 financial

year as planned and several inquiries into mine accidents that were not finalised before 31 March 2003. Savings to an amount of R1.465 million under Programme 3: Mineral Development can be attributed to services in respect of the rehabilitation of derelict and ownerless mines that was not delivered before the closing of the 2002/03 financial year and subsequent late receipt of invoices. The saving of R2.491 million under Programme 4: Energy Management is mainly due to delays in the tender procedures, contracts in respect of energy projects that were not finalised before 31 March 2003, the subsequent extension of energy projects and late receipt of invoices for payments.

#### Transfer Payments

Savings to an amount of R6.155 million under the standard item Transfer Payments can be attributed to delays in the negotiation process and subsequent signing of contracts, Municipalities not being in a position to implement electrification programmes and expenditure relating to the INEP Business Planning Unit being less than anticipated.

### 5. Reconciliation of appropriation statement to income statement:

	2002/03	2001/02
	R'000	R'000
Total expenditure per income statement	1 868 276	1 251 625
Less: Local and foreign aid assistance (including RDP funds)	(15 068)	(18 229)
Actual expense per appropriation statement	1 853 208	1 233 396

## 4.6 Income Statement (Statement of Financial Performance) for the year ended 31 March 2003

	Note	2002/03 R'000	2001/02 R'000
<b>REVENUE</b>			
<b>Voted funds</b>			
Charge to National Revenue Fund	1	1 872 618	1 250 896
<b>Non voted funds</b>			
Other revenue to be surrendered to the revenue fund	2	406 898	580 460
Local and foreign aid assistance (incl. RDP funds)	3	16 963	23 732
<b>TOTAL REVENUE</b>		<b>2 296 479</b>	<b>1 855 088</b>
<b>EXPENDITURE</b>			
<b>Current</b>			
Personnel	4	140 540	121 831
Administrative		62 028	46 869
Inventories	5	5 117	4 736
Machinery and Equipment	6	5 289	2 848
Professional and Special Services	7	50 142	44 035
Transfer payments	8	374 548	377 066
Miscellaneous	9	166	225
Special functions: authorised losses	10	492	65
Local and foreign aid assistance (incl. RDP funds)	3	15 068	18 229
<b>Total Current Expenditure</b>		<b>653 390</b>	<b>615 904</b>
<b>Capital</b>			
Machinery and Equipment	6	7 677	4 672
Transfer payments	8	1 207 209	631 049
<b>Total Capital Expenditure</b>		<b>1 214 886</b>	<b>635 721</b>
<b>TOTAL EXPENDITURE</b>		<b>1 868 276</b>	<b>1 251 625</b>
<b>NET SURPLUS FOR THE YEAR</b>	11	<b>428 203</b>	<b>603 463</b>

## 4.7 Balance Sheet (Statement of Financial Position) at 31 March 2003

	Note	2002/03 R'000	2001/02 R'000
<b>ASSETS</b>			
Current assets		79 909	71 343
Irregular expenditure		263	263
Cash and cash equivalents	12	77 319	67 705
Receivables	13	2 324	3 197
Loans	14	3	178
Non-current assets		318 763	290 368
Loans	14	316 558	287 879
Investments	15	-	284
Investments in controlled entities	16	2 205	2 205
<b>TOTAL ASSETS</b>		<b>398 672</b>	<b>361 711</b>
<b>LIABILITIES</b>			
Current liabilities		78 010	65 662
Voted funds to be surrendered	17	19 410	17 500
Revenue funds to be surrendered	18	44 734	37 793
Payables	19	13 866	10 369
<b>TOTAL LIABILITIES</b>		<b>78 010</b>	<b>65 662</b>
<b>NET ASSETS/LIABILITIES</b>		<b>320 662</b>	<b>296 049</b>
<b>EQUITY</b>			
Capitalisation reserve		2 205	2 489
Recoverable revenue		316 562	288 057
Local and foreign aid assistance (including RDP funds) rolled over	3	1 895	5 503
<b>TOTAL EQUITY</b>		<b>320 662</b>	<b>296 049</b>

## 4.8 Statement of Changes in Net Assets/Equity for the year ended 31 March 2003

	Note	2002/03 R'000	2001/02 R'000
<b>Capitalisation reserve</b>			
Opening balance		2 489	2 489
Transfers		(284)	
Closing balance		2 205	2 489
<b>Recoverable revenue</b>			
Opening balance		288 057	290 737
Transfer to Revenue Fund	18	(193)	(1 218)
Debts written off	10.2	-	(27 532)
Debts raised		28 698	26 070
Closing balance		316 562	288 057
<b>Local and foreign aid assistance (including RDP funds) rolled over</b>			
Opening balance	3	5 503	15
Transfers in	3	11 460	23 717
Transfers out	3	(15 068)	(18 229)
Closing balance		1 895	5 503
<b>TOTAL EQUITY</b>		<b>320 662</b>	<b>296 049</b>

## 4.9 Cashflow Statement for the year ended 31 March 2003

	Note	2002/03 R'000	2001/02 R'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Net cash flow generated by operating activities	20	435 687	606 917
Cash generated (utilised) to (increase)/decrease working capital	21	4 371	7 548
Voted funds and Revenue funds surrendered	22	(417 457)	(557 782)
Local and foreign aid assistance (including RDP funds)		(5 503)	(15)
Net cash flow available from operating activities		17 098	56 668
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Capital expenditure		(7 677)	(4 672)
Net cash flows from operating and investing activities		9 421	51 996
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Proceeds from loans		193	1 218
Net increase/(decrease) in cash and cash equivalents		9 614	53 214
Cash and cash equivalents at beginning of period		67 705	14 491
Cash and cash equivalents at end of period	12	77 319	67 705

## 4.10 Notes to the Annual Financial Statements for the year ended 31 March 2003

### 1. Charge to National Revenue Fund

1.1 Included in the above are funds specifically and exclusively appropriated for National Departments (Voted funds):

Programmes	Total Appropriation R'000	Actual R'000	Variance over/(under) R'000	Total Appropriation 2001/02 R'000
Administration	73 780	70 760	3 020	57 519
Promotion of Mine Health and Safety	85 561	81 255	4 306	75 127
Mineral Development	91 719	89 294	2 425	79 500
Energy Management	1 015 865	1 006 294	9 571	673 198
Associated Services	605 201	605 113	88	365 487
Mineral Technology Research	76 410	76 410	-	76 872
Nuclear Energy	424 947	424 947	-	180 256
National Nuclear Regulator	7 282	7 282	-	7 002
Geoscience	66 384	66 384	-	65 946
Assistance to Mines	28 914	28 914	-	34 940
Loans to Mines	1	-	1	1
Energy Provision	312	259	53	270
Government Motor Transport	950	917	33	200
Special Functions	492	492	-	65
<b>TOTAL</b>	<b>1 872 618</b>	<b>1 853 208</b>	<b>19 410</b>	<b>1 250 896</b>

## 1.2 Explanation of material variances including whether or not application will be made for a rollover.

### Programme 1: Administration:

Savings to an amount of R2.070 million under the standard item Equipment: Capital of the Subprogramme: Corporate Services is due to delays in tender and procurement procedures, deliveries that did not realise before the closing of the 2002/03 financial year and subsequent late receipt of invoices. Savings to an amount of R775 000.00 under the standard items Administrative and Professional and Special Services can be attributed to delays in official visits to regional offices, outstanding subsistence and transport claims and the late receipt of invoices. An application was made to roll over current expenditure to an amount of R351 000.00 and capital expenditure to an amount of R2.179 million to finalise and provide funding for payments to suppliers and service providers during the 2003/04 financial year. An application was also made in terms of Treasury Regulation 6.4 to roll over an amount of R1.5 million for the finalisation of Information Technology projects during the 2003/2004 financial year.

### Programmed 2: Promotion of Mine Safety and Health:

Savings to an amount of R414 000.00 and R1.038 million under the standard items Personnel and Administrative Expenditure respectively can be attributed to a number of vacancies within in the Inspectorate during the 2002/03 financial year. This resulted in a decrease in salary, subsistence and transport payments associated with the functions of an inspector. Savings under the standard items Inventories and Equipment: Capital is due to the late delivery by suppliers and subsequent late receipt of invoices after the closing of the 2002/03 financial year. Savings to an amount of R2.519 million under the standard item Professional and Special Services is due to the fact that Tripartite committee members did not claim remunerative allowances associated with the Tripartite Bodies during the 2002/03 financial year as planned and several inquiries into mine accidents that were not finalised before 31 March 2003. The Inspectorate made a request to roll over funds to an amount of R261 000.00 to finalise payments to suppliers during the 2003/04 financial year. The Inspectorate also made a request to roll over current expenditure to an amount of R3.025 million to the 2003/04 financial year to provide funding for:

- The alignment of the Mine Health and Safety Council (MHSC) with reporting and organisational requirements in terms of the PFMA. The MHSC was listed as a schedule 3A national public entity during the 2002/03 financial year.
- The finalisation of pending and current inquiries into mine accidents in terms of section 60 and 65 of the Mine Health and Safety Act, 1996 (Act 29 of 1996).
- The implementation of the findings and recommendations of the review of the Mine Health and Safety Inspectorate and Industry. The review forms part of the integration and co-ordination of health and safety competencies nationally once a substantive national Occupational Health and Safety (OHC) policy has been developed. The Occupational Health and Safety (OHS) policy is likely to encompass some of the outcomes of the review.

### Programme 3: Mineral Development:

Savings to an amount of R556 000.00 under the standard item Administrative Expenditure is mainly due to the late receipt of invoices and claims from service providers in respect of subsistence and transport cost associated with the promotion of new legislation and participation in important forums associated with the mining industry. Savings under the standard items Inventories and equipment is mainly due to deliveries that did not realise before the closing of the 2002/03 financial year and subsequent late receipt of invoices. Savings to an amount of R1.465 million under the standard item Professional and Special Services can be attributed to services in respect of the rehabilitation of derelict and ownerless mines that was not delivered before the closing of the 2002/03 financial year and subsequent late receipt of invoices. The Mineral Development Branch made a request to roll over current expenditure to an amount of R2.213 million and capital expenditure to an amount of R14 000.00 to finalise and provide funding for payments to suppliers and service providers during the 2003/04 financial year. An application was also made in terms of Treasury Regulation 6.4 to roll over an amount of R2.5 million for the rehabilitation of derelict and ownerless mines.

### Programme 4: Energy Management:

Savings under the standard items Inventories, Personnel and Administrative expenditure can be attributed to the late filling of new posts associated with the

expansion of the Department's staff structure after the second quarter of the 2002/03 financial year. This resulted in a decrease in salary, subsistence and transport payments associated with the functions of the new posts. The saving of R2.491 million under the standard item Professional and Special Services is mainly due to delays in the tender procedures, contracts in respect of energy projects that were not finalised before 31 March 2003, the subsequent extension of energy projects and late receipt of invoices for payments. Savings to an amount of R6.155 million under the standard item Transfer Payments can be attributed to delays in the negotiation process and subsequent signing of contracts, Municipalities not being in a position to implement electrification programmes and expenditure relating to the Integrated National Electrification Programme (INEP) Business Planning Unit being less than anticipated. The Energy Branch made a request to roll over current expenditure to an amount of R1.222 million to finalise and provide funding for payments to suppliers and service providers during the 2003/04 financial year. An application was also made to roll over transfer payments to an amount of R6.155 million to the 2003/04 financial year to finalise and provide funding during the 2003/04 financial year for the following:

- To finalise and implement the Free Basic Electricity (FBE) communication strategy in collaboration with the Government Communication and Information Services (GCIS), the Department of Provincial and Local Government (DPLG) and Eskom as an integral part of the approved FBE Programme.
- Electricity connections in the Albert Luthuli Municipal area to address a backlog of approximately 10 000 electricity household connections in the area.
- Electricity connections in the Alfred Nzo District Municipal area to reduce the backlog of electricity connections in the Eastern Cape.

#### Programme 5: Associated Services:

Audit Fees in respect of the Cahora Bassa project for the 2002/03 financial year was less than were expected. The old subsidised motor transport scheme was phased out during the 2002/03 financial year and resulted in expenditure associated with the scheme being less than originally expected.

