

# Vote 1

## The Presidency

	2004/05 To be appropriated	2005/06	2006/07
MTEF allocations	R173 236 000	R188 922 000	R203 113 000
Statutory amounts	R1 882 000	R1 993 000	R2 113 000
Responsible Minister	Minister in The Presidency		
Administering Department	The Presidency		
Accounting Officer	Director-General of The Presidency		

### Aim

*The aim of The Presidency is to provide effective and efficient administrative management and support for the President, Deputy President and Minister, to facilitate their executive responsibilities in line with the Constitution; and to provide administrative, content, co-ordination and leadership support for executive decision-making structures.*

### Programme purpose and measurable objectives

#### Programme 1: Administration

**Purpose:** Provide financial and human resource management, overall administration, IT, and other official (management) support services.

#### Programme 2: Support Services to the President and Deputy President

**Purpose:** Support the President, Deputy President and Minister in their executive responsibilities and leadership to government.

**Measurable objective:** Provide effective administrative and personal support to the President, Deputy President and Minister to facilitate their executive responsibilities and leadership to government.

#### Programme 3: Cabinet Office

**Purpose:** Provide administrative and technical support services to Cabinet and Cabinet committees.

**Measurable objective:** Accurately record minutes and punctually distribute relevant information and records in a secure environment to members of Cabinet and Cabinet committees to assist decision-making.

#### Programme 4: Policy Co-ordination

**Purpose:** Facilitate the integration and monitoring of government programmes and provide policy advice to the President, Cabinet and other principals.

**Measurable objective:** Ensure the alignment of government decisions through co-ordinating and supporting policy-making and implementation to enhance service delivery.

## **Programme 5: National Youth Commission**

**Purpose:** Transfer voted funds to enable the National Youth Commission to achieve its goals.

**Measurable objective:** Monitor the National Youth Commission's use of funds in its execution of youth development in South Africa and on the African continent.

### **Strategic overview and key policy developments: 2000/01 – 2006/07**

Since the 1999 merger of the former offices of the President and the Executive Deputy President, attention has shifted to addressing the following issues to support The Presidency's vision of excellence in governance for a better life for all:

- Strengthening strategic leadership and the organisational structure of The Presidency in order to ensure better planning and service delivery
- Developing tools and institutional arrangements to bring about better planning, co-ordination and integration of government policies and programmes
- Bringing the President closer to communities in South Africa
- Supporting the increasing involvement of the President in initiatives in Africa and beyond to contribute towards economic development, good governance and peace.

Strategic leadership has been strengthened with the appointment of the head of the Policy Unit, the management of the New Partnership for Africa's Development (NEPAD) secretariat and filling critical positions identified in the new structure to support the vision of The Presidency. The remaining challenge is to provide training, especially for *Support Services*, in order to ensure effective support to the President.

#### *New systems in place*

The Presidency has also been strengthened by systems that have been established to improve efficiency and effectiveness in facilitating the integration and co-ordination of the work of government. Two key initiatives under way in this regard are the Strategic Information Systems Plan (SISP) and the Integrated Document Management System. The systems plan is meant to ensure that the information needs of the various organisational units of The Presidency are met, subject to changing trends in IT and the government operating environment. The document management system on the other hand will enhance the quality of information and the speedy and accurate processing of documents. It will improve overall knowledge management in The Presidency.

#### *Ongoing imbizo and sectoral stakeholder programmes*

In close co-operation with other departments, The Presidency continued with the imbizo programme. This is a key outreach initiative for the President and the Deputy President to meet with communities throughout the country to determine how service delivery is being experienced. Alongside the imbizos are sectoral engagements the President has with other key stakeholders in the country. The following working groups are in place and provide an opportunity for the President and stakeholders to address key development challenges facing the country: trade unions, business, commercial agriculture and a religious forum. It is envisaged that working groups for higher education, youth and women will also be established.

#### *NEPAD, the African Union and other international initiatives*

Capacity demands have been placed on The Presidency due to South Africa's prominent role in NEPAD, the President's past chairpersonship of the African Union, and high level involvement in peace initiatives in Africa and elsewhere. In light of the increasing role of the President in peace-

initiatives on the African continent, a security advisor to the President has also been appointed. This increased capacity has been instrumental in providing support in post-war peace processes in African countries. Securing high-level expertise to enable the President and Deputy President to respond to the strategic, technical and administrative demands of these roles, is part of the ongoing challenge facing The Presidency.

#### *Structures for integrating and monitoring policies across government*

Co-ordinating, integrating and monitoring policies across government remains a key challenge for The Presidency. The main structures to address these issues are: the Cabinet Office, which provides administrative support to Cabinet and its six committees; the Forum of South African Directors-General (Fosad) Secretariat, which provides administrative support to the five Director-General clusters; and the Policy Unit, which provides strategic and technical support for policy integration. Several processes are currently under way to support these structures. The planning cycle has now been put in place and helps to harmonise the setting of priorities and resource allocation across government, by identifying key processes. Setting priorities culminates in Cabinet adopting the Medium Term Strategic Framework (MTSF). The Policy Unit works closely with the National Treasury and other government departments to translate the priorities outlined in the MTSF into government's medium-term expenditure plans.

#### *The Policy Unit*

The Policy Unit has three major ongoing projects, which will significantly affect its future strategic focus: the Ten-Year Review, the Scenario Planning Exercise and the National Spatial Development Perspective. The Ten-Year Review assesses the overall performance of government since 1994 and has already made preliminary recommendations on future policies and strategies. The Scenario Planning Exercise explores future global and domestic trends, around which future macro-policy development will have to be conceptualised. The spatial development framework aims to shape the future efficient use of space in directing the development process in the country. This involves looking at spatial priorities relating to infrastructure investment and development spending, in all spheres of government. The Policy Unit aims to carry out more rigorous analytical work flowing from these projects. Significant human resource capacity will thus be employed to give effect to this focus.

