

Explanatory notes

The chapter for each of the thirty-four votes contain information under the following headings:

Vote name and number

Votes are sequenced according to the functional groupings:

- Central government administration
- Financial and administrative services
- Social services
- Justice and protection services
- Economic services and infrastructure development

This facilitates analysis of interdepartmental initiatives and service delivery. It is important to note that the functional groupings are informal and not consistent with the more rigorous functional classification of expenditure reported in the *Budget Review*.

To be appropriated by vote

The amount to be appropriated by a vote reflects the expenditure allocations for the three years of the medium-term expenditure period to be appropriated in the annual main appropriation bills. Statutory appropriations by vote are also indicated.

Accountability information

Information on the responsible minister, accounting officer and administering department is provided here to enhance accountability.

Aim

The aim of the vote reflects the social and economic outcomes or results that the department wishes to achieve.

Programme purpose and measurable objectives

The identification of the programme purpose together with a measurable objective strengthens accountability for service delivery. Measurable objectives are defined as quantifiable results that can be achieved within a foreseeable time period. Programme 1: *Administration* is the only programme which does not have a measurable objective in addition to its purpose.

Strategic overview and key policy developments: 2000/01 – 2006/07

This section describes the strategic direction of the department over the period under review. It includes policy development and legislative changes that frame departmental spending plans over the seven-year period.

Expenditure estimates

The first table sets out expenditure by programme and economic classification. The table shows audited outcomes for 2000/01 and 2001/02 and the preliminary outcome for 2002/03, the adjustments appropriation and the revised estimate for 2003/04 and the medium-term expenditure estimates for 2004/05 to 2006/07. The revised estimate for 2003/04 represents National Treasury's estimate of actual spending on each programme, in consultation with departments. This does not imply a change in the amount voted to the department in the 2003 appropriations.

The spending figures for 2004/05 are those to be voted by Parliament together with statutory amounts. The medium-term expenditure estimates for 2005/06 and 2006/07 will form the basis for planning the 2005 Budget. Changes to the 2003 Budget are reflected.

To ensure comparability, where programme structures have been changed in recent years, expenditure has, where possible, been reallocated according to the new programme structure for all years.

The second part of the table sets out departmental expenditure according to economic classification.

Expenditure trends

The main expenditure trends and programme structure changes in the vote over the seven-year period are described, giving effect to policy development and departmental priorities. Where appropriate, annual average growth rates are calculated. Unless indicated otherwise, these reflect nominal growth rates rather than real growth.

Departmental receipts

Attention is paid to departmental revenue collection. Where available, departmental receipts are estimated for 2003/04 and for the medium-term period.

Programme number and name

Each programme is reviewed in turn. The Programme name and number is followed by a brief description of the programme and subprogrammes. The description is carefully defined in terms of relevant legislation to ensure that all spending may be accommodated within the approved programme structure.

Programme 1 is always *Administration*, which includes spending on the Ministry and senior management of the department, and central corporate services.

Programme expenditure estimates

Programme-specific tables set out expenditure by subprogramme and economic classifications. The table shows audited outcomes for 2000/01 and 2001/02, the preliminary outcome for 2002/03, the adjusted appropriation for 2003/04 and the medium-term expenditure estimates for 2004/05 to 2006/07. Changes to the 2003 Budget are reflected.

Expenditure trends

Important expenditure trends for each programme are identified, as are policies and their financial implications over various periods of the seven-year framework. Reprioritisation, reflected in changes in the division of expenditure between programmes is sometimes highlighted. Reasons for any changes to the expenditure estimates for 2004/05 and 2005/06 relative to those announced in the 2003 Budget are also given.

Service delivery objectives and indicators

This section consists of two parts:

- Recent outputs - which details the outputs that have been achieved by the programme in the previous financial year. These outputs should relate to the service delivery targets specified by the department in the 2002 ENE and 2003 ENE.
- Medium-term output targets - consists of a table which describes the key outputs, measures and indicators, and targets for each subprogramme. These are the service delivery outputs that the department should achieve over the medium term. The outputs specified for each subprogramme should relate to, and aid in achieving, the measurable objective for the programme as a whole.

Public entities reporting to the Minister

Information on public entities reporting to the responsible Minister for the Vote is provided here. Examples of these entities include the National Roads Agency, Telkom, the science councils, and the Unemployment Insurance Fund.

The information presented on such bodies varies along with the nature, financial and service implications of the body. In general, more emphasis is given to entities that are primarily funded by taxation, whether transferred from the National Revenue Fund (for example, the Electoral Commission) or transferred directly to the body itself (the Unemployment Insurance Fund). The aim is to provide key financial and service delivery information, accounting for the spending of public money.

Summary expenditure and revenue tables are provided for a select group of public entities, which will be expanded in future years along with information on the major achievements and medium-term plans.

Annexure to each vote

Standard detailed tables are included in the annexure to each vote. These include:

- Summary of expenditure trends and estimates per programme
- Summary of expenditure trends and estimates per economic classification
- Summary of personnel numbers and costs.
- Summary of expenditure on training
- Summary of transfers and subsidies per programme
- Summary of official development assistance support
- Summary of expenditure on infrastructure

Additional tables

Provision is made for vote-specific tables, including summaries of conditional grants to provinces and local authorities, agency payments and trading accounts.

