



STELLENBOSCH MUNICIPALITY

PRESENTATION ON
COUNCIL
SUPPORT FOR
WARD COMMITTEES

20 JULY 2005



Preamble to IDP

We, the people of the greater Stellenbosch, ...

Believe that the greater Stellenbosch belongs to all who live in it, united in our diversity...

We therefore, through our public representatives, officials and people adopt this Policy so as to - ...

Build a united, non-racist, non-sexist, democratic and prosperous greater Stellenbosch.

May God protect all our people.

Nkosi Sikelel' iStellenbosch. Morena boloka setjhaba sa heso.

God seën Stellenbosch. God bless Stellenbosch.



ESTABLISHMENT

- Establishment in terms of MSA
- Based on SALGA – Policy guidelines
- Adapted slightly to provide for local conditions



COUNCIL DECISION (1)

IDP Process Plan Review 2003:

The Ward Committees are where representative participation in the IDP Process really takes place. Because these Committees will be the formal communication channel between the community and the Council, representation on the Committees must be as inclusive as possible.



COUNCIL DECISION (2)

IDP Process Plan Review 2003:

With this decision Council has also adopted -

- A Framework on Ward Committees; and
- An Establishment Policy for Ward Committees.



COUNCIL DECISION (3)

IDP Process Plan Review 2003:

Stellenbosch Municipality decided to establish Ward Committees in terms of the above-mentioned policy.

Ward Committees are the primary mechanism for community participation.



COUNCIL DECISION (4)

IDP Process Plan Review 2003:

Role of Ward Committees i.r.o. the IDP is to -

- Identify the critical issues facing its area;
- provide a mechanism for discussion and negotiation between the stakeholders;



COUNCIL DECISION (5)

IDP Process Plan Review 2003:

- form a structured link (through the Ward Councillor) between the community of each ward and the Executive Mayor (and ultimately Council); and
- monitor the performance of the planning and implementation process concerning its area.



COMPOSITION

- Ward Councillor is the Chairperson with 10 elected members
- 10 Elected members each represents a specific sectoral group
- Elected on a formal basis every two years



SECTORAL GROUPS REPRESENTED

Religion

Women

Youth

Civic

Welfare

Sport

Culture

Education

Business

Health



ELECTION CRITERIA

- Must be a registered voter in the ward
- May not be an official
- May not be a Councillor
- May not have outstanding municipal accounts



ELECTION OF MEMBERS

- Special election meeting where only registered voters can participate
- Prescribed election process followed
- Voting by show of hands



TERM OF OFFICE

- Will be two years
- May be removed from office by Speaker



POWERS AND FUNCTIONS

Functions include:

- Obtain input from residents
- Receive queries and complaints
- Interact with forums and organisations
- Nominate from its members, individuals to serve on organisational wide structures



MEETINGS

- Ward Councillor determines
- At least quarterly



STELLENBOSCH WARDS

- 18 Ward Committees were elected – November 2003
- By-elections took place
- Ward Committees are all operational and functioning, *some better than others*



OFFICES

- 13 offices established and equipped, including computer linkage
- Some wards were combined for office purposes
- 2005/06 Budget provides for 16 posts of Admin/Clerical staff for the offices
- Posts to be advertised by end July and to be filled in consultation with Ward Councillor



ADMIN SUPPORT

- Greater care is offered to inputs and requests
- Separate internal letterhead, to identify correspondence from wards to administration, was approved and introduced. *Teething problems still experienced.*
- Directors under instruction to adhere to specific response time. *Not yet there.*



OFFICIAL CONSULTATION STRUCTURES (1)

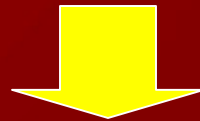
- Ward Committees are the official community consultation structures for the council to facilitate public participation
- Ward-based Portfolio Task Teams, linked to key focus areas of the IDP and budget introduced last year to also input into budget processes



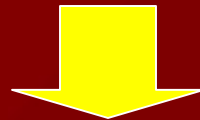
OFFICIAL CONSULTATION STRUCTURES (2)

Wards

1 - 18



Persons from each ward
nominated for each cluster



Municipal Clusters

Office of
MM

Support
Services

Social
Services

Public
Works

Economic
Services



CAPACITY BUILDING

- Capacity building programmes was introduced. *Still much more to be done*
- 2005/06 Budget provides for continued capacity building. *Especially on financial management and budget literacy*
- Offered to all Ward Councillors



BUDGET FOR 2005/06

Salaries and allowances (23)	1 852 112
Capacity Building	416 100
Workshops and meetings	84 000
General operating expenses	376 347
Repairs and maintenance	44 730
Capital exp.(18 x 50000/ward)	900 000
Capital exp. General	50 000
Total	3 723 289



POSITIONING IN THE ORGANISATION (1)

- In the Office of the Municipal Manager, co-ordinated by Manager: IDP and Strategic Services.
- Operates in close relationship with CDW's.
- Currently 4 dedicated support personnel for community liaison.



POSITIONING IN THE ORGANISATION (2)

- 2005/06 Budget provides for the creation of 3 Service Area Managers who would work existing team.
- Total staff component: (34)
 - Support personnel 4
 - Service Area Managers 3
 - CDW's 11
 - Admin/Clerical staff 16

Office for Youth, Gender and People with Disability



Thank you