## 2. Other revenue to be surrendered to revenue fund

Description	Note	2002/03 R'000	2001/02 R'000
Gifts, donations and sponsorships received	2.1	-	10
Interest received		164	241
Transfer to the State from CEF (Pty) Ltd		290 502	457 239
Mining lease rights and licences		115 427	121 025
Loans repaid		193	1 218
Sale of products		14	21
State property rights		90	95
Money prescribed by law		258	310
Money not prescribed by law		76	60
Miscellaneous income		174	241
		<u>406 898</u>	<u>580 460</u>

### 2.1 Gifts, donations and sponsorships received by the department

Nature of gift, donation and sponsorship	2002/03 R'000	2001/02 R'000
Sponsorship from De Beers Consolidated Mines Ltd for Departmental award function	-	10
	<u>-</u>	<u>10</u>

### 2.2 Gifts, donations and sponsorships received in kind excluding RDP funds by the department (Total not included above)

Nature of gift, donation and sponsorship	2002/03 R'000	2001/02 R'000
Various entities		
SA/Australian Mineral		
Secto Synergies Symposium	-	38
Far West Rand		
Dolomitic Water		
Association of the aquifers	-	20
	<u>-</u>	<u>58</u>

### 3. Local and foreign aid assistance (including RDP)

#### 3.1 Assistance received in cash

Name of Donor	Purpose	Opening Balance R'000	Revenue R'000	Expenditure Current R'000	Closing Balance R'000
<b>Foreign</b>					
European Union	Non-grid electrification of rural schools	-	678	678	-
Norwegian Government	Electricity capacity building programme	740	3 727	2 775	1 692
Norwegian Government	Petroleum policy, research and capacity building	4 763	6 852	11 615	-
Norwegian Government	SADC Regional Electricity Regulatory Support	-	203	-	203
		<b>5 503</b>	<b>11 460</b>	<b>15 068</b>	<b>1 895</b>

Analysis of balance	2002/03 R'000	2001/02 R'000
Assistance rolled over	1 895	5 503
	<b>1 895</b>	<b>5 503</b>

#### 3.2 Assistance received in kind(Value not included in the income statement)

Name of donor and purpose	2002/03 R'000	2001/02 R'000
<b>Foreign aid assistance</b>		
Capacity building for local government on rural electrification	-	3
Danish Corporation for Environmental Development	-	3
<b>Total Local and foreign aid assistance received in kind</b>	<b>-</b>	<b>3</b>

## 4. Personnel

4.1 Current expenditure	2002/03 R'000	2001/02 R'000
Appropriation to Executive and Legislature	1 416	1 331
Basic salary costs	96 534	85 705
Pension contributions	14 504	12 907
Medical aid contributions	6 288	5 461
Other salary related costs	21 798	16 427
<b>Total Personnel Costs</b>	<b>140 540</b>	<b>121 831</b>
Average number of employees	815	792

## 5. Inventories

5.1 Current expenditure	2002/03 R'000	2001/02 R'000
Inventories purchased during the year		
Printing	767	898
Books and publications	785	445
Stationery	1 249	1 162
Uniforms and overalls	289	253
Computer consumer items	1 483	1 469
Other stock and supplies	544	509
<b>Total cost of inventories</b>	<b>5 117</b>	<b>4 736</b>

Inventories on hand at year end	Costing method used	2002/03 R'000
E-class inventories	Average price	
Printing		17
Books and Publications		6
Stationery		57
Computer consumer items		143
Other stock and supplies		5
		<b>228</b>

The value of inventory on hand disclosed is for main depots.

## 6. Equipment

	Note	2002/03 R'000	2001/02 R'000
Current (Rentals, maintenance and sundry)		5 289	2 848
Capital	6.1	7 677	4 672
<b>Total capital and current expenditure</b>		<b>12 966</b>	<b>7 520</b>
<b>6.1 Capital equipment analysed as follows:</b>			
Computer equipment		5 512	3 601
Furniture and office equipment		509	422
Other equipment		727	549
Transport		929	100
		<b>7 677</b>	<b>4 672</b>

## 7. Professional and special services

### 7.1 Current expenditure

	2002/03 R'000	2001/02 R'000
Tripartite bodies	3 183	2 352
Energy projects	4 735	5 178
Mine disasters	2 588	331
Rock burst commission	-	623
Consulting services	22 242	24 025
Legal services	113	622
Auditor's remuneration	1 493	999
Repair and servicing equipment	1 710	1 835
Director's fees refunded CEF (Pty) Ltd	654	326
Boards, Commissions and Committees	157	198
Remuneration other	1 454	1 027
Other professional services	11 813	6 519
Medical Examinations	49	54
Mine Health and Safety Research	1 319	1 202
Mine Health and Safety Review	1 511	-
Consulting Audit Fees	822	363
Development and Special Projects	575	-
Professional Computer Services	583	1 120
Consulting Legal Fees	254	-
Other Professional Services	6 700	3 780
	<u>50 142</u>	<u>44 035</u>

## 8. Transfer payments

	Note	2002/03 R'000	2001/02 R'000
Conditional grant transfers	Annexure 1A	224 763	-
Transfers to public entities and institutions	Annexure 1B	1 355 950	973 176
Other transfers	Annexure 1C	1 044	34 939
		<u>1 581 757</u>	<u>1 008 115</u>
Analysis of payments			
Current		374 548	377 066
Capital		1 207 209	631 049
		<u>1 581 757</u>	<u>1 008 115</u>

## 9. Miscellaneous

### 9.1 Current Expenditure

	Note	2002/03 R'000	2001/02 R'000
Remissions, refunds and payments made as an act of grace	9.2	130	2
Gifts, donations and sponsorships made	9.3	36	40
Claims against the Government		-	183
Total miscellaneous expenditure		<u>166</u>	<u>225</u>

## 9.2 Remissions, refunds and payments made as an act of grace

Nature of remissions, refunds and payments	2002/03 R'000	2001/02 R'000
Ex-gratia payment in respect of the loss of an official's personal belongings while on official duty	13	2
Ex-gratia payment in respect of a claim of a former employee for interest on pension benefits	17	-
Ex-gratia payment in respect of a compensation for service bonus for an advisor to the Minister	100	-
	<u>130</u>	<u>2</u>

## 9.3 Gifts, donations and sponsorships paid in cash by the department (items expensed during the current year)

Nature of gifts, donations and sponsorships	2002/03 R'000	2001/02 R'000
Donation towards the funeral costs of an employee	25	-
Sponsorship towards the netball and soccer teams of the Department	11	-
Donation to Contralesa Conference	-	40
Total paid from Miscellaneous expenditure	<u>36</u>	<u>40</u>
Donation to exhibit at the WSSD and paid from the standard item Professional and Special Services	95	-
Total donations paid in cash	<u>131</u>	<u>40</u>

9.4 Gifts, donations and sponsorships made in kind (items expensed in previous periods -Total value not included above)

Nature of gifts, donations and sponsorships	Current expenditure	Capital expenditure	2003/02 R'000	2001/02 R'000
Donation of solar powered equipment to Nkungwini Primary School (electrification programme)	-	-	-	7
HIV world day celebrations	-	-	-	12
Sponsorship of international symposium on rockbursts and seismicity in mines (SAIMN)	-	-	-	50
Sponsorship on extended meeting of the South African Nuclear Society	-	-	-	20
Sponsorship of gas conference hosted by Fossil Fuel Foundation	-	-	-	1
Function for Eskom secondees	-	-	-	2
Distribution of key rings at Mine Health and Safety Expo	5	-	5	10
Distribution of guidelines for codes of practice and other documents to mines in terms of Mine Health and Safety Act	135	-	135	110
Corporate gifts	29	-	29	28
Distribution of pamphlet on national electrification programme	-	-	-	85
Publications and documents distributed to promote South Africa's minerals and mining industry	94	-	94	109
Distribution of trophy replicas of the Mine Health and Safety Council award scheme	40	-	40	-
T-shirts to be worn by staff manning the Department's exhibition stand at the WSSD	5	-	5	-
Donation to Dumalisile Comprehensive High School	-	30	30	-
	308	30	338	434

## 10. Special functions: Authorised losses

	Note	2002/03 R'000	2001/02 R'000
Other material losses written off	10.1	417	-
Debts written off	10.3	75	65
		<u>492</u>	<u>65</u>

### 10.1 Other material losses written off in income statement in current period

Nature of losses	2002/03 R'000	2001/02 R'000
Emalahleni Local Municipality Council	417	-
Total	<u>417</u>	<u>-</u>

### 10.2 Other material losses of items expensed in previous periods (Total not included above)

Nature of losses	Current expenditure R'000	Capital expenditure R'000	2002/03 R'000	2001/02 R'000
Loan to East Rand Proprietary Mines Ltd	-	-	-	27 532
Instruments	-	88	88	-
Cell phone	-	122	122	-
Laptop	-	36	36	-
Video camera	-	4	4	-
	<u>-</u>	<u>250</u>	<u>250</u>	<u>27 532</u>

### 10.3 Debts written off

Nature of debts written off	2002/03 R'000	2001/02 R'000
Salary overpayments	-	2
Bursary	1	35
Telephone	3	-
State guarantee	-	4
Handling fees	1	-
Fraud case	38	2
Subsistence and Travel claims	1	7
Government Garage/Car rental accidents	28	14
Other debts	1	1
Medical aid	2	-
	<u>75</u>	<u>65</u>

### 10.4 Details of special functions (theft and losses)

Per programme	2002/03 R'000	2001/02 R'000
Special functions	492	65
	<u>492</u>	<u>65</u>

## 11. Analysis of surplus

	2002/03 R'000	2001/02 R'000
Voted funds to be surrendered to the Revenue Fund	19 410	17 500
Non voted funds	408 793	585 963
Other revenue to be surrendered to the Revenue Fund	406	580
Local and foreign aid assistance (incl. RDP funds)	898	460
Rolled over	1 895	5 503
<b>Total</b>	<b>428 203</b>	<b>603 463</b>

## 12. Cash and cash equivalents

	2002/03 R'000	2001/02 R'000
Paymaster General Account	77 298	67 689
Cash on hand	21	16
	<b>77 319</b>	<b>67 705</b>

## 13. Receivables - current

Note	2002/03 R'000	2001/02 R'000
Amounts owing by other departments	82	-
Staff debtors	13.3	1 428
Other debtors	13.4	1 433
Advances	13.5	336
	<b>2 324</b>	<b>3 197</b>

13.1 Amount of R417 260-64 has been written-off in the income statement.

13.2 Age analysis - receivables current	2002/03 R'000	2001/02 R'000
Less than one year	1 508	1 897
Staff debtors	829	1 005
Other debtors	634	826
Advances	45	66
One to two years (List material amounts)	278	351
Staff debtors	201	189
Other debtors	20	152
Advances	57	10
More than two years (list material amounts)	538	949
Staff debtors	293	234
Other debtors	3	455
Advances	242	260
	<b>2 324</b>	<b>3 197</b>

13.3 Staff debtors	2002/03 R'000	2001/02 R'000
Various other staff debtors	299	308
Debtors	1 024	1 120
	<b>1 323</b>	<b>1 428</b>

13.4 Other debtors	2002/03 R'000	2001/02 R'000
SA Diamond Board	283	-
Lebowa Minerals Trust	143	-
Other debtors	149	277
Supersonic Tours	-	46
Emalahleni Local Municipality Council	-	417
CEF (Pty) Ltd	-	693
	<u>575</u>	<u>1 433</u>

13.5 Advances	2002/03 R'000	2001/02 R'000
Nature of advances		
Standing advances	344	336
	<u>344</u>	<u>336</u>

## 14. Loans

Granted to	Note	2002/03 R'000	2001/02 R'000
Officials	14.1	3	178
JC Gold Mining (Pty) Ltd	14.2	841	771
Portuguese Government	14.3	315 717	287 108
Less amount repayable within 12 months included in current assets		(3)	(178)
		<u>316 558</u>	<u>287 879</u>

14.1 This represents a loan to officials for the purpose of subsidised vehicles. This loan is secured by Stannic.

14.2 This represents a loan for the purchase of assets of Glencairn Gold Mining Co (Pty) Ltd trading as JC Gold Mining (Pty) Ltd. The interest rate is as stipulated in terms of the Public Finance Management Act.

14.3 This represents loans to the Portuguese Government towards the Hydro Electrica de Cahora Bassa scheme. The interest rate for the three loans are 9,25%, 10,6% and 9,5% respectively. The recovery of the loans are doubtful.