## Expenditure estimates

**Table 1.1: The Presidency**

Programme	Expenditure outcome			Adjusted appropriation	Revised estimate	Medium-term expenditure estimate		
	Audited	Audited	Preliminary outcome			2004/05	2005/06	2006/07
R thousand	2000/01	2001/02	2002/03	2003/04				
1 Administration	45 816	50 005	67 971	74 912	74 912	84 355	92 142	100 924
2 Support Services to the President and Deputy President	20 643	25 498	37 413	38 156	38 156	45 179	48 199	51 091
3 Cabinet Office	3 771	4 745	5 736	5 850	5 850	6 998	7 439	7 885
4 Policy Co-ordination	10 550	9 930	13 904	18 625	18 625	21 347	24 891	26 047
5 National Youth Commission	10 573	10 975	13 766	13 488	13 488	15 357	16 251	17 166
<b>Subtotal</b>	<b>91 353</b>	<b>101 153</b>	<b>138 790</b>	<b>151 031</b>	<b>151 031</b>	<b>173 236</b>	<b>188 922</b>	<b>203 113</b>

2004 Estimates of National Expenditure

	Expenditure outcome			Adjusted appropriation	Revised estimate	Medium-term expenditure estimate		
	Audited	Audited	Preliminary outcome			2004/05	2005/06	2006/07
R thousand	2000/01	2001/02	2002/03	2003/04				
<b>Direct charge on the National Revenue Fund</b>	<b>1 356</b>	<b>1 573</b>	<b>1 684</b>	<b>1 785</b>	<b>1 785</b>	<b>1 882</b>	<b>1 993</b>	<b>2 113</b>
Salary of the President	698	862	924	964	964	1 012	1 075	1 140
Salary of the Deputy President	658	711	760	821	821	870	918	973
<b>Total</b>	<b>92 709</b>	<b>102 726</b>	<b>140 474</b>	<b>152 816</b>	<b>152 816</b>	<b>175 118</b>	<b>190 915</b>	<b>205 226</b>
Change to 2003 Budget Estimate				1 244	1 244	8 170	13 444	
<b>Economic classification</b>								
<b>Current payments</b>	<b>77 504</b>	<b>81 379</b>	<b>115 794</b>	<b>134 010</b>	<b>134 010</b>	<b>154 066</b>	<b>168 709</b>	<b>181 485</b>
Compensation of employees	44 752	46 449	64 928	79 267	79 267	90 497	102 720	111 350
Goods and services	32 752	34 790	50 650	54 743	54 743	63 569	65 989	70 135
Interest and rent on land	-	-	-	-	-	-	-	-
Financial transactions in assets and liabilities	-	140	216	-	-	-	-	-
Unauthorised expenditure	-	-	-	-	-	-	-	-
<b>Transfers and subsidies to:</b>	<b>10 701</b>	<b>11 126</b>	<b>13 971</b>	<b>13 704</b>	<b>13 704</b>	<b>15 584</b>	<b>16 490</b>	<b>17 416</b>
Provinces and municipalities	128	151	205	216	216	227	239	250
Departmental agencies and accounts	10 573	10 975	13 766	13 488	13 488	15 357	16 251	17 166
Universities and technikons	-	-	-	-	-	-	-	-
Foreign governments & international organisations	-	-	-	-	-	-	-	-
Public corporations & private enterprises	-	-	-	-	-	-	-	-
Non-profit institutions	-	-	-	-	-	-	-	-
Households	-	-	-	-	-	-	-	-
<b>Payments for capital assets</b>	<b>4 504</b>	<b>10 221</b>	<b>10 709</b>	<b>5 102</b>	<b>5 102</b>	<b>5 468</b>	<b>5 716</b>	<b>6 325</b>
Buildings and other fixed structures	-	-	-	-	-	-	-	-
Machinery and equipment	4 504	10 221	10 709	5 102	5 102	5 468	5 716	6 325
Cultivated assets	-	-	-	-	-	-	-	-
Software and other intangible assets	-	-	-	-	-	-	-	-
Land and subsoil assets	-	-	-	-	-	-	-	-
<b>Total</b>	<b>92 709</b>	<b>102 726</b>	<b>140 474</b>	<b>152 816</b>	<b>152 816</b>	<b>175 118</b>	<b>190 915</b>	<b>205 226</b>

## Expenditure trends

The budget grows by an average annual rate of 10,4 per cent over the medium term to cater for household and spousal support functions, increased capacity at top management, the President's imbizo, and an increase in the transfer to the National Youth Commission. A total amount of R9,1 million was rolled over to 2002/03, of which R5,0 million was used for minting national orders. An amount of R1,0 million was rolled over to 2003/04 for printing 'Towards a Ten Year Review'. On average, 53,9 per cent of the budget goes to compensation of employees over the medium term.

## Departmental receipts

Departmental receipts consist mainly of the recovery of loans and advances, and renting state property. Receipts are deposited into the National Revenue Fund.

Table 1.2: Departmental receipts

R thousand	Revenue outcome			Adjusted appropriation	Medium-term revenue estimate		
	Audited	Audited	Preliminary outcome		2003/04	2004/05	2005/06
	2000/01	2001/02	2002/03				
Tax receipts	-	-	-	-	-	-	-
Sales of goods and services produced by department (excl capital assets)	34	56	74	89	89	91	93
Sales of scrap, waste, arms and other used current goods (excl capital assets)	-	-	-	-	-	-	-
Transfers received	-	-	-	-	-	-	-
Fines, penalties and forfeits	-	-	-	-	-	-	-
Interest, dividends and rent on land	8	8	9	8	8	8	9
Sales of capital assets	-	-	-	-	-	-	-
Financial transactions in assets and liabilities	338	138	152	200	210	215	220
<b>Total departmental receipts</b>	<b>380</b>	<b>202</b>	<b>235</b>	<b>297</b>	<b>307</b>	<b>314</b>	<b>322</b>

## Programme 1: Administration

*Administration* provides financial and personnel management, overall administration, IT, protocol and ceremonial services, and household and other official support services.

### Expenditure estimates

Table 1.3: Administration

Subprogramme	Expenditure outcome			Adjusted appropriation	Medium-term expenditure estimate		
	Audited	Audited	Preliminary outcome		2003/04	2004/05	2005/06
	2000/01	2001/02	2002/03				
R thousand							
Minister <sup>1</sup>	518	646	691	746	791	831	872
Management	11 605	11 504	14 273	21 454	23 282	24 507	25 977
Corporate Services	33 693	37 855	53 007	52 712	60 282	66 804	74 075
<b>Total</b>	<b>45 816</b>	<b>50 005</b>	<b>67 971</b>	<b>74 912</b>	<b>84 355</b>	<b>92 142</b>	<b>100 924</b>
Change to 2003 Budget Estimate				14 274	18 016	21 848	

<sup>1</sup> Payable as from 1 April 2003. Salary: R597 228. Car allowance: R149 307.

