MINUTES OF LOGICT MEETING HELD ON FRIDAY 19 MAY 2006 AT THE AUDITORIUM, OVERSTRAND MUNICIPALITY, HERMANUS

PRESENT

Logict Members

J Bredell, Drakenstein
G Damonse, Bitou
R Engela, PGWC
T Massala, Sita
K Nieuwoudt, Eden€
A Potgieter, Witzenberg
H Schnautz, Oudtshoorn
J Snyman, OVerberg
D van der Merwe, Sita
A Versfeld, Breedevallei
P Kleyn, PGWC
R Alberts
J Walker, Overstrand
A Mosalla, DPLG
W Nkuna, DPLG
E Muller, Overstrand

Guests

Prof. B von Solms
B Simons, GCIS
P Titus, GCIS
B Botha, EDS Enterprise Solutions
P Joubert, EDS Enterprise Solutions

1. **OPENING AND WELCOMING**

   The Chairperson welcomed everyone present and directed a special word of welcome to members attending for the first time, as well as other guests. The Chairperson introduced the Municipal Manager of Overstrand Municipality, Adv J Koekemoer, who officially welcomed the attendees. The Chairperson thanked Adv. Koekemoer for the facilities provided for the meeting, as well as their hospitality.

   NOTED

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/ Kindly address all correspondence to the Municipal Manager/ Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

Witzenberg, the Eden of Africa, aspires that all residents shall live together in harmony and prosperity.
Witzenberg, die Eden van Afrika, streef daarna dat alle inwoners in harmonie en voorspoed saamleef.
Witzenberg, IEden yase Africa igquashalazele ekubeni bonke abahlali bakhawulelezise ukuhlalisana ngolomwalo.

2. APOLOGIES AND ABSENTEEISM

Apologies were received from Isabel Nel, Graham Tate, Frans Theron, Nirveesh Sooful, Gaving Greenhalgh, Ismail Gassiep, Gert Bezuidenhout, Douglas Gelderbloem and Michael Arendse.

NOTED

3. APPROVAL OF MINUTES : MEETING HELD ON 2 DECEMBER 2005

The minutes of the meeting held on 2 December 2005 at George was sent to members by email.

Mr. R Engela, seconded by Mr. A Versveld, moved that the minutes be adopted

RESOLVED

That the minutes of the meeting held on 2 December 2005 be adopted and signed by the Chairperson.

4. LGNET AND DBSA

DBSA already undertook training of users and Administrators of the LGNET .

The following points were highlighted during the discussion of this item:

- Non reliability, slow access
- LGNet rather a standby/ emergency option
- A proper survey on usefulness of LGNet must be performed, taking into account the investment from DBSA
- Interaction between SITA, LGNet and other government departments
- The mandate of DBSA as financial institution rather than network provider
- Implementation of projects like LGNet must be preceded by consultation with stakeholders, such as municipalities.
- Need to standardise on ICT

RESOLVED

(a) That a proper survey be performed at all municipalities to establish which networks are in place as well as whether they benefit from LGNet and also to make suggestions on how LGNet may be improved to the advantage of all municipalities.

(b) That a draft questionnaire be drawn up by Sita and be circulated to all members and after approval, be circulated by the Secretariat to all municipalities.

(c) That this matter be placed on the agenda of Paftech by the Chairperson in order to obtain commitment from all municipalities.

(d) That municipalities who do not have the capacity to complete the questionnaire be requested to inform the Secretariat and that Logict members be mandated to assist municipalities in this regard.

(e) That the information compiled from the questionnaires, be made available to DPLG.

(f) That it be recommended to SITA to investigate the standardisation of ICT initiatives within government.

5.   PRESENTATIONS

The following presentations were made:

- Research project: Prof Basie von Solms

    Prof. B von Solms presented an ICT research project within the district municipality. The risk that management and Councillors take in respect of ICT is being highlighted and Prof. Von Solms is planning a conference on an information security awareness programme. The possibility of combining the LOGICT conference with the proposed conference of Prof. Von Solms is discussed. The cost of the research project is shared by the various municipalities within the Eden District.

    RESOLVED

    (a)   That municipalities who already have information security awareness policies, forward same by email to basie@rau.co.za or koos@edendm.co.za

    (b)   That ForgeAhead be requested to liaise with Prof. Von Solms in order that a combined conference can be scheduled or that the information security awareness programme also be addressed at the LOGICT conference.

- EDS Enterprise Solutions

    Messrs. Barry Botha and Pierre Joubert of EDS Enterprise Solutions presented an integrated ICT solution called N'ABLE, based on SAP. They claim to have fixed all the SAP problems which the metro city of Cape Town experienced. N'ABLE is not functional as yet, but EDS Enterprise Solutions is implementing it in the Gauteng area.