## 15. Investments

Investee	Nature of investment R'000	Note R'000	2002/03	2001/02
FSAF Investments (Pty) Ltd	6 ordinary shares of R0,01 each		-	-
East Rand Proprietary Mines Ltd	28 407 980 ordinary shares of R0,01 each	15.1	-	284
			-	284

The 28 407 980 shares in ERPM were sold to De Klerk, Vermaak and Partners for R28 407-98. An amount of R18 359-70 was paid to Deloitte and Touche for audit fees. The balance of R10 048-28 is being held by the Attorneys and will be used to settle all outstanding accounts. Any proceed or losses will be recognised when the transaction is completed.

## 16. Investments in controlled entities

	Note	2002/03 R'000	2001/02 R'000
Total investments in controlled entities	Annexure 2	2 205	2 205

## 17. Voted funds to be surrendered

	Note	2002/03 R'000	2001/02 R'000
Opening balance		17 500	11 632
Transfer from income statement		19 410	17 500
Paid during the year		(17 500)	(11 632)
Closing balance		19 410	17 500

## 18. Revenue funds to be surrendered

	2002/03 R'000	2001/02 R'000
Opening balance	37 793	3 483
Transfer from income statement for revenue to be surrendered	406 898	580 460
Other receipts	406 705	579 242
Transfer from recoverable revenue	193	1 218
Paid during the year	(399 957)	(546 150)
Closing balance	44 734	37 793

## 19. Payables - current

Description	Note	2002/03 R'000	2001/02 R'000
Other payables	19.1	13 866	10 369
		<u>13 866</u>	<u>10 369</u>
<b>19.1 Other payables</b>		<b>2002/03 R'000</b>	<b>2001/02 R'000</b>
Recoverable revenue		150	234
Other payables		176	237
Debt		11	291
Receivable interest		97	79
Guarantees for Rehabilitation		13 214	9 232
Mineral Rights Claim Licence		212	212
Persal deduction		6	84
		<u>13 866</u>	<u>10 369</u>

## 20. Net cash flow generated by operating activities

	2002/03 R'000	2001/02 R'000
Net surplus as per Income Statement	428 203	603 463
Adjusted for items separately disclosed	7 484	3 454
Capital expenditure	7 677	4 672
Proceeds on loans repaid	(193)	(1 218)
<b>Net cash flow generated by operating activities</b>	<u>435 687</u>	<u>606 917</u>

## 21. Cash generated (utilised) to (increase)/decrease working capital

	2002/03 R'000	2001/02 R'000
Decrease in receivables - current	874	5 480
Decrease in unauthorised, irregular, fruitless and wasteful expenditure	-	1
Increase in payables	3 497	2 067
	<u>4 371</u>	<u>7 548</u>

## 22. Voted funds and Revenue funds surrendered

	Note	2002/03 R'000	2001/02 R'000
Voted funds surrendered		17 500	11 632
Revenue funds surrendered		399 957	546 150
		<u>417 457</u>	<u>557 782</u>

These amounts are not recognised in the financial statements, and are disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), the Treasury Regulations for Departments and Constitutional Institutions issued in terms of the Act and the Division of Revenue Act, Act 5 of 2002.

## 23. Contingent liabilities

23.1 Liability	Nature	Note	2002/03 R'000	2001/02 R'000
Motor vehicle guarantees	Employees	Annexure 3	358	358
Housing loan guarantees	Employees	Annexure 3	1 966	2 066
Guarantees: South African Nuclear Energy Corporation Ltd	Loans	Annexure 3	10 050	243 809
Guarantees: South African Nuclear Energy Corporation Ltd	Banking facilities	Annexure 3	20 000	20 000
Pending legal cases			200	135
SIMRAC contracts signed in the name of the Department	Research		29 011	31 767
Department of Foreign Affairs	Interdepart-mental claim		1 749	-
Department of Justice	Interdepart-mental claim		800	-
*Nuclear Energy Corporation Ltd	Employer's contribution: Medical Aid		215 519	167 740
*Nuclear Energy Corporation Ltd	Decontamination and Decommissioning of strategic plants		-	-
			<u>279 653</u>	<u>465 875</u>

NOTE: \* Both entries subject to further discussion with National Treasury and NECSA. The values for the decontamination and decommissioning of certain strategic plants are unquantifiable.

23.2 Guarantees held for Rehabilitation may not be adequate and the amount is unquantifiable.

Regulation 5.16 of the Regulations promulgated in terms of the Minerals Act, 1991 (Act 20 of 1991) requires that the quantum of the financial provision (guarantee) be revised on an annual basis. Apart from this legal obligation that vests with all holders of prospecting permits or mining authorisations the guarantee amounts are also revised whenever a site inspection undertaken by officials from the Department reveals that the quantum is not sufficient to cover all rehabilitation liabilities.

Although the responsibility for revision of guarantees vests with all holders, the Department is also in the process of writing letters to all holders requesting them to verify the validity of the guarantees and to revise the estimates based on an itemized calculation of the quantum.

## 24. Funds held for Rehabilitation purposes

Accumulated figure of funds available to the Department for Rehabilitation purposes should mines be liquidated or become incapacitated.

	R'000
*Cash guarantees	13 214
Bank guarantees	583 934
Trusts	1 177 753
<b>Total</b>	<b>1 774 901</b>

\*The Department is in a process of establishing a trust fund for all cash guarantees in order to comply with Treasury regulation 14.3.1. A number of reputable companies had been approached for proposals and presentations. Sanlam, the successful company, has been appointed. The details with regard to the Trust Deed is being finalised between Department of Minerals and Energy and Sanlam.

## 25. Commitments

	2002/03 R'000	2001/02 R'000
<b>Current expenditure</b>		
Approved and contracted/ordered	26 420	5 516
Approved but not yet contracted	384	1 072
	<b>26 804</b>	<b>6 588</b>
<b>Capital expenditure</b>		
Approved and contracted/ordered	-	1 390
	-	1 390
<b>Total Commitments</b>	<b>26 804</b>	<b>7 978</b>

## 26. Accruals

	2002/03 R'000	2001/02 R'000
<b>Listed by standard Item</b>		
Personnel expenditure	223	-
Administration expenditure	1 065	1 626
Inventories	356	74
Prof and Special Services	1 477	851
Equipment: Current	203	67
Equipment: Capital	439	448
	<b>3 763</b>	<b>3 066</b>

#### Listed by programme level

Administration	2 434	1 987
Mine Safety and Health	193	249
Mineral Development	760	311
Energy	376	519
	<u>3 763</u>	<u>3 066</u>

### 27. Employee benefits

	2002/03 R'000	2001/02 R'000
Leave entitlement	16 192	14 694
Thirteenth cheque	4 207	2 130
Performance bonus	2 671	875
	<u>23 070</u>	<u>17 699</u>

### 28. Leases

28.1 Operating leases	Equipment	Total 2002/03R'000	Total 2001/02R'000
Technologies Acceptances	Rent of switchboard (PABX)		
Not later than 1 year		38	-
Later than one year and not later than 3 years		78	-
Later than 3 years		78	-
		<u>194</u>	<u>-</u>

### 29. Irregular expenditure

#### 29.1 Movement Schedule of irregular expenditure

	Note	2002/03 R'000	2001/02 R'000
Opening Balance		647	263
Irregular expenditure - current year		92	384
Expenditure condoned		(229)	-
Closing Balance		<u>510</u>	<u>647</u>
Analysis			
Current		21	384
Prior Years		489	263
		<u>510</u>	<u>647</u>

## 29.2 Not condoned expenditure

Incident	Disciplinary steps taken/ criminal proceedings	2002/03 R'000	2001/02 R'000
Maintenance Agreement	Case not finalised	89	89
Upgrading of the Intergraphic Information system (GIS)	Case not finalised	174	174
People's Power Workshop	Case not finalised	151	151
Framing of Photographs	Case not finalised	16	16
*Mining Disaster Investigation at Kloof Gold Mine	Case not finalised	-	158
Risk Assessment Workshop	Case not finalised	59	59
Printing of calendars	Case not finalised	9	-
Energy Efficiency month	Case not finalised	6	-
CSIR Conference facilities	Case not finalised	6	-
		510	647

\*Irregular expenditure in respect of the Mining Disaster Investigation at Kloof Gold Mine was condoned by National Treasury during the 2002/03 financial year.

## 30. Related party transactions

Entity	Nature of relationship	Type of transaction	Elements of transaction
CEF (Pty) Ltd	Associated institution under the control of the department	Refund of director's fees to an amount of R654 357-85 was paid during the 2002/03 financial year.	In terms of section 1(7) of the Central Energy Fund Act, 1977 (Act 38 of 1977) of a director (excluding a director in the full-time service of the State), and the cost of transport facilities or other benefits afforded to him in respect of his service as a director, shall be paid out of moneys appropriated by Parliament for such purposes.
CEF (Pty) Ltd	Associated institution under the control of the department	R2 500 501 837-36 was received from CEF for dividends of which R290 501 837-36 was transferred to the National Revenue Fund and an amount of R2 210 000 000-00 was transferred to the Exchequer.	Funds transferred in terms of a Ministerial directive that is annually issued on CEF (Pty) Ltd.
Mine Health and Safety Council	Associated institution under the control of the department	Payment to an amount of R3 154 013-08 for administrative research projects.	Funds paid in terms of the Mine Health and Safety Act (Act 29 of 1996).

## 31. Key management personnel

### 31.1 Remuneration

The aggregate remuneration of eleven management personnel that were identified as key members of management of the department is an amount of R6,068 million.

Major classes	Number of Individuals	2002/03 R'000
Minister	1	763
Deputy Minister	1	653
Director-General	1	698
Deputy Directors-General	4	2 168
Chief Directors	4	1 786
		<u>6 068</u>



4.11 annexures

## ANNEXURE 1A

### Statement of Conditional Grant Transfers to Municipalities by National Department as at 31 March 2003

NAME OF MUNICIPALITY	GRANT ALLOCATION				EXPENDITURE					SPENT		
	Division of Revenue Act R'000	Adjustments Estimate R'000	Roll Overs R'000	Total Available (1) R'000	Actual Transfer R'000	Amount not Transferred R'000	% of Available Transferred R'000	Capital R'000	Current R'000	Actual Amount received R'000	Actual Amount spent R'000	% Transferred Spent R'000
Cape Town	13,052	3,900	-	16,952	16,952	-	100	16,952	-	16,952	18,228	100.00
Matzikama	405	-	-	405	405	-	100	405	-	405	422	100.00
Cederberg	81	-	-	81	80	-	100	80	-	80	80	100.00
Bergrivier	364	-	-	364	364	-	100	364	-	364	364	100.00
Saldanha Bay	364	-	-	364	364	-	100	364	-	364	364	100.00
Swartland	3,156	109	-	3,265	3,265	-	100	3,265	-	3,265	3,903	100.00
Witzenberg	2,289	-2,157	-	132	132	-	100	132	-	132	186	100.00
Drakenstein	1,040	1,037	-	2,077	2,077	-	100	2,077	-	2,077	2,720	100.00
Stellenbosch	-	1,659	-	1,659	1,659	-	100	1,659	-	1,659	1,052	63.41
Breede Valley	1,170	-	-	1,170	1,170	-	100	1,170	-	1,170	570	48.72
Breede River/Winelands	1,560	237	-	1,797	1,797	-	100	1,797	-	1,797	2,355	100.00
Theewaterskloof	31	-31	-	-	-	-	-	-	-	-	-	-
Overstrand	1,040	-	-	1,040	1,040	-	100	1,040	-	1,040	1,023	98.37
Cape Agulhas	268	-	-	268	268	-	100	268	-	268	268	100.00
Langeberg	463	-	-	463	463	-	100	463	-	463	463	100.00
Mossel Bay	2,340	-	-	2,340	2,340	-	100	2,340	-	2,340	3,574	100.00
George	780	-	-	780	780	-	100	780	-	780	780	100.00
Oudtshoorn	1,040	-	-	1,040	1,040	-	100	1,040	-	1,040	1,243	100.00
Knysna	1,169	-260	-	909	909	-	100	909	-	909	911	100.00