### Economic classification

	41 597	40 353	57 684	70 585	79 486	86 994	95 287
<b>Current payments</b>							
Compensation of employees	21 651	22 720	32 094	41 577	47 011	52 642	57 493
Goods and services	19 946	17 595	25 510	29 008	32 475	34 352	37 794
Interest and rent on land	-	-	-	-	-	-	-
Financial transactions in assets and liabilities	-	38	80	-	-	-	-
Unauthorised expenditure	-	-	-	-	-	-	-
<b>Transfers and subsidies to:</b>	<b>53</b>	<b>61</b>	<b>88</b>	<b>93</b>	<b>98</b>	<b>103</b>	<b>108</b>
Provinces and municipalities	53	61	88	93	98	103	108
Departmental agencies and accounts	-	-	-	-	-	-	-
Universities and technikons	-	-	-	-	-	-	-
Foreign governments & international organisations	-	-	-	-	-	-	-
Public corporations & private enterprises	-	-	-	-	-	-	-
Non-profit institutions	-	-	-	-	-	-	-
Households	-	-	-	-	-	-	-

	Expenditure outcome			Adjusted appropriation	Medium-term expenditure estimate		
	Audited	Audited	Preliminary outcome		2004/05	2005/06	2006/07
R thousand	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07
<b>Payments for capital assets</b>	<b>4 166</b>	<b>9 591</b>	<b>10 199</b>	<b>4 234</b>	<b>4 771</b>	<b>5 045</b>	<b>5 529</b>
Buildings and other fixed structures	–	–	–	–	–	–	–
Machinery and equipment	4 166	9 591	10 199	4 234	4 771	5 045	5 529
Cultivated assets	–	–	–	–	–	–	–
Software and other intangible assets	–	–	–	–	–	–	–
Land and subsoil assets	–	–	–	–	–	–	–
<i>Of which: Capitalised compensation</i>	–	–	–	–	–	–	–
<b>Total</b>	<b>45 816</b>	<b>50 005</b>	<b>67 971</b>	<b>74 912</b>	<b>84 355</b>	<b>92 142</b>	<b>100 924</b>

**Details of transfer payments and subsidies:**

Provinces and municipalities							
Municipalities							
Current	53	61	88	93	98	103	108
Regional Services Councils levies	53	61	88	93	98	103	108
<b>Total</b>	<b>53</b>	<b>61</b>	<b>88</b>	<b>93</b>	<b>98</b>	<b>103</b>	<b>108</b>

**Expenditure trends**

*Administration* is expected to grow at an average annual rate of 10,4 per cent over the medium term, and consumes about 49,1 per cent of the budget. The average annual growth rate of 17,8 per cent between 2000/01 and 2003/04 catered for the establishment of a centralised IT component, and minting and bestowing new national orders. During the 2003 Adjusted Estimates, R1,0 million was moved to this programme for implementing the Integrated Document Management System. An increase in compensation of employees over the medium term is due to salary adjustments and improving capacity. A saving of R500 000 realised in 2003/04 was due to the moratorium on filling posts. On average, 56,7 per cent of the programme goes towards compensation of employees over the medium term.

**Programme 2: Support Services to the President and Deputy President**

*Support Services to the President and Deputy President* provides support services to the President, Deputy President and Minister. Support services to the President and Minister include arranging appointments, managing correspondence and administration, and providing for special advisors. The programme supports the Deputy President in his role as leader of government business, manages correspondence, appointments and administration, and provides advisory services. Communications functions include drafting speeches, liaising with the media and the public, and library services and media research.

## Expenditure estimates

**Table 1.4: Support Services to the President and Deputy President**

Subprogramme	Expenditure outcome				Medium-term expenditure estimate		
	Audited	Audited	Preliminary	Adjusted			
R thousand	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07
President's Office	17 178	22 609	18 587	17 526	22 546	24 173	25 441
Deputy President's Office	–	–	11 346	11 526	12 726	13 525	14 337
Communications	3 465	2 889	7 480	9 104	9 907	10 501	11 313
<b>Total</b>	<b>20 643</b>	<b>25 498</b>	<b>37 413</b>	<b>38 156</b>	<b>45 179</b>	<b>48 199</b>	<b>51 091</b>
Change to 2003 Budget Estimate				(14 774)	(14 049)	(15 005)	

### Economic classification

	20 403	24 898	37 017	37 331	44 524	47 497	50 348
<b>Current payments</b>							
Compensation of employees	12 072	13 002	19 870	21 797	24 837	28 524	31 269
Goods and services	8 331	11 801	17 024	15 534	19 687	18 973	19 079
Interest and rent on land	–	–	–	–	–	–	–
Financial transactions in assets and liabilities	–	95	123	–	–	–	–
Unauthorised expenditure	–	–	–	–	–	–	–
<b>Transfers and subsidies to:</b>	<b>52</b>	<b>63</b>	<b>82</b>	<b>83</b>	<b>87</b>	<b>91</b>	<b>95</b>
Provinces and municipalities	52	63	82	83	87	91	95
Departmental agencies and accounts	–	–	–	–	–	–	–
Universities and technikons	–	–	–	–	–	–	–
Foreign governments & international organisations	–	–	–	–	–	–	–
Public corporations & private enterprises	–	–	–	–	–	–	–
Non-profit institutions	–	–	–	–	–	–	–
Households	–	–	–	–	–	–	–
<b>Payments for capital assets</b>	<b>188</b>	<b>537</b>	<b>314</b>	<b>742</b>	<b>568</b>	<b>611</b>	<b>648</b>
Buildings and other fixed structures	–	–	–	–	–	–	–
Machinery and equipment	188	537	314	742	568	611	648
Cultivated assets	–	–	–	–	–	–	–
Software and other intangible assets	–	–	–	–	–	–	–
Land and subsoil assets	–	–	–	–	–	–	–
<i>Of which: capitalised compensation</i>	–	–	–	–	–	–	–
<b>Total</b>	<b>20 643</b>	<b>25 498</b>	<b>37 413</b>	<b>38 156</b>	<b>45 179</b>	<b>48 199</b>	<b>51 091</b>

