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- JAARVERSLAG
- INGXELO YONYAKA

2008/2009



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1. GENERAL INFORMATION

1.1 SUBMISSION OF THE ANNUAL REPORT TO EXECUTIVE AUTHORITY

In accordance with section 55(1)(d) of the Public Finance Management Act, 1999 (Act 1 of 1999) and in accordance with section 28.2 of the National Treasury Regulations, I hereby submit the annual report on the activities of the Western Cape Language Committee and the audited financial statements for the 2008/2009 financial year.

The Western Cape Language Committee was established in 1998 in accordance with the Western Cape Provincial Language Act, Act No 13 of 1998. The committee consists of 11 members with the primary responsibility of advising the Provincial Minister of Cultural Affairs, Sport and Recreation on matters relating to language usage in the Western Cape Province. The act also assigns the committee with the power and functions to actively promote the development of previously marginalised indigenous languages and the advancement of the principles of multilingualism.

The powers and functions of the committee are translated into strategic objectives which reflect in an annual strategic plan submitted and approved by the Provincial Minister responsible for language matters in the province.



Ms Jane Stuurman-Moleleki
ACCOUNTING OFFICER
WESTERN CAPE LANGUAGE COMMITTEE

27 MAY 2009

1.2 FOREWORD BY THE CHAIRPERSON

The Western Cape Language Committee's most important task is still to monitor the implementation of the Western Cape Language Policy. This is executed by implementing a process to evaluate and monitor the status of the official languages with special emphasis on the health sector in the Western Cape. It is evident that further work in this regard is needed and that attention should be given to other public sector departments. The work of the police and courts and the way in which language is being managed, deserve our undivided attention. It is totally unacceptable that members of the public should receive inadequate services from the public sector.

The past year was the last of the term of office of the Western Cape Language Committee under my chairpersonship. It was also the year in which the political leadership was handed over to MEC Dugmore by MEC Jacobs.

The Language Committee and members of Language Services can look back with pride on several highlights over the past year. I would therefore like to express my unreserved thanks to the members of the Language Committee for three years' tireless effort. To the members who are now taking a rest, I can only wish all of the best; it is well deserved. My appreciation to the officials in the sub-directorate of the Language Unit of the Department of Cultural Affairs and Sport for their enthusiasm in ensuring that the strategic goals are executed.

A new Language Committee has recently been appointed for the next term of office and I would like to congratulate the newly elected members on their appointment. A special word of thanks, once again, for putting your faith in me to lead this public entity in the Western Cape. It is a task that I look forward to with great enthusiasm. Some of the important focus areas I foresee are: to place emphasis on the youth by means of youth camps, development of communication skills, the promotion of creative writing, the establishment of book clubs and greater exposure to language matters on Youth Day. These activities should also target adults.

In the third instance it is necessary that we increase our attention as regards the development of language skills in the Xhosa-speaking population of the Western Cape. The Xhosa Festival should be a central focus on the calendar of the Language Committee. It is my vision that the Xhosa Festival should receive the same status as the KKNK and the Suidoosterfees in the near future.

In closing, it has become clear that we have no alternative but to work in partnership with our sister public entities, the Cultural Commission and Heritage Western Cape. We need to work in a less isolated environment and that we should concentrate on working together. The above-mentioned Xhosa Festival is an example of what can be done in this regard.

Remember, to be served in your own language is a RIGHT, not a privilege.



Dr Michael le Cordeur
CHAIRPERSON: WESTERN CAPE LANGUAGE COMMITTEE

23 April 2009

The legal framework, within which the Language Committee operates, comprises the following:

THE CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA, 1996 (ACT 108 OF 1996):

Chapter 1: Founding Provisions, section 6;

Chapter 2: Bill of Rights, section 9(3), 29(2), 30, 31, and 35(3)(k);

Chapter 3: Cooperative Government. Schedule 4 of the Constitution of the Republic of South Africa, 1996 (Act 108 of 1996) (hereinafter referred to as the Constitution of the RSA) concerning the functional areas of concurrent national and provincial legislative authority, for example the concurrent national and provincial legislative competency of the Province of the Western Cape in terms of the Constitution of the RSA with regard to cultural matters, including languages. Corresponding legislation already promulgated by the National Parliament includes the Pan South African Language Board Act, 1995 (Act 59 of 1995); and

Chapter 9: State Institutions Supporting Constitutional Democracy, section 185.

THE CONSTITUTION OF THE WESTERN CAPE, 1998 (ACT 1 OF 1998)

Section 5: The three official languages of the Western Cape are English, isiXhosa and Afrikaans, and they enjoy equal status. The Western Cape government, by way of legislation and other measures, must monitor the use of these languages and also take practical and active measures to increase and promote the status of those indigenous languages of the people of the Western Cape of which the status has been historically diminished.

THE PAN SOUTH AFRICAN LANGUAGE BOARD ACT, 1995 (ACT 59 OF 1995)

As amended by the Public Service Laws Amendment Act, 1997 (Act 47 of 1997) and the Pan South African Language Board Amendment Act, 1999 (Act 10 of 1999)

THE WESTERN CAPE PROVINCIAL LANGUAGES ACT, 1998 (ACT 13 OF 1998):

Section 13: Most of the competencies and activities of the Language Committee are set out in the Languages Act.