NAME OF MUNICIPALITY	GRANT ALLOCATION				EXPENDITURE					SPENT		
	Division of Revenue Act R'000	Adjustments Estimate R'000	Roll Overs R'000	Total Available (1) R'000	Actual Transfer R'000	Amount not Transferred R'000	% of Available Transferred R'000	Capital R'000	Current R'000	Actual Amount received R'000	Actual Amount spent R'000	% Transferred Spent R'000
Beaufort West	650	-	-	650	650	-	100	650	-	650	168	25.85
Ga-Segonyana	1,046	-	-	1,046	1,046	-	100	1,046	-	1,046	1,046	100.00
Nama Khoi	130	-	-	130	130	-	100	130	-	130	135	100.00
Kamiesberg	780	-	-	780	780	-	100	780	-	780	3,165	100.00
Hantam	208	-	-	208	156	52	75	156	-	156	156	100.00
Ubuntu	75	-75	-	-	-	-	-	-	-	-	-	-
Renosterberg	424	-	-	424	424	-	100	424	-	424	424	100.00
Khara Hais	780	-	-	780	780	-	100	780	-	780	1,470	100.00
Tsantsabane	47	-	-	47	47	-	100	47	-	47	-	0.00
Kgatelopele	650	182	-	832	832	-	100	832	-	832	838	100.00
Sol Plaatjie	980	-	-	980	980	-	100	980	-	980	1,027	100.00
Magareng	180	-	-	180	180	-	100	180	-	180	97	53.89
Phokwane	341	-	-	341	341	-	100	341	-	341	130	38.12
Nelson Mandela	13,788	219	-	14,007	14,007	-	100	14,007	-	14,007	15,109	100.00
Camdeboo	628	7	-	635	635	-	100	635	-	635	641	100.00
Blue Crane Route	546	-	-	546	546	-	100	546	-	546	445	81.50
Makana	-	21	-	21	21	-	100	21	-	21	29	100.00
Baviaans	270	-	-	270	270	-	100	270	-	270	270	100.00
Kouga	221	-	-	221	221	-	100	221	-	221	324	100.00
Great Kei	650	-309	-	341	341	-	100	341	-	341	293	85.92
Buffalo City	5,460	418	-	5,878	5,878	-	100	5,878	-	5,878	5,879	100.00
Nkonkobe	1,425	-	-	1,425	1,425	-	100	1,425	-	1,425	1,260	88.42
Nxuba	2,743	-	-	2,743	2,743	-	100	2,743	-	2,743	2,743	100.00
Tsolwana	470	-	-	470	470	-	100	470	-	470	224	47.66

NAME OF MUNICIPALITY	GRANT ALLOCATION				EXPENDITURE					SPENT		
	Division of Revenue Act R'000	Adjustments Estimate R'000	Roll Overs R'000	Total Available (1) R'000	Actual Transfer R'000	Amount not Transferred R'000	% of Available Transferred R'000	Capital R'000	Current R'000	Actual Amount received R'000	Actual Amount spent R'000	% Transferred Spent R'000
Emalahleni	3,648	-	-	3,648	3,648	-	100	3,648	-	3,648	2,857	78.32
Elundini	3,086	878	-	3,964	3,088	876	78	3,088	-	3,088	2,425	78.53
Maletswai	1,391	-593	-	798	798	-	100	798	-	798	678	84.96
King Sabata Dalindyebo	5,785	1,352	-	7,137	7,137	-	100	7,137	-	7,137	3,378	47.33
Mangaung	2,600	-520	-	2,080	2,080	-	100	2,080	-	2,080	1,873	90.05
Matjhabeng	1,380	-1,150	-	230	55	175	24	55	-	55	-	0.00
Nala	1,100	-	-	1,100	1,100	-	100	1,100	-	1,100	289	26.27
Dihlabeng	240	-	-	240	240	-	100	240	-	240	139	57.92
Maluti a Phofung	10,000	1,011	-	11,011	11,011	-	100	11,011	-	11,011	9,750	88.55
Phumelela	870	5	-	875	875	-	100	875	-	875	459	52.46
Moqhaka	1,040	-	-	1,040	1,040	-	100	1,040	-	1,040	805	77.40
Ngwathe	1,300	312	-	1,612	1,612	-	100	1,612	-	1,612	1,612	100.00
Metsimaholo	1,300	-	-	1,300	1,300	-	100	1,300	-	1,300	475	36.54
Durban	37,858	16	-	37,874	37,874	-	100	37,874	-	37,874	43,617	100.00
uMuziwabantu	1,320	910	-	2,230	2,230	-	100	2,230	-	2,230	2,764	100.00
Howick	951	-	-	951	951	-	100	951	-	951	951	100.00
Msunduzi	-	866	-	866	866	-	100	866	-	866	1,090	100.00
Emnambithi	-	327	-	327	327	-	100	327	-	327	467	100.00
Umtshezi	3,000	-	-	3,000	3,000	-	100	3,000	-	3,000	2,900	96.67
Newcastle	658	-	-	658	658	-	100	658	-	658	1,004	100.00
Utrecht	291	99	-	390	390	-	100	390	-	390	439	100.00
Abaqulusi	1,837	373	-	2,210	2,210	-	100	2,210	-	2,210	1,560	70.59
Ulundi	3,120	2,525	-	5,645	5,645	-	100	5,645	-	5,645	5,645	100.00
Kwadukuza	3,380	-416	-	2,964	2,964	-	100	2,964	-	2,964	3,378	100.00
Matatiele	1,040	-	-	1,040	1,040	-	100	1,040	-	1,040	-	0.00

NAME OF MUNICIPALITY	GRANT ALLOCATION				EXPENDITURE					SPENT		
	Division of Revenue Act R'000	Adjustments Estimate R'000	Roll Overs R'000	Total Available (1) R'000	Actual Transfer R'000	Amount not Transferred R'000	% of Available Transferred R'000	Capital R'000	Current R'000	Actual Amount received R'000	Actual Amount spent R'000	% Transferred Spent R'000
Greater Kokstad	1,820		-	1,820	1,820	-	100	1,820	-	1,820	1,820	100.00
Albert Luthuli	479		-	479	479	-	100	479	-	479	372	77.66
Msukaligwa	1,040		-	1,040	1,040	-	100	1,040	-	1,040	70	6.73
Mkhondo	3,900	-3,011	-	889	889	-	100	889	-	889	663	74.58
Lekwa	3,900		-	3,900	3,900	-	100	3,900	-	3,900	4,742	100.00
Dipaleseng	2,782	-1,124	-	1,658	1,658	-	100	1,658	-	1,658	1,687	100.00
Highveld East	3,900		-	3,900	3,900	-	100	3,900	-	3,900	2,900	74.36
Delmas	1,040	169	-	1,209	1,209	-	100	1,209	-	1,209	1,247	100.00
Emalahleni	3,120		-	3,120	3,120	-	100	3,120	-	3,120	601	19.26
Middelburg	1,087	525	-	1,612	1,612	-	100	1,612	-	1,612	1,612-	100.00
Highlands	-	850	-	850	850	-	100	850	-	850	-	0.00
Mbombela	3,640	390	-	4,030	4,030	-	100	4,030	-	4,030	2,832	70.27
Polokwane	2,500	-	-	2,500	2,500	-	100	2,500	-	2,500	3,635	100.00
Madibeng	1,037	-746	-	291	291	-	100	291	-	291	250	85.91
Rustenburg	1,214	-	-	1,214	1,214	-	100	1,214	-	1,214	1,214	100.00
Tswaing	1,040	-	-	1,040	1,040	-	100	1,040	-	1,040	1,245	100.00
Lichtenburg	1,750	-	-	1,750	1,750	-	100	1,750	-	1,750	1,753	100.00
Greater Taung	1,560	-377	-	1,183	1,183	-	100	1,183	-	1,183	138	11.67
Lekwa-Teemane	790	-468	-	322	322	-	100	322	-	322	322	100.00
Ventersdorp	1,171	-353	-	818	818	-	100	818	-	818	818	100.00
Potchefstroom	2,340	1,482	-	3,822	3,822	-	100	3,822	-	3,822	5,057	100.00
Klerksdorp	520	-	-	520	520	-	100	520	-	520	612	100.00
East Rand	7,283	-1	-	7,282	7,282	-	100	7,282	-	7,282	456	6.26
Johannesburg	4,420	-	-	4,420	4,420	-	100	4,420	-	4,420	4,933	100.00
Tshwane	6,188	-	-	6,188	*4,041	2,147	65	*4,041	-	4,041	4,041	100.00

NAME OF MUNICIPALITY	GRANT ALLOCATION				EXPENDITURE					SPENT		
	Division of Revenue Act R'000	Adjustments Estimate R'000	Roll Overs R'000	Total Available (1) R'000	Actual Transfer R'000	Amount not Transferred R'000	% of Available Transferred R'000	Capital R'000	Current R'000	Actual Amount received R'000	Actual Amount spent R'000	% Transferred Spent R'000
Nokeng Tsa Taemane	1,048	-788	-	260	260	-	100	260	-	260	97	37.31
Kungwini	3,380	-2,196	-	1,184	1,184	-	100	1,184	-	1,184	861	72.72
Lesedi	6,500	-4,108	-	2,392	2,392	-	100	2,392	-	2,392	910	38.04
Mogale City	2,070	-	-	2,070	2,070	-	100	2,070	-	2,070	2,070	100.00
Westonaria	4,636	-	-	4,636	4,636	-	100	4,636	-	4,636	6,321	100.00
Merafong	1,560	-1,196	-	364	364	-	100	364	-	364	364	100.00
Total	228,013	-	-	228,013	224,763	3,250	99	224,763	-	224,763	216,578	96.36

\* An amount of R4,041,000 excludes the amount of R910,000 returned by Tshwane Municipality to the Department on 31 March 2003

### Reasons for underspending by Municipalities:

1. Funds not transferred are due to projects that did not materialise
2. Transferred funds not spent by municipalities can be attributed to:
  - (i) Projects not materialising due to under delivery on housing
  - (ii) Financial year differences between National Government and municipalities delaying municipal decision making processes
  - (iii) Municipal procurement processes cause delays; and
  - (iv) Connections can only be counted when energised. Actual connections and energisation is only done when customers apply and pay the connection fee.

### Remedial steps on Funds not being transferred:

Applied for roll-over to 2003/04 for additional allocation to Albert Luthuli municipality (pending National Treasury approval) due to large backlog from Transitional Electricity Distributor (Mpumalanga) to municipal transformation. Albert Luthuli now has a distribution license issued by the National Electricity Regulator.

### Remedial steps on unspent funds:

Agreed with relevant municipalities that they will complete the outstanding projects before June 2003 and that no new funds will be transferred until old projects have been completed.

## ANNEXURE 1B

### Statement of Transfers to Public entities and Institutions by National Departments as at 31 March 2003

Public Entity / Institution	Appropriations Act R'000	Adjustments Estimate R'000	TRANSFER ALLOCATION					EXPENDITURE	
			Roll Overs R'000	Total Available (1) R'000	Actual Transfer R'000	Amount not Transferred R'000	% of Available Transferred	Capital R'000	Current R'000
Council for Mineral Technology Research	76,410	1,000	-	77,410	77,410	-	100	8,000	69,410
South African Nuclear Energy Corporation Limited	419,947	5,000	-	424,947	424,947	-	100	245,484	179,463
National Nuclear Regulator	7,282	-	-	7,282	7,282	-	100	500	6,782
Council for Geoscience	66,384	28,914	-	95,298	95,298	-	100	8,000	87,298
South African Diamond Board	-	3,400	-	3,400	3,400	-	100	-	3,400
Eskom	721,987	18,475	-	740,462	739,513	949	99.87	720,462	19,051
Industrial Development Corporation of South Africa Limited	5,100	-1,000	-	4,100	4,100	-	100	-	4,100
Development Bank of Southern Africa Limited	4,000	-	-	4,000	4,000	-	100	-	4,000
<b>TOTAL</b>	<b>1,301,110</b>	<b>55,789</b>	<b>-</b>	<b>1,356,899</b>	<b>1,355,950</b>	<b>949</b>		<b>982,446</b>	<b>373,504</b>

Expenditure associated with the Integrated National Electrification Programme (INEP) Business Planning Unit was less than originally anticipated. The Department however obtained approval from National Treasury to reclassify the amount as capital transfer payments to effect electricity connections in the Alfred Nzo District Municipal area to address the backlog of approximately 10 000 connection in the

area. The Department was however unable to effect a transfer payment before 31 March 2003 due to delays in the negotiation process and signing of contracts. A request to roll-over funds to an amount of R949 000-00 was subsequently submitted to National Treasury to finalise the electricity connection in 2003/04.