### Details of transfer payments and subsidies:

Provinces and municipalities							
Municipalities							
Current	52	63	82	83	87	91	95
Regional Services Council levies	52	63	82	83	87	91	95
<b>Total</b>	<b>52</b>	<b>63</b>	<b>82</b>	<b>83</b>	<b>87</b>	<b>91</b>	<b>95</b>

## Expenditure trends

*Support Services to the President and Deputy President* has an average annual growth rate of 16,3 per cent between 2000/01 and 2006/07. The demands on the President, both in the national and international arenas, create the need for increased support. The increase in expenditure is thus due to the establishment of the support structures for the President and Deputy President, including the transfer of the spousal support functions from the Department of Foreign Affairs and the appointment of the head and management of the NEPAD Secretariat. A saving of R1,0 million realised in 2003/04 is due to the moratorium on filling posts and the lower than expected costs of minting the national orders. On average, 58,6 per cent of the programme goes towards compensation of employees over the medium term.

## Service delivery objectives and indicators

### Recent outputs

Progress has been made on the targets set for 2003/04. Imbizos were held in the provinces three times a year, and meetings with the presidential working groups take place on a regular basis. All incoming visits and outgoing visits (by the President and Deputy President) were managed to their satisfaction. The Presidential Press Corps has been officially inaugurated, and a pressroom is being furnished specifically for this purpose.

### Medium-term output targets

#### Support Services to the President and Deputy President

**Measurable objective:** Provide effective administrative and personal support to the President, Deputy President and Minister to facilitate their executive responsibilities and leadership to government.

Subprogramme	Output	Measure/Indicator	Target
President's Office	An operational private office	Percentage of tasks executed effectively	100%
		Percentage of programmes initiated that reflect government's priorities	100%
Deputy President's Office	An operational office	Percentage of tasks executed effectively	100%
Communications	A Presidential Press Corps	The corps fully operational and meetings held with the corps	Fully phased in within 3 years

## Programme 3: Cabinet Office

The *Cabinet Office* programme provides research, analytical, secretarial and administrative services to Cabinet and its committees. It also provides support to the President, Deputy President, Minister, Director-General and secretary of Cabinet in their executive management of government, and plays an important role in implementing Cabinet decisions.

### Expenditure estimates

Table 1.5: Cabinet Office

Subprogramme	Expenditure outcome				Medium-term expenditure estimate		
	Audited	Audited	Preliminary outcome	Adjusted appropriation	2004/05	2005/06	2006/07
R thousand	2000/01	2001/02	2002/03	2003/04			
Cabinet Office	3 771	4 745	5 736	5 850	6 998	7 439	7 885
<b>Total</b>	<b>3 771</b>	<b>4 745</b>	<b>5 736</b>	<b>5 850</b>	<b>6 998</b>	<b>7 439</b>	<b>7 885</b>
Change to 2003 Budget Estimate				(480)	–	–	

#### Economic classification

	3 725	4 708	5 647	5 829	6 897	7 416	7 776
<b>Current payments</b>							
Compensation of employees	2 573	3 164	3 562	3 640	4 273	4 880	5 173
Goods and services	1 152	1 544	2 082	2 189	2 624	2 536	2 603
Interest and rent on land	–	–	–	–	–	–	–
Financial transactions in assets and liabilities	–	–	3	–	–	–	–
Unauthorised expenditure	–	–	–	–	–	–	–

R thousand	Expenditure outcome				Adjusted appropriation	Medium-term expenditure estimate		
	Audited	Audited	Preliminary outcome	2003/04		2004/05	2005/06	2006/07
	2000/01	2001/02	2002/03					
<b>Transfers and subsidies to:</b>	7	8	11	11	12	13	14	
Provinces and municipalities	7	8	11	11	12	13	14	
Departmental agencies and accounts	-	-	-	-	-	-	-	
Universities and technikons	-	-	-	-	-	-	-	
Foreign governments & international organisations	-	-	-	-	-	-	-	
Public corporations & private enterprises	-	-	-	-	-	-	-	
Non-profit institutions	-	-	-	-	-	-	-	
Households	-	-	-	-	-	-	-	
<b>Payments for capital assets</b>	<b>39</b>	<b>29</b>	<b>78</b>	<b>10</b>	<b>89</b>	<b>10</b>	<b>95</b>	
Buildings and other fixed structures	-	-	-	-	-	-	-	
Machinery and equipment	39	29	78	10	89	10	95	
Cultivated assets	-	-	-	-	-	-	-	
Software and other intangible assets	-	-	-	-	-	-	-	
Land and subsoil assets	-	-	-	-	-	-	-	
<i>Of which: Capitalised compensation</i>	-	-	-	-	-	-	-	
<b>Total</b>	<b>3 771</b>	<b>4 745</b>	<b>5 736</b>	<b>5 850</b>	<b>6 998</b>	<b>7 439</b>	<b>7 885</b>	

**Details of transfer payments and subsidies:**

Provinces and municipalities							
Municipalities							
Current	7	8	11	11	12	13	14
Regional Services Council levies	7	8	11	11	12	13	14
<b>Total</b>	<b>7</b>	<b>8</b>	<b>11</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>

**Expenditure trends**

The *Cabinet Office* is expected to grow at an average annual rate of 10,5 per cent over the medium term, catering mainly for compensation of employees. A saving of R500 000 realised in 2003/04 is due to the lower than expected costs of the Cabinet lekgotla. On average 64,2 per cent of the programme goes towards compensation of employees over the medium term.

**Service delivery objectives and indicators****Recent outputs**

The achievements of the *Cabinet Office* programme were in line with its strategic objectives. These included the following:

- servicing 23 Cabinet meetings and a total of 145 Cabinet Committee meetings, 2 makgotla, and 1 Treasury Committee meeting, during which a total number of 488 memoranda were considered by the Cabinet
- improvement of the decisions dissemination mechanism for the Forum for the South African Directors-General Management Committee (Fosad Manco)
- reviewing and compiling new guidelines for Cabinet memoranda to capture important policy elements that would enhance the quality of memoranda
- continuing to spearhead the completion of the electronic Cabinet document management system (cabEnet), which is intended to enhance both the Cabinet and post-Cabinet phases of decision-making, implementation and the monitoring of implementation

- Systems development for institutional memory, which included the documentation of Secretariat procedures, implementing an assessment tool for the memoranda with a view to ongoing improvement in the quality of memoranda, and drafting an orientation manual for new Ministers and Deputy Ministers in conjunction with the Policy Co-ordination and Advisory Service.