Other legislative mandates within which the Western Cape Language Committee operates are the following:

The Public Service Laws Amendment Act, 1997 (Act 47 of 1997)

The Pan South African Language Board Amendment Act, 1999 (Act 10 of 1999)

The Western Cape Provincial Languages Act, 1998 (Act 13 of 1998)

The Western Cape Cultural Commission and Cultural Councils Act, 1998 (Act 14 of 1998)

The Cultural Affairs Act, 1989 (Act 65 of 1989)

The Council for South African Geographical Names Act, 1998 (Act 118 of 1998)

The Public Finance Management Act, 1999 (Act 1 of 1999)

The National Treasury Regulations, 25 May 2002

The Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000)

The Access to Information Act, 2000 (Act 2 of 2000)

The National White Paper on Arts, Culture and Heritage, 1996

In terms of section 13 of the Languages Act, the Language Committee must -

- monitor the use of Afrikaans, English and isiXhosa by the Western Cape Provincial Government;
- make recommendations to the Provincial Minister of Cultural Affairs, Sport and Recreation (hereinafter referred to as the Provincial Minister) and the Provincial Parliament regarding any proposed or existing legislation, practice and policy that directly or indirectly deals with language matters, as well as regarding any proposed amendment or repeal or replacement of such legislation, practice or policy;
- monitor the application of the Provincial Constitution and this Act regarding the use of languages;
- actively promote the principle of multilingualism;
- actively promote the development of previously marginalised indigenous languages, formulate a policy in this regard and submit it to the Provincial Minister for consideration; and
- advise the Provincial Minister and the Western Cape Language Committee regarding any other language matters in or affecting the Western Cape with regard to the three official languages of the Western Cape.

The Language Committee is entitled to -

- in respect of a language matter, investigate and determine the need for support to any person, organisation or institution;
- request any provincial organ of state to furnish it with information on any legislative or executive measures taken by such organ with regard to language policy and language practice;
- to advise any provincial organ of state on the implementation of any proposed or existing legislation, policy and practice that directly or indirectly relates to language matters;
- initiate studies and research directed at:
 - the promotion of respect for the official languages of the Western Cape, as well as their equal use;
 - the development of previously marginalised, indigenous languages in the Western Cape;
 - the non-reduction of rights regarding language and the status of the official languages in the Western Cape;
 - the promotion of multilingualism in the Western Cape;
 - the promotion and use of the language resources in the Western Cape; and
 - the prevention of the use of any language in the Western Cape for purposes of exploitation, domination or division; and
- establish, compile and update databases, including databases of persons, organisations, institutions, equipment and facilities relating to language matters in the Western Cape.

The Language Committee may (only in consultation with the Provincial Minister) -

- determine the priority order for supporting language issues in the Western Cape; and
- advise other Provincial Ministers in order to promote the use of the official languages throughout the Western Cape.

Furthermore, the Language Committee carries out other activities with which it may be tasked by the Provincial Minister or which may be requested by the Western Cape Language Committee in consultation with the Provincial Minister.

1.5 STATEMENT OF RESPONSIBILITY

The Public Finance Management Act, 1999 (Act 1 of 1999) requires that the Accounting Officer keeps full and proper records of the financial affairs of the Western Cape Language Committee. The annual financial statements fairly represent the state of affairs of the Western Cape Language Committee, its business, its financial results, its performance against predetermined objectives and its financial position as at the end of the financial year, and these are presented in terms of the Generally Recognised Accounting Practice (GRAP).

THE BASIS USED TO PREPARE THE ANNUAL FINANCIAL STATEMENTS

The basis for the preparation of the annual financial statements of the Western Cape Language Committee is set out in the Public Finance Management Act, 1999 (Act 1 of 1999) and the National Treasury Regulations, and the necessary and appropriate internal controls to limit and detect material misstatements and losses are in place to comply with the relevant legislation.



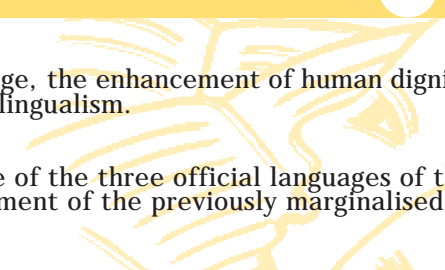
2. PROGRAMME PERFORMANCE TABLE AND INFORMATION

VISION

The empowerment of all the people of the Western Cape through language, the enhancement of human dignity through respect for one another's language and the promotion of multilingualism.

MISSION

To actively promote multilingualism in the province, to monitor the use of the three official languages of the province - English, Afrikaans and isiXhosa - and to support the development of the previously marginalised, indigenous languages of the Western Cape.



Goal	Key Performance Indicator	Target	Performance	Reason for Variance Results
Monitoring of the implementation of the Western Cape Language Policy	2 Projects	Project to determine the status of the three official languages of the Western Cape Province, focusing on health services in the Western Cape.	A survey was done at various hospitals	None
		Workshop to advise on implementation of language policy in the health services in the Western Cape	A presentation was done in August 2008 regarding the findings of the study	It was decided to study the results of the survey and that the new Language Committee must decide on how to deal with this matter.
Giving increasing effect to the equal status of the three official languages of the Western Cape	4 Projects ensuring the increased use of the three official languages of the Western Cape.	Workshop on Afrikaans reading	Held from 11 to 13 June 2008. Evaluation session held on 15 August 2008.	None
		Workshop on Afrikaans creative writing	Held on 29 November 2008	None
		isiXhosa awareness week	Held from 28 to 31 October 2008	None
		isiXhosa storytelling workshop	Held on 19 September 2008. The second session was held from 14 to 16 November 2008.	None
Promotion of multilingualism in the Western Cape	3 Projects ensuring the greater awareness of the benefits of multilingualism in the Western Cape.	Contribution to Youth Day celebrations	Assisted with interpreting on 16 June 2008	None
		Workshop/camp focusing on communication skills and benefits of multilingualism	Held from 6 to 9 March 2009	None
		Establishment of book clubs	Held from 4 to 5 March 2009.	None
Administration of Western Cape Language Committee	5 Plenary meetings and 4 sub-committees	4 Plenary meetings. The Executive Committee approved various matters via email.	Plenary meetings were held on 14 May and 13 August 2008. The newly elected committee met on 26 March 2009.	The term of office of the previous committee had come to an end on 13 August 2008. An advertisement was placed, inviting nominations for new members to be appointed.
	1 Annual Report.	Annual Report 2008/2009.		Final draft of the 2008/2009 Western Cape Language Committee Annual Report to be submitted on 31 August 2009.

