



**LOCAL GOVERNMENT
INFORMATION COMMUNICATION AND TECHNOLOGY FORUM**

Reference/Verwysing/iRef: 12/1/1/18
Enquiries/Navrae/Imibuzo: Mr. D du Plessis

**MINUTES OF A LOGICT MEETING HELD ON 2 DECEMBER 2005 IN GEORGE AT THE OFFICES OF
EDEN DISTRICT MUNICIPALITY**

Present:

D du Plessis Witzenberg Municipality (Chairman)
G Greenhalgh, Breedevallei Municipality
R A Magerman, West Coast District Municipality
J Snyman, Overberg District Municipality
K Nieuwoudt, Eden District Municipality
D Gelderbloem, Cape Town Metro
A Versfeld, Breedevallei Municipality
G Damonse, Bitou Municipality
Isabel Nel Knysna Municipality
Andre Fraser Mossebay Municipality
Heinrich Schnautz Oudtshoorn Municipality
Johan Bekker, Stellenbosch Municipality
J du Preez George Municipality
J Barendse George Municipality
B Ellman Hessequa Municipality
Rhyn Alberts Eden District Municipality
D v/d Merwe, Sita
Thanduxolo Masala, Sita
Rob Engela, Provincial Government: Western Cape
G Tate, DBSA
Allan Yaxley Business Engineering
G Rogers ForgeAhead

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/ Kindly address all correspondence to the Municipal Manager/ Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

*Witzenberg, the Eden of Africa, aspires that all residents shall live together in harmony and prosperity.
Witzenberg, die Eden van Afrika, streef daarna dat alle inwoners in harmonie en voorspoed saamleef.
Witzenberg, IEden yase Africa igquashalazele ekubeni bonke abahlali bakhawulelezise ukuhlalisana ngolomwalo.*

Apologies:

NC Sooful, City of Cape Town

M Arendse, City of Cape Town

J Bredell, Drakenstein Municipality

I Gassiep, Sita

Trunell Morom, Sita

P Grobler, IDP Nerve Centre, PGWC

E Vermaak, SALGA

A Potgieter Witzenberg Municipality

1. OPENING AND WELCOMING

The Municipal Manager of The Eden District Municipality, Mr. MC Botha, opens the meeting and welcomes everybody present.

The Chairman thanks Mr. Botha for his opening speech and also for the facilities and the function of the previous night. He expresses a special word of welcome to the new members, Councilor Heynes, Mr. Fraser and Mr. Ellman as well as the visitors from Business Engineering and ForgeAhead.

Noted

2. APOLOGIES AND ABSENTEEISM

Note is taken of the apologies received and the members that are present.

3. APPROVAL OF MINUTES: MEETING HELD ON 21 OCTOBER 2005

The minutes were circulated to members well before the meeting.

RESOLVED

That the minutes of the meeting held on 21 October in Ganzekraal be approved.

4. PRESENTATIONS

The following presentations are been made:

Supply Chain Management

Mr. Yaxley of Business Engineering makes a presentation on their Supply Chain Management Solution for Local Government. The system is part of the Collaborator Work Flow and Document Management System.

Mr. Rodgers of ForgeAhead makes a presentation on the role of ForgeAhead and their appointment by DPLG to do research on ICT in Local Government.

Mr. Tate of DBSA makes a presentation to the forum on the progress with the implementation of LGNET. He raises certain concerns, mainly on the apathy from Managers not attending then training sessions on LGNET and the fact that all municipalities is still not on board and also indicates a shift in strategic emphasis, especially that DBSA will now focus on project consolidate municipalities as far as LGNET are concerned. Mr. Tate also informs that flowing from a previous meeting of LOGICT, DBSA has entered into consultation with SITA in order that SITA can also be connected via LGNET. The consultation is now in a phase where they are negotiating the terms.

The above-mentioned presentations are available in electronic format and will be forwarded to members.