### Medium-term output targets

#### Cabinet Office

**Measurable objective:** Accurately record minutes and punctually distribute relevant information and records in a secure environment to Cabinet and Cabinet committees for to assist decision-making.

Subprogramme	Output	Measure/Indicator	Target
Cabinet Office	Implementation of Cabinet resolutions	Successfully implement Cabinet resolutions	100% success in implementing Cabinet resolutions by dates determined by Cabinet
	Agendas and minutes handled	Number and quality of agendas and minutes produced	100% success in handling all agendas and minutes within Cabinet time frame
	Management of classified documentation	Extent of unauthorised access to documents	Zero

### Programme 4: Policy Co-ordination

Policy co-ordination, monitoring the implementation of government's programme of action and providing policy advice to the President and other principals in The Presidency, constitute the core responsibility of this programme. Five of the six chief directorates work closely with Cabinet committees, and the corresponding Fosad/Director-General clusters to strengthen an integrated approach to policy co-ordination and the implementation of government programmes. The sixth chief directorate is responsible for ensuring the integration of gender, disability and children's rights issues into government policy formulation and implementation.

### Expenditure estimates

Table 1.6: Policy Co-ordination

Subprogramme	Expenditure outcome				Adjusted appropriation	Medium-term expenditure estimate		
	Audited	Audited	Preliminary outcome	2003/04		2004/05	2005/06	2006/07
	2000/01	2001/02	2002/03					
R thousand								
Policy Co-ordination	4 496	4 417	6 462	10 477	11 322	13 680	14 430	
Office on the Status of Women	2 259	1 932	3 057	2 842	3 715	4 212	3 779	
Office on the Status of Disabled Persons	2 040	1 527	1 989	2 493	3 079	3 213	3 749	
Office on the Rights of the Child	1 755	2 054	2 396	2 813	3 231	3 786	4 089	
<b>Total</b>	<b>10 550</b>	<b>9 930</b>	<b>13 904</b>	<b>18 625</b>	<b>21 347</b>	<b>24 891</b>	<b>26 047</b>	
Change to 2003 Budget Estimate				2 224	3 203	5 601		

#### Economic classification

Current payments	10 423	9 847	13 762	18 480	21 277	24 809	25 961
Compensation of employees	7 100	5 990	7 718	10 468	12 494	14 681	15 302
Goods and services	3 323	3 850	6 034	8 012	8 783	10 128	10 659
Interest and rent on land	–	–	–	–	–	–	–
Financial transactions in assets and liabilities	–	7	10	–	–	–	–
Unauthorised expenditure	–	–	–	–	–	–	–

R thousand	Expenditure outcome			Adjusted appropriation	Medium-term expenditure estimate		
	Audited	Audited	Preliminary outcome		2004/05	2005/06	2006/07
	2000/01	2001/02	2002/03				
<b>Transfers and subsidies to:</b>	<b>16</b>	<b>19</b>	<b>24</b>	<b>29</b>	<b>30</b>	<b>32</b>	<b>33</b>
Provinces and municipalities	16	19	24	29	30	32	33
Departmental agencies and accounts	-	-	-	-	-	-	-
Universities and technikons	-	-	-	-	-	-	-
Foreign governments & international organisations	-	-	-	-	-	-	-
Public corporations & private enterprises	-	-	-	-	-	-	-
Non-profit institutions	-	-	-	-	-	-	-
Households	-	-	-	-	-	-	-
<b>Payments for capital assets</b>	<b>111</b>	<b>64</b>	<b>118</b>	<b>116</b>	<b>40</b>	<b>50</b>	<b>53</b>
Buildings and other fixed structures	-	-	-	-	-	-	-
Machinery and equipment	111	64	118	116	40	50	53
Cultivated assets	-	-	-	-	-	-	-
Software and other intangible assets	-	-	-	-	-	-	-
Land and subsoil assets	-	-	-	-	-	-	-
<i>Of which: Capitalised compensation</i>	-	-	-	-	-	-	-
<b>Total</b>	<b>10 550</b>	<b>9 930</b>	<b>13 904</b>	<b>18 625</b>	<b>21 347</b>	<b>24 891</b>	<b>26 047</b>

**Details of transfer payments and subsidies:**

Provinces and municipalities							
Municipalities							
Current	16	19	24	29	30	32	33
Regional Services Council levies	16	19	24	29	30	32	33
<b>Total</b>	<b>16</b>	<b>19</b>	<b>24</b>	<b>29</b>	<b>30</b>	<b>32</b>	<b>33</b>

**Expenditure trends**

*Policy Co-ordination* grows at an average annual rate of 11,8 per cent over the medium term. An increase in expenditure of 40,0 per cent in 2002/03 catered mainly for a budget increase for the Office on the Status of Women and the Office on the Rights of the Child, due to diminishing donor funds for projects. An increase in expenditure in 2003/04 was due to an amount of R224 000 allocated for salary adjustments. On average, 58,8 per cent of the programme goes towards compensation of employees over the medium term.

**Service delivery objectives and indicators****Recent outputs**

The programme has developed an IT-based monitoring system that will be rolled out to national departments. The National Spatial Development Perspective has been drafted and submitted to national departments and provinces to facilitate discussion on matters related to spatial planning. 'Towards a Ten Year Review' has been published for public discussion and debates. In order to ensure an in-depth analysis of the main themes of the review, the five Director-General clusters are also responsible for identifying focal areas for each theme, developing terms of reference and reviewing work as it is carried out. This component is to be completed by the end of March 2005.

At the same time, government embarked on a scenario planning exercise, to explore a range of possible futures for the second decade of freedom and use these as a framework for carrying out current and future policies.

The *Policy Co-ordination* programme continued to provide administrative and analytical support to The Presidency on NEPAD; and it continues to provide administrative support to Fosad.