NARRATIVE PROGRAMME PERFORMANCE

In an attempt to ascertain the status of the official languages in the health sector, the Language Committee, in collaboration with the Department, commissioned a study on the implementation of the Language Policy by the Western Cape Department of Health in 2007. A presentation was done on the findings of the study at a committee meeting in August 2008 and the recommendations contained in the report will be studied by the Language Committee for further action.

A workshop to advise on the recommendations will be followed up by the Language Committee. The Language Committee and the Monitoring and Evaluation Unit of the Department jointly undertook a comprehensive audit of the progress made with implementing the Language Policy by all provincial government departments early in 2009. The first draft report was presented to the Department in March 2009.

The Language Committee is working very closely with PanSALB in its endeavours to monitor and advise on the implementation of the Western Cape Provincial Language Policy. Partnerships were also formed with Library Services and the Centre for the Book. No budget was available for the printing of a booklet for Health Services during the year under review.

The Committee, in co-operation with the Department of Cultural Affairs and Sport (DCAS), held a workshop on Afrikaans storytelling and reading by using the art of puppetry in Kleinmond, at Mount Pleasant (Hermanus) and Hawston Primary Schools from 11 to 13 June 2008 to stimulate Afrikaans reading amongst 223 Grade 2 learners.

The aims of the project were the following:

- to create an awareness around Afrikaans literacy amongst children in 3 primary schools in the Western Cape;
- to assist 40 primary school teachers in the development of Afrikaans storytelling in these schools;
- to assist in these schools' literacy programme and their library development;
- to emphasise the importance of storytelling and its moral value;
- to emphasise the art of puppetry as a new and exciting genre to storytelling and reading in these schools; and
- to instruct these 40 teachers in the art of puppetry.

The outcomes of the project were the following:

- cultivation of an appreciation for books and reading by means of puppetry;
- training of teachers on the way to use puppetry to promote literacy and a culture of reading;
- donation of more than 250 suitable books to participating schools to start 6 corner libraries in their respective Grade 2 classes; and
- encouraging cooperation amongst participatory schools through the exchange of books and learning material.

The Committee, in co-operation with the DCAS, conducted an Evaluation of Afrikaans Storytelling and Reading via the Art of Puppetry Project at Hawston Primary School on 15 August 2008 with 40 teachers from Kleinmond, Hawston and Mount Pleasant Primary. The project formed part of the commitment by the Committee and DCAS to National Afrikaans Day celebrations on 14 August 2008. The outcome of the project was the assessment of these Grade 2 teachers who participated in the previous project on the practical application of what they had been taught. Individual assessments were forwarded to all teachers participated in an effort to improve the use of the puppetry and script genre in the classroom.

A creative writing and storytelling project was implemented in Lutzville on 29 November 2009, and

60 Grade 6-9 learners benefited from this project. These learners were selected from Uitkyk and Koekenaap Primary Schools.

The aims of the project were the following:

- to strengthen the reading skills of the participants by conducting workshops on reading and ways to take care of the reading book;
- to enhance the learners' creative writing skills in essays and dramas;
- to teach the art of storytelling and how to be a storyteller; and
- to explore and enhance poetic performance.

The outcomes of the project were the following:

- cultivating an appreciation of the book in general;
- producing creative writing pieces by participating learners;
- offering a storytelling session to participants; and
- performances of various poems by participants.

Certificates, acknowledging attendance and participation, were handed out by Language Services and the facilitators at the end of the session.

The isiXhosa Awareness Week was executed from 28-31 October 2008. The aim of the week was to promote, develop and elevate the status of isiXhosa in the Western Cape. During this week, the Language Committee highlighted and celebrated different projects aimed at promoting isiXhosa undertaken by schools and other institutions.

The outcomes of this project, using the facilities of Iziko Museums, were the education of learners from different schools in the Western Cape about the fading heritage of isiXhosa, an awareness of and appreciation for the isiXhosa indigenous astronomy and knowledge and also the coining of isiXhosa terminology based on work done by the Khanya Project, an initiative of the Western Cape Education Department.

All these presentations were done in isiXhosa, a rare occurrence, because this information is usually presented only in English. On 31 October 2008, Iziko Museums and Planetarium did presentations on their popular programmes at Look-out Hill Hall in Khayelitsha, offering a diverse series of public lectures and workshops on indigenous knowledge. The museums also offered educational outreach programmes designed to take museum educational resources to the communities who are not able to visit the museum.

On 19 September 2008, during Heritage Month, the first Storytelling Session was held at Cape Academy of Mathematics, Science and Technology in Constantia. The second session was held at the West Coast Fossil Park in Langebaan on 14-16 November 2008. For the second project, the Committee partnered with Iziko Museums and Planetarium.

The aims of the project were the following:

- to teach the art of isiXhosa storytelling and how to be a great storyteller;
- to preserve this fading indigenous storytelling culture;
- to use storytelling in the isiXhosa culture as one of the strategies of instilling discipline in young people; and
- to teach the importance of song and rhythm in traditional isiXhosa stories.

The outcomes of the project were the following:

- offering a storytelling session to participants;
- offering a background to isiXhosa storytelling in general;
- cultivating a respect for and understanding of South African culture, history, language and tradition; and
- creating individual real stories using techniques taught.