## ANNEXURE 1C

### Statement of Other Transfers by National Departments as at 31 March 2003

Public Entity / Institution	TRANSFER ALLOCATION							EXPENDITURE	
	Appropriations Act R'000	Adjustments Estimate R'000	Roll Overs R'000	Total Available (1) R'000	Actual Transfer R'000	Amount not Transferred R'000	% of Available Transferred	Capital R'000	Current R'000
Electricity Basic Support Services Tariff	-	-1,044	3,000	1,956	-	1,956	0	-	-
KwaZulu Energy Services Company (Pty) Ltd	-	206	-	206	206	-	100	-	206
NUON RAPS Utility (Pty) Ltd	-	444	-	444	444	-	100	-	444
Solar Vision (Pty) Ltd	-	394	-	394	394	-	100	-	394
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>1,044</b>	<b>1,956</b>		<b>-</b>	<b>1,044</b>

Due to delays in negotiations and subsequent signing of contracts the Department was unable to effect transfer payments in respect of the Free Basic Electricity (FBE) implementation. The Department submitted a request to National Treasury to roll over funds to an amount of R1,956 million to finalise the implementation of the FBE strategy as an integral part of the approved FBE programme. The Department in collaboration

with the Government Communication and Information Services (GCIS), the Department of Provincial and Local Government (DPLG) and Eskom will utilize the funds to implement the communication strategy as directed by Cabinet in line with the FBE Communication Strategy Business Plan.

## ANNEXURE 2

### Statement of Investments in and Amounts Owing by/to Controlled/Public entities as at 31 March 2003

	Public entity 1	Public Entity 2	Totals
Name of Public Entity	The South African Nuclear Energy Corporation Ltd	Central Energy Fund (Pty Ltd)	-
Nature of public entities business	Nuclear Technology Development	Oversee a diverse number of subsidiaries	-
Relevant Act	Nuclear Energy Act (Act 46 of 1999)	Central Energy Fund Act (Act 38 of 1977)	-
Entity's PFMA Schedule type	Schedule 2	Schedule 2	-
% Held	100	100	100
Number of shares held			
2002/03	2 205 000	1	2 205 001
2001/02	2 205 000	1	2 205 001
Cost of Investment			
2002/03	2 205 000	1	2 205 001
2001/02	2 205 000	1	2 205 001
Profit/(Loss) for the year			
2002/03	241 992	(3 332)	3 165 915
2001/02	#2 923 923	2 070 527	2 067 195
Are the losses guaranteed (Yes/No)	-	-	-
Amt o flosses guaranteed (R'000)	-	-	-
Amounts owing to			
2002/03	-	-	-
2001/02	-	-	-
Amounts owing by			
2002/03	-	-	-
2001/02	-	-	-
AO Value of Investment (R'000)	*236 338	*10 807 557	11 043 895
Audit Report Status	Unqualified (2002/2003)	Unqualified (2001/2002)	-

\* Nett asset value  
# Unaudited

## ANNEXURE 3

### Statement of financial Guarantees Issued as at 31 March 2003

#### DOMESTIC

Guaranteed institution	Guarantee in respect of	Original guaranteed capital amount	Opening balance as at 1 April 2002	Guarantees issued during the year	Guarantees released during the year	Guaranteed interest outstanding as at 31 March 2003	Closing balance 31 March 2003	Realised losses i.r.o. claims paid out
		R'000	R'000	R'000	R'000	R'000	R'000	R'000
Perm	Housing loan	1 821	280	58	2	-	336	-
ABSA	Housing loan	2 574	639	138	298	-	479	-
Standard	Housing loan	917	172	55	47	-	180	-
FNB	Housing loan	867	132	59	18	-	173	-
Nedbank	Housing loan	988	142	68	18	-	192	-
Saambou	Housing loan	1 676	399	-	103	-	296	-
Boe Bank Limited	Housing loan	284	-	50	-	-	50	-
Boe Bank (NBS Div)	Housing loan	599	131	-	18	-	113	-
Boe Bank (Boland Div)	Housing loan	225	45	-	-	-	45	-
VBS Mutual Bank	Housing loan	300	-	20	-	-	20	-
Cashbank	Housing loan	-	25	-	25	-	-	-
Peoples Bank/(FBC Fidelity Bank)	Housing loan	463	82	-	-	-	82	-
The African Bank Ltd	Housing loan	-	11	-	11	-	-	-
Unibank	Housing loan	-	8	-	8	-	-	-
Stannic	Subsidised vehicle	358	358	-	-	-	358	-
CMB Nominees (Pty) Ltd								
Central Depository Nominees								
Master of the Supreme Court	Loans (NECSA)	243 809	243 809	-	233 759	-	10 050	-
ABSA	Bank guarantee (NECSA)	20 000	20 000	-	-	-	20 000	-
<b>Total</b>		<b>274 881</b>	<b>266 233</b>	<b>448</b>	<b>234 307</b>	<b>-</b>	<b>32 374</b>	<b>-</b>

## ANNEXURE 4

### Physical Asset Movement schedule (Not including inventories)

PHYSICAL ASSETS ACQUIRED DURING FINANCIAL YEAR 2002/03	Opening Balance R'000	Additions R'000	Disposals R'000	Transfers in R'000	Transfers Out R'000	Closing Balance R'000
MACHINERY AND EQUIPMENT						
Computer equipment	11 149	5 512	-	-	-	16 661
Furniture and office equipment	5 507	509	30	-	-	5 986
Other machinery and equipment	1 855	727	-	-	-	2 582
Transport assets	740	929	-	-	-	1 669
	19 251	7 677	30	-	-	26 898

PHYSICAL ASSETS ACQUIRED DURING FINANCIAL YEAR 2001/02	Opening Balance R'000	Additions R'000	Disposals R'000	Transfers in R'000	Transfers Out R'000	Closing Balance R'000
MACHINERY AND EQUIPMENT						
Computer equipment	7 548	3 601	-	-	-	11 149
Furniture and office equipment	5 085	422	-	-	-	5 507
Other machinery and equipment	1 313	549	7	-	-	1 855
Transport assets	640	100	-	-	-	740
	14 586	4 672	7	-	-	19 251



## 5. Human Resources

## TABLE 1.1 - Personnel costs by Programme

Programme	Total Expenditure (R'000)	Personnel Expenditure (R'000)	Training Expenditure (R'000)	Professional and Special Services (R'000)	Personnel cost as percent of Total Expenditure	Average Personnel Cost per Employee (R'000)	Employment
Administration	70760	28078	1363	10252	39.7	147005	191
Associated services	605113	0	0	259	0	0	0
Energy management	1006294	12250	337	8588	1.2	197581	62
Mineral development	89294	44692	471	21243	50.1	138795	322
Prom mine safety & health	81255	55520	1087	9800	68.3	227541	244
Special functions	492	0	0	0	0	0	0
<b>TOTAL</b>	<b>1853208</b>	<b>140540</b>	<b>3258</b>	<b>50142</b>	<b>7.6</b>	<b>171600</b>	<b>819</b>

7 Secondment included at Mineral Development)

(Per BAS Financial System)

TABLE 1.2 - Personnel costs by Salary bands

Salary Bands	Personnel Expenditure (R'000) PERSAL	Percentage of Total Personnel Cost	Average Cost per Employee (PERSAL)	Number of Employees
Lower skilled (Levels 1-2)	2249	1.6	44973	50
Skilled (Levels 3-5)	8573	6.1	53918	159
Highly skilled production (Levels 6-8)	24876	17.7	114634	217
Highly skilled supervision (Levels 9-12)	76875	54.7	235093	327
Senior management (Levels 13-16)	26422	18.8	412836	64
Other	1546	1.1	772970	2
<b>TOTAL</b>	<b>140540</b>	<b>100</b>	<b>171600</b>	<b>819</b>

TABLE 1.3 - Salaries, Overtime, Home Owners Allowance and Medical Aid by Programme

Programme	Salaries (R'000)	Salaries as % of Personnel Cost	Overtime (R'000)	Overtime as % of Personnel Cost	HOA (R'000)	HOA as % of Personnel Cost	Medical Ass. (R'000)	Medical Ass. as % of Personnel Cost	Total Personnel Costs (R'000)
Administration	17921	63.8	80	0.3	410	1.5	1295	4.6	28 078
Energy	8371	68.3	13	0.1	97	0.8	492	4	12 250
Mine safety & health	39391	70.9	0	0	1031	1.9	2303	4.1	55 520
Mineral development	30851	69	78	0.2	778	1.7	2193	4.9	44 692
Secondings recoverable	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>96534</b>	<b>68.7</b>	<b>171</b>	<b>0.1</b>	<b>2316</b>	<b>1.6</b>	<b>6283</b>	<b>4.5</b>	<b>140 540</b>

TABLE 1.4 - Salaries, Overtime, Home Owners Allowance and Medical Aid by Salary Band  
(As indicated by PERSAL)

Salary bands	Salaries (R'000)	Salaries as % of Personnel Cost	Overtime (R'000)	Overtime as % of Personnel Cost	HOA (R'000)	HOA as % of Personnel Cost	Medical Ass. (R'000)	Medical Ass. as % of Personnel Cost
Lower skilled (Levels 1-2)	1632	72.6	5	0.2	65	2.9	183	8.1
Skilled (Levels 3-5)	6271	73.2	70	0.8	226	2.6	801	9.3
Highly skilled production (Levels 6-8)	17973	72.3	37	0.1	608	2.4	1456	5.9
Highly skilled supervision (Levels 9-12)	53815	70	59	0.1	1267	1.6	2990	3.9
Senior management (Levels 13-16)	15866	60.1	0	0	50	0.2	819	3.1
Minister and Deputy Minister	977	63.2	0	0	0	0	28	1.8
<b>TOTAL</b>	<b>96534</b>	<b>68.7</b>	<b>171</b>	<b>0.1</b>	<b>2216</b>	<b>1.6</b>	<b>6277</b>	<b>4.5</b>

## TABLE 2.1 - Employment and Vacancies by Programme at end of period

Salary Band	Number of Posts	Number of Posts Filled	Vacancy Rate	Number of Posts Filled Additional to the Establishment
Administration	238	191	19.7	18
Energy	78	62	20.5	3
Mine Health and Safety	275	244	11.3	14
Mineral development	398	315	20.9	14
Secondings recoverable	7	7	0	7
<b>TOTAL</b>	<b>996</b>	<b>819</b>	<b>17.8</b>	<b>*56</b>

\*(56 appointed additional to the fixed establishment as trainees/interns, are part of the 996 posts.)

## TABLE 2.2 - Employment and Vacancies by Salary Band at end of period

Salary Band	Number of Posts	Number of Posts Filled	Vacancy Rate	Number of Posts Filled Additional to the Establishment
Lower skilled (Levels 1-2)	63	50	20.6	3
Skilled (Levels 3-5)	176	159	9.7	17
Highly skilled production (Levels 6-8)	272	217	20.2	27
Highly skilled supervision (Levels 9-12)	409	327	20	7
Senior management (Levels 13-22)	76	66	13.2	2
<b>TOTAL</b>	<b>996</b>	<b>819</b>	<b>17.8</b>	<b>56</b>

TABLE 2.3 - Employment and Vacancies by Critical Occupation at end of period

Critical Occupations	Number of Posts	Number of Posts Filled	Vacancy Rate	Number of Posts Filled Additional to the Establishment
Administrative related, Permanent	39	31	20.5	2
Auxiliary and related workers, Permanent	1	1	0	1
Biologists botanists zoologists & rel professional, Permanent	59	40	32.2	2
Cleaners in offices workshops hospitals etc	21	18	14.3	1
Client inform clerks(switch receipt inform clerks), Permanent	7	6	14.3	1
Communication and information related, Permanent	6	5	16.7	0
Computer programmers., Permanent	9	8	11.1	8
Economists, Permanent	27	15	44.4	0
Engineering sciences related	45	38	15.6	0
Finance and economics related	17	16	5.9	0
Financial and related professionals	6	4	33.3	0
Financial clerks and credit controllers, Permanent	15	14	6.7	0
Food services aids and waiters	11	10	9.1	2
General legal administration & rel. professionals	5	2	60	0
Human resources & related	34	28	17.6	2
Information technology related, Permanent	5	2	60	0
Language practitioners interpreters & other commun, Permanent	7	6	14.3	0
Legal related, Permanent	2	2	0	0
Librarians and related professionals, Permanent	4	2	50	0
Library mail and related clerks, Permanent	32	28	12.5	0