*Offices on the status of women, disabled persons and the rights of the child*

The Office on the Status of Women facilitates government's implementation of the National Gender Policy Framework. In the past year, the office has facilitated the development of a national action plan, and drafted reports for international reporting and review processes as well as on the development of a monitoring system based on gender-sensitive indicators.

The Office on the Status of Disabled Persons is responsible for co-ordinating, monitoring and implementing the Integrated National Disability Strategy. In the past year, it has enhanced capacity in government by training provincial officials, and drafting a local government framework. It hosted the African Regional Consultative Conference, which defined the implementation programme for the Africa Decade.

In the past year, the Office on the Rights of the Child engaged key role-players at all levels in developing a comprehensive document on children's rights. It provided technical input for drafting several bills, including the Children's Bill. It has also organised a number of workshops to disseminate information relating to the 2002 United Nations Outcome Document (formally called 'A world fit for children') and a subset of the Convention on the Rights of the Child.

**Medium-term output targets**

**Policy Co-ordination**

<b>Measurable objective:</b> Ensure the alignment of government decisions through co-ordinating and supporting policy-making and implementation to enhance service delivery.			
<b>Subprogramme</b>	<b>Output</b>	<b>Measure/Indicator</b>	<b>Target</b>
Policy Co-ordination	Advisory service on co-ordinating, facilitating and monitoring government business in all sectors	Completion of Ten Year Review Executive Information Management System (EIMS) operational Planning framework outputs delivered	End of 2004/05 June 2004  Within specified time frames
	Provision of analytical and policy support to political principals	Advice given within required time frame	Ongoing
Office on the Status of Women	Advisory services on the implementation of the Gender Policy Framework	Functional gender management system in government institutions	A gender focal point in all national departments and provincial offices on the status of women in 2004/05
Office on the Status of Disabled Persons	Systems for monitoring the Integrated National Disability Strategy (INDS)	System in place in government to ensure implementation of INDS	Focal points (including monitoring systems) for disabled persons in all government institutions including parastatals in 2004/05
Office on the Rights of the Child	Advisory service on cross-cutting sectoral policies on children and monitoring implementation	Establishment of children's desks in all provinces	End of 2004

**Programme 5: National Youth Commission**

The National Youth Commission is financed by means of a transfer payment and reports to the Minister in the Presidency.

## Expenditure estimates

Table 1.7: National Youth Commission

Subprogramme	Expenditure outcome			Adjusted appropriation	Medium-term expenditure estimate		
	Audited	Audited	Preliminary outcome				
R thousand	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07
National Youth Commission	10 573	10 975	13 766	13 488	15 357	16 251	17 166
<b>Total</b>	<b>10 573</b>	<b>10 975</b>	<b>13 766</b>	<b>13 488</b>	<b>15 357</b>	<b>16 251</b>	<b>17 166</b>
Change to 2003 Budget Estimate				-	1 000	1 000	

### Economic classification

<b>Current payments</b>	-	-	-	-	-	-	-
Compensation of employees	-	-	-	-	-	-	-
Goods and services	-	-	-	-	-	-	-
Interest and rent on land	-	-	-	-	-	-	-
Financial transactions in assets and liabilities	-	-	-	-	-	-	-
Unauthorised expenditure	-	-	-	-	-	-	-
<b>Transfers and subsidies to:</b>	<b>10 573</b>	<b>10 975</b>	<b>13 766</b>	<b>13 488</b>	<b>15 357</b>	<b>16 251</b>	<b>17 166</b>
Provinces and municipalities	-	-	-	-	-	-	-
Departmental agencies and accounts	10 573	10 975	13 766	13 488	15 357	16 251	17 166
Universities and technikons	-	-	-	-	-	-	-
Foreign governments & international organisations	-	-	-	-	-	-	-
Public corporations & private enterprises	-	-	-	-	-	-	-
Non-profit institutions	-	-	-	-	-	-	-
Households	-	-	-	-	-	-	-
<b>Payments for capital assets</b>	<b>-</b>						
Buildings and other fixed structures	-	-	-	-	-	-	-
Machinery and equipment	-	-	-	-	-	-	-
Cultivated assets	-	-	-	-	-	-	-
Software and other intangible assets	-	-	-	-	-	-	-
Land and subsoil assets	-	-	-	-	-	-	-
Of which: Capitalised compensation	-	-	-	-	-	-	-
<b>Total</b>	<b>10 573</b>	<b>10 975</b>	<b>13 766</b>	<b>13 488</b>	<b>15 357</b>	<b>16 251</b>	<b>17 166</b>

### Details of transfer payments and subsidies:

Departmental agencies and accounts (Entities)							
<b>Current</b>	<b>9 833</b>	<b>10 475</b>	<b>13 266</b>	<b>13 488</b>	<b>15 357</b>	<b>16 251</b>	<b>17 166</b>
National Youth Commission	9 833	10 475	13 266	13 488	15 357	16 251	17 166
<b>Capital</b>	<b>740</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
National Youth Commission	740	500	500	-	-	-	-
<b>Total</b>	<b>10 573</b>	<b>10 975</b>	<b>13 766</b>	<b>13 488</b>	<b>15 357</b>	<b>16 251</b>	<b>17 166</b>

## Expenditure trends

The transfer to the *National Youth Commission* grows by an average annual rate of 8,4 per cent over the medium term, which is mainly to cater for the strengthening of the staff and skills complement in the secretariat. In 2002/03, the transfer to the commission was increased by 2,8 million to make provision for National Youth Day celebrations (R2,1 million), and for youth participation in the transition from the Organisation of African Unity to the African Union and the World Summit on Sustainable Development.

## Service delivery objectives and indicators

### Medium-term output targets

#### National Youth Commission

**Measurable objective:** Monitor the National Youth Commission's use of funds | its execution of youth development in South Africa and on the African continent.

Subprogramme	Output	Measure/Indicator	Target
National Youth Commission	Transfer of funds to the National Youth Commission	Timely and accurate transfer of funds	Monthly

## Public entities reporting to the Minister

### National Youth Commission

The National Youth Commission was established in terms of the National Youth Commission Act (19 of 1996) and reports to the Minister in The Presidency. Its main objective is to facilitate, coordinate and monitor the development and implementation of integrated policies and programmes in order to promote youth development in South Africa and on the African continent.