The important aspect about these sessions was that the stories were blended with life skills and the songs to entertain them. Andrea Dondolo was used as a facilitator, and she kept learners motivated, very interested and entertained.

Financial assistance was given with the provision of sign language interpreting to deaf attendees at Youth Day celebrations held at the University of the Western Cape on 16 June 2008.

The Committee hosted the Youth Camp and the Book Club launch at the Cape Administrative Academy in Stellenbosch from 6-8 March 2009. Learners who attended this Youth Camp were from different areas in the Western Cape, i.e. Khayelitsha, Bishop Lavis and Constantia.

The aims of this project were the following:

- to acquire the necessary skills to ensure effective communication;
- to unpack the problems learners encounter in terms of language diversity and the way to overcome such problems;
- to improve reading and writing skills and to make the participants better reading citizens;
- to sensitise participants about the importance of learning one's culture and language;
- to build contacts through languages, both their own and that of their neighbours; and
- to create and promote awareness about the importance of reading.

The outcomes were the following:

- acquisition of basic knowledge of different languages;
- acquisition of skills on how to communicate effectively;
- acquisition of knowledge of how to establish book clubs and do book reviews;
- combating challenges of poor reading culture; and
- interacting along different cultural, linguistic and social backgrounds.

The Youth Camp and Book Clubs focused on the promotion of the 3 official languages of the Western Cape. These book clubs were officially launched during the camp. The theme of the Youth Camp was The Importance of Multilingualism and this theme was highlighted through interaction with all participants.

Book clubs were established at Masakhane Library in Khayelitsha on 4-5 March 2009. The rate of reading in the Western Cape has been declining and the steepest decline is among young adults.

The effective use of books and libraries depends firstly on the level of literacy and secondly on the culture of reading in a community. Given the level of literacy in the Western Cape, it is therefore not surprising that there is a poor culture of reading in the majority of communities. Historical and cultural reasons have contributed to this state of affairs. The aims and the objectives of establishing these book clubs were therefore to close the gap between the information rich and the information poor, resulting thus in the ability to access and use information in ways that will promote reading development and integration of the Western Cape within the world economy.

Two workshops have been hosted at Masakhane Library and the following schools were part of the

book clubs: Centre of Science and Technology, Luhlaza High School and Bulumko High School. The outcomes of the project were that learners showed much interest and they were advised on how to establish their own book clubs. Most learners have already started with these book clubs, but the need for extra support still exists. All learners are linked to the Masakhane Library so as to promote the circulation of isiXhosa books.

2.1 ADMINISTRATION OF THE WESTERN CAPE LANGUAGE COMMITTEE

2.1.1 COMPENSATION OF MEMBERS AND ADVERTISEMENT FOR WCLC MEMBERS

In terms of section 12(1) of the Languages Act (Act 13 of 1998), the Language Committee meets at least four times per year at times and places determined by the Language Committee itself. The Language Committee had two plenary meetings on 14 May and 13 August 2008 respectively.

An advertisement was placed, inviting nominations for new members to be appointed on the Language Committee, as the term of office of the previous Committee had come to an end after its meeting on 13 August 2008. A total of 11 members were selected from a shortlist compiled by the Standing Committee and appointed by the Minister for Cultural Affairs, Sport and Recreation. The first meeting of the new Language Committee took place on 26 March 2009. Dr Michael le Cordeur was re-elected as Chairperson and Mr Zola Wababa was elected as Deputy Chairperson.

The Chairperson, Deputy Chairperson, Accounting Officer and Deputy Director of Language Services serve on the Executive Committee.

2.1.2 INTERNAL AUDIT RISK ASSESSMENT

A risk register was compiled. A review of the risk register will be conducted during the 2009/2010 financial year.

2.1.3 ANNUAL REPORT

The final draft of the Annual report for 2008/2009 should be submitted by 31 August 2009.

2.1.4 STUDIES AND RESEARCH

In terms of section 13(1)(d) of the Languages Act (Act 13 of 1998), the Language Committee must actively promote the principle of multilingualism.

The funds previously allocated to bursaries were reprioritised for the development of emerging writers in previously marginalised languages.

2.1.5 DATABASES

In terms of section 13(2)(e) of the Languages Act (Act 13 of 1998), a comprehensive database of persons, organisations, institutions, equipment and facilities relating to language matters in the Western Cape was compiled. This database contains mainly names, contact details and addresses and is regularly updated.

The information service has been established to provide the Language Committee and other interested parties with information on language-related matters. Cape Gateway, the official Government website, has a dedicated link to the Western Cape Language Committee where projects are featured and forthcoming events listed. This can be viewed at www.capegateway.gov.za.

2.1.6 ADVICE TO THE PAN SOUTH AFRICAN LANGUAGE BOARD (PANSALB)

In terms of section 14 of the Languages Act (Act 13 of 1998) and section 8(8)(a) of the Pan South African Language Board Act (Act 59 of 1995), the Language Committee must advise PanSALB on any language matter in or affecting the province.

The Language Committee keeps PanSALB informed of developments in the Western Cape regarding language matters. PanSALB is also informed of all the activities of the Language Committee and it receives the agendas and minutes of all Language Committee meetings as the PanSALB participates in the quarterly scheduled meetings.



3. REPORT OF THE AUDIT COMMITTEE

We are pleased to present our report for the financial year ended 31 March 2009.

APPOINTMENT OF AUDIT COMMITTEE

In terms of Cabinet Resolution 55/2007, the Language Committee is served by the Social Cluster Audit Committee.