    In the discussion that followed, various concerns on the cost effectiveness of N'ABLE, MFMA compliance as well as the negative connotation of SAP were highlighted.

    NOTED

- ICASA:

    Messrs. Piet Basson and Brennan Marais of ICASA Cape Town advised that they cannot attend without mandate. They are waiting for a mandate from their head office.

    NOTED

- GCIS

    Messrs. B Simons and P Titus introduced GCIS to the meeting and also gave a presentation on their role, assistance to local government, the outcome of the national communication conference and specifically the resolutions that were taken at the mentioned conference on ICT within local government.

RESOLVED

(a)   That GCIS be added to the circulation list of LOGICT.

(b)   That the presentation of GCIS be circulated to all members.

(c)   That the resolutions taken at the national communications conference be taken into consideration in finalising the LOGICT conference.

(d)   That Logict members take cognisance of the fact that municipalities can make use of the annual tender of GCIS to advertise in the press such as Rapport and Sunday Times.

6.   ESTABLISHMENT OF LOGICT AND CONFERENCE

Mr. R Engela apologised for the fact that he went ahead and prepared a submission to the Province, a draft programme and budget for the launching, without consulting the other members of the sub-committee as established at the previous meeting. He furthermore informs that ForgeAhead are quite prepared to take the responsibility of arranging and managing the conference and to arrange sponsors. The draft programme as circulated with the agenda was discussed and in general agreed upon.

RESOLVED

(a)   That the conference be scheduled for the last two weeks in August 2006, taking into consideration the meetings scheduled for PIF, PAF and Paftek.

(b)   That the Premier of the Western Cape be invited as guest speaker and if he is unavailable, be substituted by the Minister of Local Government and Housing.

(c)   That the invitation be limited to four persons from each municipality within the Western Cape, and include the Municipal Manager and Mayor. Furthermore, that the other stakeholders such as Sita, DBSA, DPLG and PGWC also be invited.

(d)   That the conference be scheduled over two days and the first day be directed to the official business of LOGICT and the second day include a plenary and working group sessions.

(e)   That the following working group sessions with the coordinators as indicated be approved:

    1.   Wireless connectivity and communications
           (ForgeAhead to interact with Mr. D Cull for this session)
           Coordinator Gino Damonse

    2.   Web publishing
           Coordinator Arno Versfeld

    3.   ICT Planning
           Coordinator Koos Niewoudt
           (Also to consult with Prof. B von Solms)

    4.   GIS collaboration
           Coordinator Heinrich Schnautz

    5.   Roles and responsibilities of role-players
            Coordinator (Mr. A Magerman)

6.   ForgeAhead trend survey
      Coordinator ForgeAhead

7.   Open Source
      Coordinator Sita

8.   Session for senior managers
       Coordinator (Chairman to consult with senior managers)

(f)   That ForgeAhead take responsibility for the further arrangements and managing of the conference as well as the arrangement of sponsors and invites

(g)   That the Chairman consult with DBSA on the possibility of sponsoring the cost for traveling and subsistence of municipalities who cannot afford the expense.

7.   REQUESTS FOR PRESENTATIONS

A discussion took place on how requests for presentations should be handled in future.

RESOLVED

That the Chairperson be mandated to consider and approve such requests, taking into account the LOGICT agenda and with the proviso that presentations not be allowed to take precedence over LOGICT matters.

8.   WEBSITE

The minutes of the meeting held on 2 December 2005 and the agenda for this meeting were placed on LOGICT's website.

A discussion took place on the issue of the website and was agreed upon that Ms F Wilson be invited to attend the next meeting of LOGICT in order that the following may be discussed:

- The format of the website / template
- Links to other sites
- Capacity constraints to publish items timeously

RESOLVED

That Ms. Wilson be invited to the next LOGICT meeting.

9.   SECRETARIAT

A discussion took place on this issue and LOGICT members came to the conclusion that the secretariat can be dealt with as a temporary job, approximately two days per month.

RESOLVED

That Mr. R Engela be mandated to submit a proposal and job description to PGWC to fund the cost of secretariat duties at an approximate value of R1000 per month, excluding traveling cost.

10.   NEXT MEETING

RESOLVED

That the next meeting be arranged for 14 June 2006 in the Paarl / Stellenbosch area in order to discuss the arrangements for the conference and that a special session be arranged with the coordinators of the working groups to capacitate them for their role during the conference. Furthermore, that ForgeAhead also be invited to the next meeting.

11.   CONCLUSIONS AND ADJOURNMENT

The Chairperson thanked the attendees for their contributions with a special word of thanks to the representatives from DPLG. He also expressed the meeting's sincere appreciation towards the facilities provided as well as to Messrs. EDS for the sponsorship of the refreshments and lunch.

The meeting adjourns at 13:15.

D DU PLESSIS
ACTING CHAIRPERSON