During 2002/03, the National Youth Commission successfully established a National Youth Information Service comprising a toll-free number and an internet website. This service provides accurate and relevant information regarding sexual, career and academic development. Information on the rights and responsibilities of the youth is also available.

In 2003 Cabinet established the National Youth Service. The service aims to provide opportunities for the youth to contribute towards socio-economic development in the country, while also gaining valuable work experience and developing positive lifestyles. An implementation framework for the National Youth Service has been further developed and the National Youth Commission will be facilitating the establishment, popularisation and implementation of the National Youth Service, in collaboration with other government institutions.

## **Annexure**

### **Vote 1: The Presidency**

Table 1.8: Summary of expenditure trends and estimates per programme

Table 1.9: Summary of expenditure trends and estimates per economic classification

Table 1.10: Summary of personnel numbers and compensation of employees

Table 1.11: Summary of expenditure on training

Table 1.12: Summary of information and communications technology expenditure

Table 1.13: Summary of official development assistance expenditure

Table 1.8: Summary of expenditure trends and estimates per programme

	Expenditure outcome				Medium-term expenditure estimate						
	Audited		Preliminary outcome		Main appropriation	Additional appropriation	Adjusted appropriation	Revised estimate			
	2000/01	2001/02	2002/03	2003/04					2004/05	2005/06	2006/07
R thousand											
1 Administration	45 816	50 005	67 971		74 912	-	74 912	74 912	84 355	92 142	100 924
2 Support Services to the President and Deputy President	20 643	25 498	37 413		38 656	(500)	38 156	38 156	45 179	48 199	51 091
3 Cabinet Office	3 771	4 745	5 736		6 330	(480)	5 850	5 850	6 998	7 439	7 885
4 Policy Co-ordination	10 550	9 930	13 904		16 401	2 224	18 625	18 625	21 347	24 891	26 047
5 National Youth Commission	10 573	10 975	13 766		13 488	-	13 488	13 488	15 357	16 251	17 166
<b>Subtotal</b>	<b>91 353</b>	<b>101 153</b>	<b>138 790</b>		<b>149 787</b>	<b>1 244</b>	<b>151 031</b>	<b>151 031</b>	<b>173 236</b>	<b>188 922</b>	<b>203 113</b>
<b>Direct charge on the National Revenue Fund</b>	<b>1 356</b>	<b>1 573</b>	<b>1 684</b>		<b>1 785</b>	<b>-</b>	<b>1 785</b>	<b>1 785</b>	<b>1 882</b>	<b>1 993</b>	<b>2 113</b>
Salary of the President	698	862	924		964	-	964	964	1 012	1 075	1 140
Salary of the Deputy President	658	711	760		821	-	821	821	870	918	973
<b>Total</b>	<b>92 709</b>	<b>102 726</b>	<b>140 474</b>		<b>151 572</b>	<b>1 244</b>	<b>152 816</b>	<b>152 816</b>	<b>175 118</b>	<b>190 915</b>	<b>205 226</b>
Change to 2003 Budget Estimate							1 244	1 244	8 170	13 444	

**Table 1.9: Summary of expenditure trends and estimates per economic classification**

	Expenditure outcome				Medium-term expenditure estimate					
	Audited		Preliminary outcome	Main appropriation	Additional appropriation	Adjusted appropriation	Revised estimate	Medium-term expenditure estimate		
	2000/01	2001/02	2002/03					2004/05	2005/06	2006/07
<b>Current payments</b>										
<b>Compensation of employees</b>	44 752	46 449	64 928	79 023	244	79 267	79 267	90 497	102 720	111 350
- Salaries and wages	39 841	40 508	56 980	67 551	244	67 795	67 795	77 623	88 010	95 096
- Social contributions	4 911	5 941	7 948	11 472	-	11 472	11 472	12 874	14 710	16 254
<b>Goods and services</b>	32 752	34 790	50 650	54 103	640	54 743	54 743	63 569	65 989	70 135
<b>Interest and rent on land</b>	-	-	-	-	-	-	-	-	-	-
- Interest	-	-	-	-	-	-	-	-	-	-
- Rent on land	-	-	-	-	-	-	-	-	-	-
<b>Financial transactions in assets and liabilities</b>	-	140	216	-	-	-	-	-	-	-
<b>Unauthorised expenditure</b>	-	-	-	-	-	-	-	-	-	-
<b>Total current payments</b>	77 504	81 379	115 794	133 126	884	134 010	134 010	154 066	168 709	181 485
<b>Transfers and subsidies to:</b>										
<b>Provinces and municipalities</b>	128	151	205	216	-	216	216	227	239	250
- Provinces	-	-	-	-	-	-	-	-	-	-
- Provincial Revenue Funds	-	-	-	-	-	-	-	-	-	-
- Provincial agencies and funds	-	-	-	-	-	-	-	-	-	-
- Municipalities	128	151	205	216	-	216	216	227	239	250
- Municipalities	128	151	205	216	-	216	216	227	239	250
- Municipal agencies and funds	-	-	-	-	-	-	-	-	-	-
<b>Departmental agencies and accounts</b>	10 573	10 975	13 766	13 488	-	13 488	13 488	15 357	16 251	17 166
- Social security funds	-	-	-	-	-	-	-	-	-	-
- Departmental agencies (non-business entities)	10 573	10 975	13 766	13 488	-	13 488	13 488	15 357	16 251	17 166

Table 1.9: Summary of expenditure trends and estimates per economic classification (continued)