AUDIT COMMITTEE MEMBERS AND ATTENDANCE

The audit committee consists of the members listed hereunder and should meet at minimum 4 times per annum as per its approved terms of reference. During the year under review 8 meetings were held.

<i>Name</i>	<i>Meetings Attended</i>
Mr W J Sewell (Chairperson)	8
Mr Z Hoosain	5
Mr J Jarvis	8
Ms A Jones	8
Adv M Mdludlu	8

Apologies were tendered and accepted for meetings not attended. Quorums were present at all meetings.

AUDIT COMMITTEE RESPONSIBILITY

The Audit Committee reports that it has complied with its responsibilities arising from section 51(1)(a) of the PFMA and Treasury Regulation 27.1.

The Audit Committee also reports that it has adopted appropriate formal terms of reference as its audit committee charter, has regulated its affairs in compliance with this charter and has discharged its responsibilities as contained therein.

THE EFFECTIVENESS OF INTERNAL CONTROL

In 2004 the Sihluma Sonke Consortium was appointed to develop and transfer internal audit skills to the internal audit staff of the Provincial Government. The Consortium contract expired on 14 December 2008.

Significant progress was made during the financial year under review to capacitate the shared internal audit function within Provincial Treasury. The transition from a co-sourced internal audit function to an in-house internal audit function, in our assessment, was completed and successful.

In line with the PFMA and the King II Report on Corporate Governance requirements, Internal Audit seeks to provide the Audit Committee and management with assurance that the internal controls are appropriate and effective. This is achieved by the execution of a risk-based internal audit coverage plan for the period under review, as well as ongoing review of corrective actions and suggested enhancements to the controls and processes. Both the Internal Auditors and the Auditor-General reported few instances of non-compliance with prescribed policies and procedures. On our evaluation this was not indicative of major weaknesses in the control environment. We concur with Internal Audit and the Auditor-General's recommendations as tabled in the various reports and management has agreed to implement corrective actions. The Audit Committee will monitor progress and will continuously review the Internal Audit plan to take account of the mission, strategy,

governance and performance priorities of the Entity.

Enterprise Risk Management continues to be driven by the parent Department of Cultural Affairs and Sport.

The Committee has previously reported on the growing crisis of Information and Communication Technology (ICT) within the Provincial Government. The Chief Information Officer of the Province presented the Provincial Shared Audit Committee with a turn-around strategy to address the ICT-related risks facing the Province, and is closely monitoring the situation. The Audit Committee notes with concern the slow progress in implementing corrective action. Until the ICT turn-around strategy has been fully implemented, the risks facing the entity will not be mitigated to an acceptable level.

In reviewing the operational cost-effectiveness and value for money of this Commission's mission and strategic objectives, proportionate to the relatively high overhead costs of management and audit fees, it is recommended that the Accounting Officer and Executive Authority explore an alternative organisational model which will facilitate optimal funding of the defined objectives.

THE QUALITY OF IN-YEAR-MANAGEMENT AND QUARTERLY REPORTS SUBMITTED IN TERMS OF THE PFMA

The Audit Committee is satisfied with the content and quality of quarterly In Year Monitoring and Quarterly Performance Reports prepared and issued by the Accounting Officer of the Entity during the year under review; and will continue to encourage management to develop and monitor meaningful measurable objectives.

EVALUATION OF FINANCIAL STATEMENTS

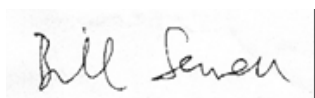
The Audit Committee has reviewed and discussed:

- The audited annual financial statements to be included in the annual report, with the Auditor-General and the Accounting Officer;
- The Auditor-General's management letter and management's response thereto; and
- The significant adjustments resulting from the audit.

The Audit Committee concurs and accepts the Auditor-General's conclusions on the annual financial statements, and is of the opinion that the audited annual financial statements be accepted and read together with the report of the Auditor-General.

APPRECIATION

The Audit Committee wishes to express its appreciation to the Officials of the Department, the Language Committee, Provincial Treasury, the Auditor-General and the Internal Audit Unit for the co-operation and information they have provided to enable us to compile this report.



Mr. W.J. Sewell
Chairperson of the Social Cluster Audit Committee
17 August 2009

5. HUMAN RESOURCES FRAMEWORK

4. ANNUAL FINANCIAL STATEMENTS

4.1 ACCOUNTING AUTHORITY/OFFICER'S REPORT

THE MANAGEMENT REPORT

Report by the Accounting Authority to the Executive Authority and the Western Cape Parliament.

GENERAL REVIEW OF THE STATE OF AFFAIRS

The roles and functions of the Language Committee are to promote the three official languages in the Province, develop previously marginalised indigenous languages in the Western Cape and to advise the Minister on matters pertaining to languages. The Committee has to a large extent succeeded in achieving their stated mandate. Significant achievements for the period under review relate to the successful execution of the Xhosa Festival and the commissioning of a survey measuring the language usage in the Health Sector.

SERVICES RENDERED BY THE PUBLIC ENTITY

In terms of Section 13 of the Language Act, the Language committee undertook a range of activities based on the following:

- Monitor the use of Afrikaans, English and isiXhosa by the Western Cape Provincial Government;
- Make recommendations to the Provincial Minister of Cultural Affairs, Sport and Recreation and the Provincial Parliament regarding any proposed or existing legislation, practice and policy that directly or indirectly deals with language matters, as well as regarding any proposed amendment or repeal or replacement of such legislation, practice or policy;
- Actively promote the principles of multilingualism;
- Actively promote the development of previously marginalized indigenous languages, formulate a policy in this regard and submit it to the Provincial Minister for consideration;
- Advise the Provincial Minister and the Western Cape Language Committee regarding any other language matters in or affecting the Western Cape with regard to the three official languages of the Western Cape;

TARIFF POLICY

The Language Committee do not charge any tariffs

CAPACITY CONSTRAINTS

During the period under review, the prescribed three (3) year term of the Language Committee expired. The Department of Cultural Affairs and Sport was therefore assigned with the responsibility to manage the strategic objectives as set out in the strategic plan of the Language Committee during the latter part of the financial year.