Critical Occupations	Number of Posts	Number of Posts Filled	Vacancy Rate	Number of Posts Filled Additional to the Establishment
Light vehicle drivers	6	6	0	1
Logistical support personnel, Permanent	5	5	0	0
Material-recording and transport clerks, Permanent	13	10	23.1	1
Messengers porters and deliverers, Permanent	18	18	0	0
Natural sciences related, Permanent	32	31	3.1	1
Other administrat & related clerks and organisers, Permanent	96	91	5.2	5
Other administrative policy and related officers, Permanent	70	45	35.7	4
Other information technology personnel., Permanent	1	1	0	1
Other machine operators, Permanent	5	5	0	0
Ministers	2	2	0	0
Risk management and security services, Permanent	29	17	41.4	0
Safety health and quality inspectors	188	163	13.3	20
Secretaries & other keyboard operating clerks, Permanent	90	72	20	2
Senior managers, Permanent	76	66	13.2	2
Trade/industry advisers and other related profession, Permanent	13	11	15.4	0
<b>TOTAL</b>	<b>996</b>	<b>819</b>	<b>17.8</b>	<b>56</b>

## TABLE 3.1 - Job Evaluation

Salary Band	Number of Posts	Number of Jobs Evaluated	% of Posts Evaluated	Number of Posts Upgraded	% of Upgraded Posts Evaluated	Number of Posts Downgraded	% of Downgraded Posts Evaluated
Lower skilled (Levels 1-2)	63	2	3.2	2	100	0	0
Skilled (Levels 3-5)	176	22	12.5	4	18.2	0	0
Highly skilled production (Levels 6-8)	272	27	9.9	7	25.9	0	0
Highly skilled supervision (Levels 9-12)	409	106	25.9	5	4.7	0	0
Senior Management Service Band A	53	17	32.1	1	5.9	0	0
Senior Management Service Band B	18	4	22.2	0	0	0	0
Senior Management Service Band C	4	2	50	0	0	0	0
Senior Management Service Band D	1	1	100	0	0	0	0
<b>TOTAL</b>	<b>996</b>	<b>181</b>	<b>18.2</b>	<b>19</b>	<b>10.5</b>	<b>0</b>	<b>0</b>

## TABLE 3.2 - Profile of employees whose positions were upgraded due to their posts being upgraded

Beneficiaries	African	Asian	Coloured	White	Total
Female	2	0	1	0	3
Male	2	1	0	1	4
Total	4	1	1	1	7
Employees with a Disability	0	0	0	0	0

TABLE 3.3 - Employees whose salary level exceed the grade determined by Job Evaluation [i.t.o PSR 1.V.C.3]

Occupation	Number of Employees	Job Evaluation Level	Remuneration Level	Reason for Deviation	No of Employees in Dept
HEALTH AND SAFETY	1	10	11	Awarding of a higher salary notch for retention purposes.	819
<b>Total</b>	<b>1</b>				
Percentage of Total Employment					0.12%

TABLE 3.4 - Profile of employees whose salary level exceeded the grade determined by job evaluation [i.t.o. PSR 1.V.C.3]

Beneficiaries	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	1	0	0	0	1
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
Employees with a Disability	0	0	0	0	0

## TABLE 4.1 - Annual Turnover Rates by Salary Band

Salary Band	Employment at Beginning of Period	Appointments, transfers to DME	Terminations and transfers from DME	Turnover Rate
Lower skilled (Levels 1-2)	56	1	6	10.7
Skilled (Levels 3-5)	143	28	7	4.9
Highly skilled production (Levels 6-8)	241	31	41	17
Highly skilled supervision (Levels 9-12)	270	43	46	17
Senior Management Service Band A	70	10	5	7.1
Senior Management Service Band B	28	1	2	7.1
Senior Management Service Band C	4	0	1	25
Senior Management Service Band D	1	0	0	0
<b>TOTAL</b>	<b>813</b>	<b>114</b>	<b>108</b>	<b>13.3</b>

## TABLE 4.2 - Annual Turnover Rates by Critical Occupation

Occupation	Employment at Beginning of Period	Appointments, transfers to DME	Terminations and transfers from DME	Turnover Rate
Administrative related, Permanent	21	6	13	61.9
Administrative related, Temporary	1	0	1	100
Auxiliary and related workers, Permanent	1	0	0	0
Biologists botanists zoologists & rel professional, Permanent	35	15	9	25.7
Biologists botanists zoologists & rel professional, Temporary	6	0	7	116.7
Cartographic surveying and related technicians, Permanent	1	0	0	0
Cleaners in offices workshops hospitals etc., Permanent	22	1	5	22.7
Client inform clerks(switchboard receipt inform clerks), Permanent	6	1	0	0
Communication and information related, Permanent	6	1	3	50
Computer programmers., Permanent	0	8	0	0
Economists, Permanent	16	5	1	6.3
Economists, Temporary	1	0	1	100
Engineering sciences related, Permanent	42	1	3	7.1
Finance and economics related, Permanent	12	1	2	16.7
Finance and economics related, Temporary	0	0	1	0
Financial and related professionals, Permanent	5	2	1	20
Financial and related professionals, Temporary	2	0	2	100
Financial clerks and credit controllers, Permanent	13	2	1	7.7
Food services aids and waiters, Permanent	10	0	1	10
General legal administration & rel. professionals, Permanent	4	0	1	25

Occupation	Employment at Beginning of Period	Appointments, transfers to DME	Terminations and transfers from DME	Turnover Rate
Geologists geophysicists hydrologists & relat prof, Permanent	1	0	0	0
Head of department/chief executive officer, Permanent	1	0	0	0
Human resources & organisat developm & relate prof, Permanent	10	3	0	0
Human resources clerks, Permanent	11	0	2	18.2
Human resources related, Permanent	5	4	3	60
Information technology related, Permanent	1	1	0	0
Language practitioners interpreters & other commun, Permanent	6	1	0	0
Legal related, Permanent	2	0	2	100
Librarians and related professionals, Permanent	4	0	1	25
Library mail and related clerks, Permanent	31	2	1	3.2
Light vehicle drivers, Permanent	5	0	0	0
Light vehicle drivers, Temporary	1	0	0	0
Logistical support personnel, Permanent	4	0	0	0
Material-recording and transport clerks, Permanent	9	0	0	0
Messengers porters and deliverers, Permanent	18	0	0	0
Natural sciences related, Permanent	29	9	3	10.3
Other administrat & related clerks and organisers, Permanent	90	6	4	4.4
Other administrative policy and related officers, Permanent	56	4	3	5.4
Other administrative policy and related officers, Temporary	4	0	3	75
Other information technology personnel., Permanent	1	0	0	0
Other machine operators, Permanent	6	0	0	0
Other occupations, Permanent	2	2	0	0

Occupation	Employment at Beginning of Period	Appointments, transfers to DME	Terminations and transfers from DME	Turnover Rate
Rank: 00000, Permanent	6	0	0	0
Safety health and quality inspectors, Permanent	172	13	18	10.5
Safety health and quality inspectors, Temporary	1	1	1	100
Secretaries & other keyboard operating clerks, Permanent	73	8	6	8.2
Secretaries & other keyboard operating clerks, Temporary	1	0	1	100
Security officers, Permanent	12	5	1	8.3
Senior managers, Permanent	46	12	6	13
Senior managers, Temporary	1	0	1	100
TOTAL	813	114	108	13.3

TABLE 4.3 - Reasons why staff are leaving the department

Termination Type	Number	Percentage of Total Resignations	Percentage of Total Employment	Total	Total Employment at Beginning of Period
Death, Permanent	4	4.6	0.5	87	813
Resignation, Permanent	52	59.8	6.4	87	813
Resignation, Temporary	2	2.3	0.2	87	813
Expiry of contract, Temporary	6	6.9	0.7	87	813
Discharged due to ill health, Permanent	1	1.1	0.1	87	813
Dismissal-misconduct, Temporary	1	1.1	0.1	87	813
Retirement, Permanent	12	13.8	1.5	87	813
Other, Temporary	9	10.3	1.1	87	813
<b>TOTAL</b>	<b>87</b>	<b>100</b>	<b>10.7</b>	<b>87</b>	<b>813</b>
Resignations as % of Employment	10.8				

## TABLE 4.4 - Promotions by Critical Occupation

Occupation	Employment at Beginning of Period	Promotions to another Salary Level	Salary Level Promotions as a % of Employment	Progressions to another Notch within Salary Level	Notch progressions as a % of Employment
Administrative related	22	6	27.3	1	4.5
Auxiliary and related workers	1	0	0	0	0
Biologists botanists zoologists & rel professional	41	3	7.3	0	0
Cartographic surveying and related technicians	1	0	0	0	0
Cleaners in offices workshops hospitals etc.	22	0	0	0	0
Client inform clerks(switchb recept inform clerks)	6	0	0	0	0
Communication and information related	6	2	33.3	1	16.7
Economists	17	8	47.1	4	23.5
Engineering sciences related	42	1	2.4	3	7.1
Finance and economics related	12	4	33.3	3	25
Financial and related professionals	7	6	85.7	0	0
Financial clerks and credit controllers	13	0	0	4	30.8
Food services aids and waiters	10	0	0	0	0
General legal administration & rel. professionals	4	1	25	0	0
Geologists geophysicists hydrologists & relat prof	1	0	0	0	0
Head of department/chief executive officer	1	0	0	0	0
Human resources & organisat developm & relate prof	10	2	20	3	30
Human resources clerks	11	4	36.4	0	0
Human resources related	5	1	20	2	40

Occupation	Employment at Beginning of Period	Promotions to another Salary Level	Salary Level Promotions as a % of Employment	Progressions to another Notch within Salary Level	Notch progressions as a % of Employment
Information technology related	1	1	100	0	0
Language practitioners interpreters & other commun	6	0	0	2	33.3
Legal related	2	1	50	0	0
Librarians and related professionals	4	0	0	2	50
Library mail and related clerks	31	1	3.2	4	12.9
Light vehicle drivers	6	0	0	0	0
Logistical support personnel	4	0	0	1	25
Material-recording and transport clerks	9	0	0	2	22.2
Messengers porters and deliverers	18	0	0	0	0
Natural sciences related	29	5	17.2	5	17.2
Other administrat & related clerks and organisers	90	4	4.4	16	17.8
Other administrative policy and related officers	60	4	6.7	13	21.7
Other information technology personnel.	1	0	0	0	0
Other machine operators	6	0	0	0	0
Other occupations	2	0	0	0	0
Rank: 00000	6	0	0	0	0
Safety health and quality inspectors	173	3	1.7	13	7.5
Secretaries & other keyboard operating clerks	74	2	2.7	12	16.2
Security officers	12	0	0	1	8.3
Senior managers	47	12	25.5	0	0
Trade/industry advisers & other related profession	0	2	0	0	0
<b>TOTAL</b>	<b>813</b>	<b>73</b>	<b>9</b>	<b>92</b>	<b>11.3</b>

## TABLE 4.5 - Promotions by Salary Band

Salary Band	Employment at Beginning of Period	Promotions to another Salary Level	Salary Level Promotions as a % of Employment	Progressions to another Notch within Salary Level	Notch progressions as a % of Employment
Lower skilled (Levels 1-2)	56	0	0	0	0
Skilled (Levels 3-5)	143	3	2.1	29	20.3
Highly skilled production (Levels 6-8)	241	16	6.6	32	13.3
Highly skilled supervision (Levels 9-12)	270	41	15.2	31	11.5
Senior Management	0	13	0	0	0
Senior management (Levels 13-16)	103	0	0	0	0
TOTAL	813	73	9	92	11.3

TABLE 5.1 - Total number of Employees (incl. Employees with disabilities) per Occupational Category (SASCO)

Occupational Categories	Male, African	Male Coloured	Male, Indian	Male, White	Female African	Female, Coloured	Female, Indian	Female, White	Total
Legislators, senior officials and managers	27	1	2	17	14	1	1	3	66
Professionals	145	10	7	151	78	2	1	42	436
Clerks	38	3	0	2	108	15	3	65	234
Service and sales workers	7	1	0	3	3	0	0	1	15
Plant and machine operators and assemblers	9	1	0	0	1	0	0	0	11
Elementary occupations	11	2	0	0	29	3	0	0	45
Other	7	1	0	0	4	0	0	0	12
<b>TOTAL</b>	<b>244</b>	<b>19</b>	<b>9</b>	<b>173</b>	<b>237</b>	<b>21</b>	<b>5</b>	<b>111</b>	<b>819</b>