	Expenditure outcome			Medium-term expenditure estimate						
	Audited 2000/01	Audited 2001/02	Preliminary outcome 2002/03	Main appropriation	Additional appropriation 2003/04	Adjusted appropriation	Revised estimate	2004/05	2005/06	2006/07
R thousand										
<b>Universities and technicians</b>	-	-	-	-	-	-	-	-	-	-
<b>Foreign governments &amp; international organisations</b>	-	-	-	-	-	-	-	-	-	-
<b>Public corporations and private enterprises</b>	-	-	-	-	-	-	-	-	-	-
- <b>Public corporations</b>	-	-	-	-	-	-	-	-	-	-
- Subsidies on production	-	-	-	-	-	-	-	-	-	-
- Other transfers	-	-	-	-	-	-	-	-	-	-
- <b>Private enterprises</b>	-	-	-	-	-	-	-	-	-	-
- Subsidies on production	-	-	-	-	-	-	-	-	-	-
- Other transfers	-	-	-	-	-	-	-	-	-	-
<b>Non-profit institutions</b>	-	-	-	-	-	-	-	-	-	-
<b>Households</b>	-	-	-	-	-	-	-	-	-	-
- Social benefits	-	-	-	-	-	-	-	-	-	-
- Other transfers to households	-	-	-	-	-	-	-	-	-	-
<b>Total transfers and subsidies</b>	<b>10 701</b>	<b>11 126</b>	<b>13 971</b>	<b>13 704</b>	<b>-</b>	<b>13 704</b>	<b>13 704</b>	<b>15 584</b>	<b>16 490</b>	<b>17 416</b>
<b>Payments on capital assets</b>										
<b>Buildings and other fixed structures</b>	-	-	-	-	-	-	-	-	-	-
- Buildings	-	-	-	-	-	-	-	-	-	-
- Other fixed structures	-	-	-	-	-	-	-	-	-	-
<b>Machinery and equipment</b>	<b>4 504</b>	<b>10 221</b>	<b>10 709</b>	<b>4 742</b>	<b>360</b>	<b>5 102</b>	<b>5 102</b>	<b>5 468</b>	<b>5 716</b>	<b>6 325</b>
- Transport equipment	410	964	1 012	-	360	360	360	773	961	1 150
- Other machinery and equipment	4 094	9 257	9 697	4 742	-	4 742	4 742	4 695	4 755	5 175

**Table 1.9: Summary of expenditure trends and estimates per economic classification (continued)**

	Expenditure outcome				Revised estimate	Medium-term expenditure estimate			
	Audited		Preliminary outcome	Main appropriation		Adjusted appropriation	2004/05	2005/06	2006/07
	2000/01	2001/02	2002/03						
R thousand									
Cultivated assets	-	-	-	-	-	-	-	-	
Software and other intangible assets	-	-	-	-	-	-	-	-	
Land and subsoil assets	-	-	-	-	-	-	-	-	
<i>Of Which: Capitalised compensation</i>	-	-	-	-	-	-	-	-	
<b>Total payments on capital assets</b>	<b>4 504</b>	<b>10 221</b>	<b>10 709</b>	<b>4 742</b>	<b>5 102</b>	<b>5 468</b>	<b>5 716</b>	<b>6 325</b>	
<b>Total</b>	<b>92 709</b>	<b>102 726</b>	<b>140 474</b>	<b>151 572</b>	<b>152 816</b>	<b>175 118</b>	<b>190 915</b>	<b>205 226</b>	

**Table 1.10: Summary of personnel numbers and compensation of employees<sup>1</sup>**

Personnel numbers	2000/01	2001/02	2002/03	2003/04	2004/05
1 Administration	180	180	291	291	301
2 Support Services to the President and Deputy President	108	108	115	115	113
3 Cabinet Office	18	18	15	15	15
4 Policy Co-ordination	34	34	34	34	38
5 National Youth Commission	-	-	-	-	-
<b>Total</b>	<b>340</b>	<b>340</b>	<b>455</b>	<b>455</b>	<b>467</b>
Total compensation of employees (R thousand)	44 752	46 449	64 928	79 267	90 497
Unit cost (R thousand)	131.6	136.6	142.7	174.2	193.8

<sup>1</sup> Full-time equivalent

Table 1.11: Summary of expenditure on training

	Expenditure outcome					Adjusted appropriation 2003/04	Medium-term expenditure estimate		
	Audited		Preliminary outcome		2004/05		2005/06	2006/07	
	2000/01	2001/02	2002/03	2003/04					
R thousand									
1 Administration	478	457	532	770	886	101	1 092		
2 Support Services to the President and Deputy President	-	-	-	-	-	-	-	-	
3 Cabinet Office	-	-	-	-	-	-	-	-	
4 Policy Co-ordination	-	-	-	-	-	-	-	-	
5 National Youth Commission	-	-	-	-	-	-	-	-	
<b>Total</b>	<b>478</b>	<b>457</b>	<b>532</b>	<b>770</b>	<b>886</b>	<b>101</b>	<b>1 092</b>		

Table 1.12: Summary of information and communications technology expenditure

	Expenditure outcome				Adjusted appropriation 2003/04	Medium-term expenditure estimate		
	Audited		Preliminary outcome			2004/05	2005/06	2006/07
	2000/01	2001/02	2002/03	2003/04				
R thousand								
1 Administration	-	1 900	5 140	5 907	5 200	5 000	5 000	
Technology	-	1 800	5 040	4 207	3 000	3 500	3 500	
IT services	-	100	100	1 700	2 200	1 500	1 500	
<b>Total</b>	<b>-</b>	<b>1 900</b>	<b>5 140</b>	<b>5 907</b>	<b>5 200</b>	<b>5 000</b>	<b>5 000</b>	

**Table 1.13: Summary of official development assistance expenditure**

Donor	Programme / project name	Cash or Kind	Expenditure Outcome					Medium-term expenditure estimate				
			2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07			
R thousand		Kind										
Telkom	Office on the Status of the Child	Kind	860	2 447	-	-	-	-	-	-	-	-
Sweden	Office on the Status of Disabled Persons	Cash	4 789	6 850	6 651	4 357	-	-	-	-	-	-
Denmark	Office on the Status of Women	Cash	128	398	109	1 120	-	-	-	-	-	-
Netherlands	Office on the Status of Women	Cash	74	-	9	-	-	-	-	-	-	-
United Nations	Office on the Status of Women	Kind	237	649	764	180	-	-	-	-	-	-
CTZ	Policy Co-ordination	Kind	-	-	1 867	-	-	-	-	-	-	-
Flanders	Office on the Status of Disabled Persons	Cash	-	-	-	3 037	2 240	-	-	-	-	-
Denmark	Policy Co-ordination	Cash	-	-	-	441	-	-	-	-	-	-
<b>Total</b>			<b>6 088</b>	<b>10 344</b>	<b>9 400</b>	<b>9 135</b>	<b>2 240</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>