UTILISATION OF DONOR FUNDS

The Language Committee did not receive any donor funding during the 2008/2009 financial year.

BUSINESS ADDRESS

Western Cape Language Committee's registered business address is:
Protea Assurance House
Greenmarket Square
CAPE TOWN 8000

CONTROLLED ENTITIES AND PUBLIC ENTITIES

Not applicable.

OTHER ORGANISATIONS TO WHO TRANSFER PAYMENTS HAVE BEEN MADE

No transfer payments were made to other organisations by the Language Committee during the 2008/2009 financial year.

PUBLIC PRIVATE PARTNERSHIPS (PPP)

Not applicable.

DISCONTINUED ACTIVITIES/ACTIVITIES TO BE DISCONTINUED

No services or activities were discontinued during the financial year.

NEW/PROPOSED ACTIVITIES

The Language Committee met to discuss the Strategic Plan for 2008/2009 during August 2008.

The Strategic Plan for 2008/2009 financial year was submitted via the Accounting Officer of the Department of Cultural Affairs and Sport to the Executive Authority for consideration. The Executive Authority approved the Strategic Plan for the Language Committee for 2008/2009 financial year.

In the Strategic Plan activities to fulfil the legal mandate of the Language Committee were identified for implementation in the 2008/2009 financial year.

EVENTS AFTER THE BALANCE SHEET DATE

None

PERFORMANCE INFORMATION

The performance information is provided in Section 2 of the Annual Report.

4.2 CORPORATE GOVERNANCE

A risk assessment was done and the outcomes will inform the internal audit plan of the Western Cape Language Committee.

A fraud prevention plan were compiled, which includes:

- A code of Ethics and Business Conduct
- Fraud Policy
- Schedule of “Red Flags” for Western Cape Language Committee
- Terms of reference for the Fraud Prevention Committee

The Social cluster audit committee and internal audit unit has been functional during the past year and the internal audit unit had oversight over this entity. This is a shared service with the Western Cape Government.

The officials that delivers on the objectives of the entity is employed by the Department of Cultural Affairs and Sport and the Western Cape Language Committee subscribes to systems implemented by the Department to manage the conflict of interests of employees.

4.3 REPORT OF THE AUDITOR-GENERAL

REPORT OF THE AUDITOR-GENERAL TO THE WESTERN CAPE PROVINCIAL PARLIAMENT ON THE FINANCIAL STATEMENTS AND PERFORMANCE INFORMATION OF THE WESTERN CAPE LANGUAGE COMMITTEE FOR THE YEAR ENDED 31 MARCH 2009.

REPORT ON THE FINANCIAL STATEMENTS

INTRODUCTION

1. I have audited the accompanying financial statements of the Western Cape Language Committee which comprise the statement of financial position as at 31 March 2009 and the statement of financial performance, the statement of changes in net assets and the cash flow statement for the year then ended, a summary of significant accounting policies and other explanatory notes, as set out on pages 22 to 32.

THE ACCOUNTING AUTHORITY'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

2. The accounting authority is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting determined by the National Treasury, as set out in note 1.1 to the financial statements and in the manner required by the Public Finance Management Act, 1999 (Act No. 1 of 1999) (PFMA) and such internal control as the accounting authority determines is necessary to enable the preparation of the financial statements that are free from material misstatements, whether due to fraud or error.

THE AUDITOR-GENERAL'S RESPONSIBILITY

3. As required by section 188 of the Constitution of the Republic of South Africa, 1996 read with section 4 of the Public Audit Act, 2004 (Act No. 25 of 2004) (PAA), my responsibility is to express an opinion on these financial statements based on my audit.
4. I conducted my audit in accordance with the International Standards on Auditing read with *General Notice 616 of 2008*, issued in *Government Gazette No. 31057 of 15 May 2008*. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.
5. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.
6. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

OPINION

7. In my opinion the financial statements present fairly, in all material respects, the financial position of the Western Cape Language Committee as at 31 March 2009 and its financial performance and its cash flows for the year then ended, in accordance with the basis of accounting determined by the National Treasury, as set out in note 1.1 to the financial statements and in the manner required by the PFMA.

EMPHASIS OF MATTERS

Without qualifying my opinion, I draw attention to the following matters:

BASIS OF ACCOUNTING

8. The public entity's policy is to prepare financial statements on the basis of accounting determined by the National Treasury, as set out in note 1.1 to the financial statements.

RESTATING OF CORRESPONDING FIGURES

9. As disclosed in note 13 to the financial statements, the corresponding figures for 31 March 2008 have been restated as a result of an error discovered during 31 March 2009 in the financial statements of the Western Cape Language Committee at, and for the year ended, 31 March 2008.

OTHER MATTERS

I draw attention to the following matters that relates to my responsibilities in the audit of the financial statements:

NON-COMPLIANCE WITH APPLICABLE LEGISLATION

10. The accounting authority did not develop and agree a framework of acceptable levels of materiality and significance with the executive authority which is in contravention with Treasury Regulations 28.3.1, read in conjunction with section 55(2) and 54(2) of the PFMA.