  

	Male, African	Male Coloured	Male, Indian	Male, White	Female African	Female, Coloured	Female, Indian	Female, White	Total
Employees with disabilities	2	0	0	4	1	0	0	1	8

TABLE 5.2 - Total number of Employees (incl. Employees with disabilities) per Occupational Bands

Occupational Bands	Male, African	Male Coloured	Male, Indian	Male, White	Female African	Female, Coloured	Female, Indian	Female, White	Total
Top Management	2		0	1	3	1	0	0	7
Senior Management	25	1	2	16	11	0	1	3	59
Professionally qualified and experienced specialists and mid-management	97	7	4	143	46	0	1	25	323
Skilled technical and academically qualified workers, junior management, supervisors, foremen	60	6	3	11	62	6	1	69	218
Semi-skilled and discretionary decision making	40	1	0	2	81	11	2	14	151
Unskilled and defined decision making	20	4	0	0	34	3	0	0	61
<b>TOTAL</b>	<b>244</b>	<b>19</b>	<b>9</b>	<b>173</b>	<b>237</b>	<b>21</b>	<b>5</b>	<b>111</b>	<b>819</b>

TABLE 5.3 - Recruitment

Occupational Bands	Male, African	Male Coloured	Male, Indian	Male, White	Female African	Female, Coloured	Female, Indian	Female, White	Total
Senior Management	4	1	2	1	0	0	1	0	9
Professionally qualified and experienced specialists and mid-management	15	0	0	7	5	0	0	0	27
Skilled technical and academically qualified workers, junior management, supervisors, foremen	8	0	0	0	14	0	0	0	22
Semi-skilled and discretionary decision making	11	0	0	0	16	1	0	0	28
Unskilled and defined decision making	2	0	0	0	1	0	0	0	3
<b>TOTAL</b>	<b>40</b>	<b>1</b>	<b>2</b>	<b>8</b>	<b>36</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>89</b>

## TABLE 5.4 - Promotions

Occupational Bands	Male, African	Male Coloured	Male, Indian	Male, White	Female African	Female, Coloured	Female, Indian	Female, White	Total
Top Management	0	0	0	1	1	0	0	0	2
Senior Management	5	0	0	1	5	0	0	0	11
Professionally qualified and experienced specialists and mid-management	27	0	1	12	17	0	0	11	68
Skilled technical and academically qualified workers, junior management, supervisors, foremen	18	1	1	2	14	2	0	10	48
Semi-skilled and discretionary decision making	7	0	0	0	21	1	2	5	36
Unskilled and defined decision making	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>57</b>	<b>1</b>	<b>2</b>	<b>16</b>	<b>58</b>	<b>3</b>	<b>2</b>	<b>26</b>	<b>165</b>

## TABLE 5.5 - Terminations

Occupational Bands	Male, African	Male Coloured	Male, Indian	Male, White	Female African	Female, Coloured	Female, Indian	Female, White	Total
Senior Management	5	0	0	1	0	0	0	0	6
Professionally qualified and experienced specialists and mid-management	10	1	0	17	6	1	1	1	37
Skilled technical and academically qualified workers, junior management, supervisors, foremen	10	1	0	2	10	0	0	9	32
Semi-skilled and discretionary decision making	1	0	0	0	2	0	0	2	5
Unskilled and defined decision making	2	0	0	0	5	0	0	0	7
<b>TOTAL</b>	<b>28</b>	<b>2</b>	<b>0</b>	<b>20</b>	<b>23</b>	<b>1</b>	<b>1</b>	<b>12</b>	<b>87</b>

## TABLE 5.6 - Disciplinary Action

Occupational Bands	Male, African	Male Coloured	Male, Indian	Male, White	Female African	Female, Coloured	Female, Indian	Female, White	Total
TOTAL	17	0		6	9	1	0	2	35

## TABLE 5.7 - Skills Development

Occupational Bands	Male, African	Male Coloured	Male, Indian	Male, White	Female African	Female, Coloured	Female, Indian	Female, White	Total
Legislators, Senior Officials and Managers	21	0	1	15	9	0	0	1	47
Professionals	20	2	0	14	8	0	0	5	49
Technicians and Associate Professionals	2	1	1	6	17	1	0	6	34
Clerks	33	1	0	2	35	8	1	22	102
Service and Sales Workers	12	1	0	7	17	0	0	1	38
Skilled Agriculture and Fishery Workers	0	0	0	0	0	0	0	0	0
Craft and related Trades Workers	0	0	0	0	0	0	0	0	0
Plant and Machine Operators and Assemblers	4	0	0	0	5	0	0	0	9
Elementary Occupations & Other	13	2	0	0	14	2	0	0	31
TOTAL	105	7	2	44	105	11	1	35	310
(Employees with disabilities)	2	0	4	1	0	0	0	1	8

TABLE 6.1 - Performance Rewards by Race, Gender and Disability

	Number of Beneficiaries	Total Employment	Percentage of Total Employment	Cost (R'000)	Average Cost per Beneficiary (R)
African, Female	83	238	34.9	452	5,446
African, Male	72	244	29.5	468	6,500
Asian, Female	3	5	60	22	7,333
Asian, Male	5	9	55.6	69	13,800
Coloured, Female	12	21	57.1	54	4,500
Coloured, Male	13	18	72.2	73	5,615
White, Female	81	111	73	698	8,617
White, Male	138	173	79.8	1,659	12,022
Employees with a disability	4	8	50	26	6,500
TOTAL	411	827	49.7	3521	8567

TABLE 6.2 - Performance Rewards by Salary Band for Personnel below Senior Management Service

	Number of Beneficiaries	Total Employment	Percentage of Total Employment	Cost (R'000)	Average Cost per Beneficiary (R)
Lower skilled (Levels 1-2)	28	50	56	67	2,393
Skilled (Levels 3-5)	60	159	37.7	237	3,950
Highly skilled production (Levels 6-8)	112	217	51.6	793	7,080
Highly skilled supervision (Levels 9-12)	204	327	62.4	2,367	11,603
TOTAL	404	753	53.7	3464	8574

## TABLE 6.3 - Performance Rewards by Critical Occupation

	Number of Beneficiaries	Total Employment	Percentage of Total Employment	Cost (R'000)	Average Cost per Beneficiary (R)
Administrative related	14	35	40	194	13,857
Biologists botanists zoologists & rel professional	10	40	25	113	11,300
Cleaners in offices workshops hospitals etc.	12	18	66.7	22	1,833
Client inform clerks(switchb receipt inform clerks)	4	6	66.7	19	4,750
Communication and information related	2	13	15.4	30	15,000
Economists	12	15	80	99	8,250
Engineering sciences related	34	38	89.5	322	9,471
Finance and economics related	7	16	43.8	76	10,857
Financial and related professionals	6	4	150	44	7,333
Financial clerks and credit controllers	5	14	35.7	37	7,400
Food services aids and waiters	5	10	50	11	2,200
Human resources & organisat developm & relate prof	4	14	28.6	44	11,000
Human resources clerks	5	15	33.3	29	5,800
Human resources related	5	13	38.5	70	14,000
Language practitioners interpreters & other commun	3	6	50	27	9,000
Legal related	1	2	50	10	10,000
Librarians and related professionals	1	2	50	9	9,000
Library mail and related clerks	13	28	46.4	46	3,538
Light vehicle drivers	1	6	16.7	3	3,000
Logistical support personnel	1	5	20	7	7,000

	Number of Beneficiaries	Total Employment	Percentage of Total Employment	Cost (R'000)	Average Cost per Beneficiary (R)
Material-recording and transport clerks	1	10	10	7	7,000
Messengers porters and deliverers	9	18	50	29	3,222
Natural sciences related	15	31	48.4	127	8,467
Other administrat & related clerks and organisers	48	91	52.7	225	4,688
Other administrative policy and related officers	22	45	48.9	281	12,773
Other information technology personnel.	1	1	100	6	6,000
Other machine operators	4	5	80	13	3,250
Safety health and quality inspectors	109	163	66.9	1,263	11,587
Secretaries & other keyboard operating clerks	43	72	59.7	280	6,512
Security officers	8	17	47.1	22	2,750
Senior managers	3	66	4.5	30	10,000
<b>TOTAL</b>	<b>408</b>	<b>819</b>	<b>49.8</b>	<b>3495</b>	<b>8566</b>

**TABLE 6.4 - Performance Related Rewards (Cash Bonus) by Salary Band for Senior Management Service**

SMS Band	Number of Beneficiaries	Total Employment	Percentage of Total Employment	Cost (R'000)	Average Cost per Beneficiary (R)	% of SMS Wage Bill	Personnel Cost SMS (R'000)
Band A	2	66	3	30	1,500	0.1	26,421
<b>TOTAL</b>	<b>2</b>	<b>66</b>	<b>3</b>	<b>30</b>	<b>1,500</b>	<b>0.1</b>	<b>26,421</b>

## TABLE 7.1 - Foreign Workers by Salary Band

Salary Band	Employment at Beginning of Period	Percentage of total	Employment at End of Period	Percentage of Total	Change in of Total	Percentage of Period	Total Employment at Beginning of Period	Total Employment at End of Employment	Total Change in Employment
Highly skilled supervision (Levels 9-12)	1	50	1	50	0	0	2	2	0
Other	1	50	1	50	0	0	2	2	0
TOTAL	2	100	2	100	0	0	2	2	0

## TABLE 7.2 - Foreign Workers by Major Occupation

Salary Band	Employment at Beginning of Period	Percentage of total	Employment at End of Period	Percentage of Total	Change in of Total	Percentage of Period	Total Employment at Beginning of Period	Total Employment at End of Employment	Total Change in Employment
Other occupations	1	50	1	100	0	0	2	2	0
Professionals and managers	0	0		0		0	2	2	0
Technicians and associated professionals	1	50	1	100	0	0	2	2	0
TOTAL	2	100	2	100	0	0	2	2	0

## TABLE 8.1 - Sick Leave

Salary Band	Total Days	% Days with Medical Certification	Number of Employees using Sick Leave	% of Total Employees using Sick Leave	Average Days per Employee	Estimated Cost (R'000)	Total number of Employees using Sick Leave	Total number of days with medical certification
Lower skilled (Levels 1-2)	272	96.7	38	7.2	7	34	525	263
Skilled (Levels 3-5)	868	96.7	117	22.3	7	148	525	839
Highly skilled production (Levels 6-8)	1345	96.7	181	34.5	7	407	525	1300
Highly skilled supervision (Levels 9-12)	1014	96.6	162	30.9	6	638	525	980
Senior management (Levels 13-16)	127	96.9	27	5.1	5	117	525	123
<b>TOTAL</b>	<b>3626</b>	<b>96.7</b>	<b>525</b>	<b>100</b>	<b>7</b>	<b>1344</b>	<b>525</b>	<b>3505</b>

## TABLE 8.2 - Disability Leave (Temporary and Permanent)

Salary Band	Total Days	% Days with Medical Certification	Number of Employees using Disability Leave	% of Total Employees using Disability Leave	Average Days per Employee	Estimated Cost (R'000)	Total number of days with medical certification	Total number of employees using Disability Leave
<b>TOTAL</b>	<b>62</b>	<b>100</b>	<b>2</b>	<b>100</b>	<b>31</b>	<b>14671.82</b>	<b>62</b>	<b>2</b>

## TABLE 8.3 - Annual Leave

Salary Band	Total Days Taken	Average per Employee	Employment
Lower skilled (Levels 1-2)	1184	22	54
Skilled (Levels 3-5)	2666	17	153
Highly skilled production (Levels 6-8)	4400	18	241
Highly skilled supervision (Levels 9-12)	6364	18	348
Senior management (Levels 13-16)	1113	17	64
<b>TOTAL</b>	<b>15727</b>	<b>18</b>	<b>860</b>

(this will vary as some employees have left and others have been appointed in the same post)

## TABLE 8.4- Capped leave, 1 January 2002 to 31 December 2002

	Total days of capped leave taken	Average number of days taken per employee	Average capped leave per employee as at 31 Dec 2002	Number of Employees	Total number of capped leave available at 31 Dec 2002	Number of Employees as at 31 Dec 2002
Lower skilled (Levels 1-2)	277	2	46	132	1855	40
Skilled (Levels 3-5)	62	0	24	132	2182	92
Highly skilled production (Levels 6-8)	469	4	30	132	4710	158
Highly skilled supervision (Levels 9-12)	810	6	42	132	11388	268
Senior management (Levels 13-16)	84	1	64	132	2960	46
<b>TOTAL</b>	<b>1702</b>	<b>13</b>	<b>38</b>	<b>132</b>	<b>23095</b>	<b>604</b>

This is the number of employees who have capped leave to their credit as at 31 December 2003. Confirmed with Vulindlela.