RESOLVED

(a) Noted

(b) That ForgeAhead be included on the circulation list for future meetings as an observer

5. ESTABLISHMENT OF LOGICT AND CONFERENCE

The chairman tables the following letter dated 28 November received from the Department of Local Government:

“RE: REQUEST FOR SUPPORT FROM THE DEPARTMENT

Further to your request for assistance from my Department, as discussed with my Chief Operations Officer Dr. Hildegard Fast and Mr. Robert Engela of the Centre for E-Innovation on 10 November 2005, I would like to respond to the various requests that LOGICT has made.

First, the Department is happy to support the valuable initiatives of LOGICT by writing a letter of support to all municipal managers. Thus will be a general letter of support, rather than one that specifically enforces the constitution.

In this respect, it should be noted that a formally constituted body has not ratified the Constitution of LOGICT, and LOGICT has no formal relationship with the newly established Premier's Intergovernmental Forum. (PIF). Owing to the important contribution of LOGICT, its work should be mainstreamed within the existing intergovernmental structure, and I would therefore propose that LOGICT become a technical committee of the PIF. This would allow for regular reporting to the Province and all municipalities, and will also provide an opportunity for the Constitution to be adopted by the PIF. There are some issues that we would wish to engage with in the Constitution before its ratification.

AGENDA : LOGICT MEETING 2 DECEMBER 2005

Second, the Department is prepared in principle to sponsor conference or workshop that launches LOGICT. We would request that you furnish us with details of the event and the estimated cost, as this information would be necessary before a final commitment can be made. Either the Minister or myself will avail us to provide the opening address.

Lastly, the Department would consider assisting with the administration of LOGICT. We would prefer if the administration were to be provided by LOGICT itself, as LOGICT has been doing so effectively. I would request that you furnish us with the estimated administration items and the running costs, so that the Department could be in a position to make a decision.

I recognize the importance that ICT plays in improving service delivery, and applaud your efforts to provide valuable guidance to municipalities.

S Majiet
Head of Department"

RESOLVED

(a) That a special word of appreciation be conveyed to Mr. Engela for his efforts in engaging the province and getting the positive reply.

(b) That the Department of Local Government be thanked for their positive attitude and their willingness to sponsor the launching and the administration cost.

(c) That the suggestion that LOGICT become a technical committee of PIF be accepted and Mr. Engela be tasked to further engage with the Province in order to path the way for the formal steps to be taken in order to receive the acknowledgment from PIF as an technical committee.

(d) That Mr. Engela also be mandated to engage with the province on either concerns as far as the constitution are concerned and to submit their recommendations or suggestions to the next meeting for discussion.

(e) That the launching of LOGICT be planned for April/ May 2006 in the form of a one- and a half day conference with the opening and official establishing taking place on the afternoon of day one, and a series of work sessions with a plenary on a number of issues on day two. Furthermore that ForgeAhead be part of the planning team and that for assistance by the province, a budget of R600 per delegate be considered as an estimated figure. Provision should be made for 150 representatives to attend such an event.

(f) That Mr. Engela, as the convener of a working group with other members, Mr. du Plessis, Masala, Van der Merwe, Rodgers and Gelderbloem, be tasked to prepare a submission to the province and a draft programme and budget for the launching. Furthermore that they prepare a budget for the administration of LOGICT.

6. WEBSITE

Members take cognisance of the Website that is fully functional.

RESOLVED

That the minutes of the previous meetings and the minutes of forthcoming meetings be placed on the website.

7. HIGH COST OF TELKOM LINES AND CONVERGENCE BILL AND COMPILATION OF POLICY DOCUMENTS

Members take cognisance of the expectation that the bill would be promulgated in the near future. Furthermore that Mr. Cull will make a presentation as soon as the bill has been enacted.

RESOLVED

For information

8. PRESENTATIONS BY ICASA AND GCIS

Members take cognisance that both ICASA and GCIS will attend the next meeting to make presentations.

RESOLVED

For Information

9. NEXT MEETING

RESOLVED

The next meeting will take place in Stellenbosch and that the Chairman set a suitable date.

10. CONCLUSIONS AND ADJOURNMENT

The Chairman once again expresses appreciation to Eden District Municipality for hosting the meeting. The meeting adjourns at 12:30

D du Plessis
Chairman