GOVERNANCE FRAMEWORK

11. The governance principles that impact the auditor's opinion on the financial statements are related to the responsibilities and practices exercised by the accounting authority and executive management and are reflected in the internal control deficiencies and key governance responsibilities addressed below:

KEY GOVERNANCE RESPONSIBILITIES

12. The PFMA tasks the accounting officer with a number of responsibilities concerning financial and risk management and internal control. Fundamental to achieving this is the implementation of key governance responsibilities, which I have assessed as follows:

NO.	MATTER	Y	N
Clear trail of supporting documentation that is easily available and provided in a timely manner			
1.	No significant difficulties were experienced during the audit concerning delays or the availability of requested information.	✓	
Quality of financial statements and related management information			
2.	The financial statements were not subject to any material amendments resulting from the audit.		✓
3.	The annual report was submitted for consideration prior to the tabling of the auditor's report.	✓	

NO.	MATTER	Y	N
Timeliness of financial statements and management information			
4.	The annual financial statements were submitted for auditing as per the legislated deadlines (section 40 of the PFMA).	✓	
Availability of key officials during audit			
5.	Key officials were available throughout the audit process.	✓	
Development and compliance with risk management, effective internal control and governance practices			
6.	<p>Audit committee</p> <ul style="list-style-type: none"> · The department had an audit committee in operation throughout the financial year. · The audit committee operates in accordance with approved, written terms of reference. · The audit committee substantially fulfilled its responsibilities for the year, as set out in section 77 of the PFMA and Treasury Regulation 27.1.8 	<p>✓</p> <p>✓</p> <p>✓</p>	
7.	<p>Internal audit</p> <ul style="list-style-type: none"> · The department had an internal audit function in operation throughout the financial year. · The internal audit function operates in terms of an approved internal audit plan. · The internal audit function substantially fulfilled its responsibilities for the year, as set out in Treasury Regulation 27.2 	<p>✓</p> <p>✓</p> <p>✓</p>	
8.	There are no significant deficiencies in the design and implementation of internal control in respect of financial and risk management.	✓	
9.	There are no significant deficiencies in the design and implementation of internal control in respect of compliance with applicable laws and regulations.	✓	
10.	The information systems were appropriate to facilitate the preparation of the financial statements.	✓	
11.	A risk assessment was conducted on a regular basis and a risk management strategy, which includes a fraud prevention plan, is documented and used as set out in Treasury Regulation 27.2	✓	
12.	Delegations of responsibility are in place, as set out in section 56 of the PFMA.	✓	
Follow-up of audit findings			
13.	The prior year audit findings have been substantially addressed	✓	
14.	SCOPA resolutions have been substantially implemented.	✓	

NO.	MATTER	Y	N
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Issues relating to the reporting of performance information

15.	The information systems were appropriate to facilitate the preparation of a performance report that is accurate and complete.	✓	
16.	Adequate control processes and procedures are designed and implemented to ensure the accuracy and completeness of reported performance information.	✓	
17.	A strategic plan was prepared and approved for the financial year under review for purposes of monitoring the performance in relation to the budget and delivery by the department against its mandate, predetermined objectives, outputs, indicators and targets Treasury Regulations 30.1.	✓	
18.	There is a functioning performance management system and performance bonuses are only paid after proper assessment and approval by those charged with governance.	✓	

13. There has been an improvement in the overall quality of the financial statements, certain challenges still remain to ensure that the financial statements are free from material errors and omissions before submission for audit purposes. The main reason for this is the lapse in ongoing monitoring and supervision to enable an assessment of the effectiveness of internal control over financial reporting.

REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS

REPORT ON PERFORMANCE INFORMATION

14. I have reviewed the performance information as set out on pages 7 to 12.

THE ACCOUNTING AUTHORITY'S RESPONSIBILITY FOR THE PERFORMANCE INFORMATION

15. The accounting authority has additional responsibilities as required by section 55(2)(a) of the PFMA to ensure that the annual report and audited financial statements fairly present the performance against predetermined objectives of the department.

THE AUDITOR-GENERAL'S RESPONSIBILITY

16. I conducted my engagement in accordance with section 13 of the PAA read with *General Notice 616 of 2008*, issued in *Government Gazette No. 31057 of 15 May 2008*.

17. In terms of the foregoing my engagement included performing procedures of an review nature to obtain sufficient appropriate evidence about the performance information and related systems, processes and procedures. The procedures selected depend on the auditor's judgement.

18. I believe that the evidence I have obtained is sufficient and appropriate to report that no significant findings have been identified as a result of my review.

APPRECIATION

19. The assistance rendered by the staff of the Western Cape Language Committee during the audit is sincerely appreciated.

Auditor-General



AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

CAPE TOWN
July 2009



4.4 STATEMENT OF FINANCIAL POSITION

Figures in Rand	Note(s)	2009	Restated 2008
ASSETS			
Current Assets			
Trade and other receivables - related parties	2	-	5,496
Cash and cash equivalents	3	258,242	340,096
TOTAL ASSETS		258,242	345,592
Liabilities			
Current Liabilities			
Trade and other payables	4	2,172	106,920
Trade and other payables - related parties		159,270	-
TOTAL LIABILITIES		161,442	106,920
NET ASSETS			
CAPITAL AND RESERVES			
Accumulated surplus		96,800	238,672
TOTAL NET ASSETS		96,800	238,672
TOTAL NET ASSETS AND LIABILITIES		258,242	345,592

4.5 STATEMENT OF FINANCIAL PERFORMANCE

Figures in Rand	Note(s)	2009	Restated 2008
REVENUE			
Transfers and Subsidies received	5	252,000	242,000
TOTAL REVENUE		252,000	242,000
EXPENDITURE			
Administrative expenses	9	(198,087)	(164,017)
Audit fees	7	(118,170)	(49,000)
Transfers and subsidies: expenses	10	-	(7,500)
Other operating expenses	11	(92,074)	(124,811)
TOTAL EXPENDITURE		(408,331)	(345,328)
SURPLUS/(DEFICIT) FROM OPERATIONS		(156,331)	(103,328)
Finance Income	6	14,459	17,099
Surplus/(Deficit) from continuing operations		(141,872)	(86,044)
SURPLUS/(DEFICIT) FOR THE YEAR		(141,872)	(86,044)