## TABLE 8.5 - Leave Payouts

Reason	Total Amount (R'000)	Number of Employees	Average Payment per Employee (R)
Leave payout for 2002/03 due to non-utilisation of leave for the previous cycle	47	10	4700
Capped leave payouts on termination of service for 2002/03	478	17	28118
Current leave payout on termination of service for 2002/03	185	44	4205
<b>TOTAL</b>	<b>710</b>	<b>71</b>	<b>10000</b>

## TABLE 9.1 - Steps taken to reduce the risk of occupational exposure

Units/categories of employees identified to be at high risk of contracting HIV and related diseases (if any)	Key steps taken to reduce the risk
	N/A
Employees are not at risk of contracting HIV/AIDS as a result of the nature of their work	

## TABLE 9.2 - Details of Health Promotion and HIV/AIDS Programmes

Question	Yes / No	Details, if yes
1. Has the department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position.	Yes	Lindiwe Makhanya Director
2. Does the department have a dedicated unit or have you designated specific staff members to promote health and well being of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	Yes	2 employees
3. Has the department introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of the programme.	Yes	<ul style="list-style-type: none"> <li>• EAP counselling and referral</li> <li>• Awareness and education programmes</li> <li>• Wellness management</li> <li>• Distribution of supplements and condoms</li> </ul>
4. Has the department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.	Yes	<ul style="list-style-type: none"> <li>• Busi Chamane</li> <li>• Benny Thobejane</li> <li>• Coltrain Letswalo</li> <li>• Snoepie Mabusela</li> <li>• Nana Direko</li> <li>• Nathaniel Cutshwa</li> <li>• Zacharia Nare (NEHAWU)</li> <li>• Gloria Khoza</li> <li>• Zoleka Mvunge</li> <li>• Precious Hlanjwa</li> <li>• Lucky Magatle</li> </ul>
5. Has the department reviewed the employment policies and practices of your department to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.	Yes	Recruitment Policy EE Policy

6. Has the department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list the key elements of these measures.	Yes	The department has an HIV/AIDS Policy, which addresses this.
7. Does the department encourage its employees to undergo Voluntary Counselling and Testing? If so, list the results that you have achieved.	Yes	Increase in the number of enquiries about VCT. Increase in the number of employees who go for pre-test counselling
8. Has the department developed measures/indicators to monitor & evaluate the impact of your health promotion programme? If so, list these measures/indicators.	No	There are indicators that the department has set, however we are considering acquiring a tool that would be utilised for monitoring the impact of programmes.

## TABLE 10.1 - Collective Agreements

Subject Matter	Date
Allocation of Merit Awards	16/5/2002
Special Leave	27/6/2002
Interim Policy on Compensation of Overtime	2/9/2002
No Smoking (amended)	27/11/2002
Bursary Policy	27/11/2002
Allocation of 2nd and 3rd notches	3/12/2002
Employment Equity Policy	3/12/2002
Employment Equity Plan	3/12/2002
Total number of agreements	8

TABLE 10.2 - Misconduct and Discipline Hearings Finalised

Outcomes of disciplinary hearings	Number	Percentage of Total
Correctional counselling	0	0
Verbal warning	0	0
Written warning	3	42.9
Final written warning	2	28.6
Suspended without pay	0	0
Fine	0	0
Demotion	0	0
Dismissal	1	14.3
Not guilty	0	0
Case withdrawn	1	14.3
<b>Total</b>	<b>7</b>	<b>100</b>

TABLE 10.3 - Types of Misconduct Addressed and Disciplinary Hearings

Type of misconduct	Number	% of total
Absenteeism from work without authorisation	1	2.86%
Failure to carry out instructions without just reasonable cause	3	8.57%
Unauthorised use of GG vehicle	2	5.71%
Damage of GG vehicle	2	5.71%
Insubordination	12	34.29%
Forgery	4	11.43%
Absenteeism	6	17.14%
Under the influence of alcohol	3	8.57%
Negligence	2	5.71%
<b>Total</b>	<b>35</b>	<b>100</b>

## TABLE 10.4 - Grievances Lodged

Number of grievances addressed	Number	% of total
Resolved	21	80.8
Not resolved	5	19.2
<b>Total</b>	<b>26</b>	

## TABLE 10.5 - Disputes Lodged

Number of disputes addressed	Number	% of total
Upheld	2	66.7
Dismissed	1	33.3
<b>Total</b>	<b>3</b>	

## TABLE 10.6 - Strike Actions

Strike Actions	
Total number of person working days lost	2
Total cost(R'000) of working days lost	229.81
Amount (R'000) recovered as a result of no work no pay	229.81

## TABLE 10.7 - Precautionary Suspensions

Precautionary Suspensions	
Number of people suspended	1
Number of people whose suspension exceeded 30 days	0
Average number of days suspended	30
Cost (R'000) of suspensions	17977.53

## TABLE 11.1 - Training Needs identified

Occupational Categories	Gender	Employment	Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	15	10	9	6	25
	Male	41	21	57	12	90
Professionals	Female	130	11	15	26	52
	Male	322	45	65	7	117
Technicians and associate professionals	Female	0	10	35	40	85
	Male	0	15	45	50	110
Clerks	Female	187	15	34	47	96
	Male	43	25	32	55	112
Service and sales workers	Female	4	11	10	9	30
	Male	3	21	9	13	43
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Craft and related trades workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Plant and machine operators and assemblers	Female	4	0	0	0	0
	Male	11	0	0	0	0
Elementary occupations	Female	30	5	5	9	19
	Male	12	10	7	7	24
Other	Female	3	0	0	0	0
	Male	8	0	0	0	0
Gender sub totals	Female	373	62	108	137	307
	Male	440	137	215	144	496
<b>Total</b>		<b>813</b>	<b>199</b>	<b>323</b>	<b>281</b>	<b>803</b>

## TABLE 11.2 - Training Provided

Occupational Categories	Gender	Employment	Learnerships	Skills Programmes and other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	19	0	7	0	7
	Male	47	0	14	0	14
Professionals	Female	123	0	15	7	22
	Male	311	0	72	10	82
Technicians and associate professionals	Female	0	11	9	20	40
	Male	0	15	20	7	42
Clerks	Female	191	0	66	40	106
	Male	44	0	71	48	119
Service and sales workers	Female	4	0	11	21	32
	Male	11	0	9	3	12
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Craft and related trades workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Plant and machine operators and assemblers	Female	1	3	1	0	4
	Male	10	3	2	0	5
Elementary occupations	Female	33	7	5	2	14
	Male	13	9	12	4	25
Other	Female	4	0	0	0	0
	Male	8	0	0	0	0
Gender sub totals	Female	375	21	114	90	225
	Male	444	27	200	72	299
Total		819	48	314	162	524

## TABLE 12.1 - Injury on Duty

Nature of injury on duty	Number	% of total
Required basic medical attention only	0	0
Temporary Total Disablement	4	100
Permanent Disablement	0	0
Fatal	0	0
<b>Total</b>	<b>4</b>	

## TABLE 13.1 - Report on consultant appointments using appropriated funds

Project Title	Total number of consultants that worked on the project	Duration: Work days	Contract value in Rand
Rehabilitation of ownerless gold mines in Gauteng Province	5	252	R 245,049.72
Development of SA Gas Industry	1	63	R 14,512.02
Project management and secretarial service	1	168	R 393,881.93
Verification of fuel price adjustment	1	189	R 23,126.04
Employee assistant programme	–	252	R 100,766.90
Review of MHSI & its impact on mining Industry	6	105	R 3,177,930.99
Service differential of price structure of petrol, diesel and paraffin	1	105	R 114,250.00
Macro-control of national electrification programme	1	126	R 1,760,000.00
Revamping of DME Library	1	105	R 41,520.00
Rehabilitation of T&DB mine (Witbank)	5	252	R 1,385,457.29
Rehabilitation of T&DB mine (Witbank)	5	84	R 83,352.34
Establishment of the National Gas Regulator	1	126	R 96,486.02
Contract appointment for Auditors	7	105	R 490,000.00
Specialist to conduct Socio-Economic environment analysis	4	100	R 693,120.00
Entertaining the DME Staff at Christmas Party	1	1	R 150,000.00
<b>Total number of projects: 15</b>	<b>15</b>	<b>2033</b>	<b>R8,769,453.25</b>

Table 13.2 – Analysis of consultant appointments using appropriate funds i.t.o. HDI's

Project title	Percentage ownership by HDI group	Percentage Management by HDI groups	Number of consultants from HDI groups that work on the project
Project management and secretarial services	75%	75%	1
Entertaining the DME staff at Christmas Party	100%	100%	1
Contract appointment for Auditors	100%	100%	1
Rehabilitation of T&B Mine	75%	75%	5
Revamping of DME Library	100%	100%	1
Macro-control of National Electrification Programme	100%	100%	1

Table 13.3 – Report on Consultant appointments using Donor Funds

Project Title	Total Number of consultants that worked on the project	Duration working days	Donor	Contract value in Rand
Capacity building project in energy efficiency and renewable energy	18	252	DANIDA	R2,097,424
Petroleum project: capacity building and research in petroleum sector	1	252	NORAD	R5,400,00
Total number of projects: 2	19	504		R7,497, 424

Table 13.4 – Analysis of consultant appointments using Donor Funds, i.t.o. HDI's

Project Title	Percentage ownership by HID groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project
Capacity building project in energy and renewable energy	100%	100%	4

# GLOSSARY OF ABBREVIATIONS

CEF	Central Energy Fund	NER	National Electricity Regulator
CGS	Council for Geoscience	NMPS	National Mining Promotion System
DFS	Detailed Feasibility Study	NNR	National Nuclear Regulator
DME	Department of Minerals and Energy	NSC	National Steering Committee of Service Providers to the Small-scale Mining Sector
EBSST	Electricity Basic Support Service Tariff	PBMR	Pebble Bed Modular Reactor
EDI	Electricity Distribution Industry	PFMA	Public Finance Management Act
EDIRC	Electricity Distribution Industry Restructuring Committee	PGMs	Platinum Group of Metals
EIA	Environmental Impact Assessment	PMDS	Performance Management and Development
EMEM	Excellence in Mine Environmental Management	RDP	Reconstruction and Development Programme
ERPM	East Rand Property Mines Limited	REds	Regional Electricity Distributors
ESI	Electricity Distribution Industry	RERA	Regional Electricity Regulators Association
ETQA	Education and Training Qualification Authority	SADB	South African Diamond Bond
EU	European Union	SADC	Southern Africa Development Community
FOMEH	Forum of Minerals and Energy Heads	SAMMOD	South African Mines Occupational Diseases Database
GIS	Geographic Information Systems	SAMRASS	System to Record and Monitor Mine Accidents
IAEA	International Atomic Energy Agency	SAQA	South African Qualifications Authority
IBLC	In-Bond-Landed-Cost	SARS	South African Revenue Services
IDC	Industrial Development Corporation of South Africa	SASWHA	South African Solar Water Heating Association
leC	Integrated Energy Centres	SAWIMA	South African Women in Mining Association
IEP	Integrated Energy Planning	SPC	Sector Partnership Committee
INEP	Integrated National Electrification Programme	SPID	Service Delivery Improvement Programme
ISRDS	Integrated Sustainable Rural Development Strategy	SEED	Sustainable Energy and Environmental Development
LMT	Lebowa Minerals Trust	SETA	Sector Education and Training Authority
LPG	Liquefied Petroleum Gas	SFF	Strategic Fuel Fund
MHSI	Mine Health and Safety Inspectorate	SMME's	Small Medium Macro Enterprises
MOA	Mining Qualifications Authority	TWIB	Technology for Women in Business
NECC	National Electricity Co-ordination Committee	UNGA	United Nations General Assembly
NECSA	South African Nuclear Energy Corporation	WOESA	Women in Oil and Energy - South Africa
NEMA	National Environmental Management	WSSD	World Summit on Sustainable Development
NEPAD	New Partnership for Africa's Development		

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