4.6 STATEMENT OF CHANGES IN NET ASSETS

Figures in Rand	Share Capital	Accumalated surplus	Total Equity
Balance at 01 April 2007	-	389,140	389,140
Correction of error		(64,424)	(64,424)
Restated balance at 01 April 2007		324,716	324,716
Surplus/(Deficit) for the year	-	(86,044)	(86,044)
Total changes	-	(86,044)	(86,044)
Balance at 01 April 2008		238,672	238,672
Surplus/(Deficit) for the year	-	(141,872)	(141,872)
Total changes	-	(141,872)	(141,872)
Balance at 31 March 2009	-	96,800	96,800

4.7 CASH FLOW STATEMENTS

Figures in Rand	Note(s)	2009	Restarted 2008
Cash flows from operating activities			
Cash receipts from customers		252,000	242,000
Cash paid to suppliers and employees		(348,313)	(278,003)
Cash used in operations	8	(96,313)	(36,003)
Interest income		14,459	17,099
Net cash from operating activities		(81,854)	(18,904)
Total cash movement for the year		(81,854)	(18,904)
Cash at the beginning of the year		340,096	359,000
Total cash at end of the year	3	258,242	340,096

4.8 ACCOUNTING POLICIES

1. PRESENTATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. However, where appropriate and meaningful, additional information have been disclosed to enhance the usefulness of the Financial Statements and to comply with the statutory requirements of the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the Act.

1.1 BASIS OF PREPARATION

The financial statements have been prepared in accordance with the South African Statements of Generally Accepted Accounting Practice (GAAP) including any interpretations of such Statements issued by the Accounting Practices Board, with the effective Standards of Generally Recognised Accounting Practice (GRAP) issued by the Accounting Standards Board replacing the equivalent GAAP Statement as follows:

STANDARD OF GRAP	REPLACED STATEMENT OF GAAP
GRAP 1: Presentation of financial statements	AC101: Presentation of financial statements
GRAP 2: Cash flow statements	AC118: Cash flow statements
GRAP 3: Accounting policies, changes in accounting estimates and errors	AC103: Accounting policies, changes in accounting estimates and errors

Currently the recognition and measurement principles in the above GRAP and GAAP Statements do not differ or result in material differences in items presented and disclosed in the financial statements. The implementation of GRAP 1, 2 & 3 has resulted in the following changes in the presentation of the financial statements:

1.1.1 TERMINOLOGY DIFFERENCES:

STANDARD OF GRAP	REPLACED STATEMENT OF GAAP
Statement of financial performance	Income statement
Statement of financial position	Balance sheet
Statement of changes in net assets	Statement of changes in equity
Net assets	Equity
Surplus/deficit	Profit/loss
Accumulated surplus/deficit	Retained earnings
Contributions from owners	Share capital
Distributions to owners	Dividends

- 1.1.2 The cash flow statement can only be prepared in accordance with the direct method.
- 1.1.3 Specific information have been presented separately on the statement of financial position such as:
- (a) Receivables from non-exchange transactions, including taxed and transfers
 - (b) Taxes and transfers payable
 - (c) Trade and other payables from non-exchange transactions
- 1.1.4 Amount and nature of any restrictions on cash balances as required.
Paragraphs 11-15 of GRAP 1 have not been implemented due to the fact that the budget reporting standard has not been developed by the local standard setter and the international standard is not effective for this financial year. Although the inclusion of budget information would enhance the usefulness of the financial statements, non-disclosure will not affect the objective of the financial statements.

2. REVENUE

Revenue is recognised when all the following conditions have been satisfied:

- the amount of revenue can be measured reliably; and
- it is probable that the economic benefits associated with the transaction will flow to the entity.

Interest is recognised, in profit or loss, using the effective interest rate method.

2.1 GOVERNMENT GRANTS

Grants related to income

Subsidies received from the Provincial Government: Western Cape towards the Committee is accounted for in the year to which they apply.

Grants related to assets

Government grants related to assets, including non-monetary grants at fair value, are treated as deferred income, which is recognised as income on a systematic and rational basis over the useful life of the asset.

2.2 FOREIGN CURRENCY TRANSLATION

Foreign currency translations are translated into the measurement currency using the exchange rates prevailing at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation of monetary assets and liabilities denominated in foreign currencies are recognized in the statement of financial performance.

3. EXPENDITURE

3.1 FINANCIAL TRANSACTIONS IN ASSETS AND LIABILITIES

Debts are written off when identified as irrecoverable. Debts written-off are limited to the amount of savings and/or under spending of appropriated funds. The write off occurs at year-end of when funds are available. No provision is made for irrecoverable amounts but amounts are disclosed as a disclosure note.

All other losses are recognized when authorization has been granted for the recognition thereof.

3.2 UNAUTHORIZED EXPENDITURE

When discovered unauthorized expenditure is recognized as an asset in the statement of financial position until such time as the expenditure is either approved by the relevant authority, recovered from the responsible person or written off as irrecoverable in the statement of financial performance.

Unauthorized expenditure approved with finding is recognized in the statement of financial performance when the unauthorized expenditure is approved and the related funds are received. Where the amount is approved without funding it is recognized as expenditure, subject to availability of savings, in the statement of financial performance on the date of approval.

3.3 FRUITLESS AND WASTEFUL EXPENDITURE

Fruitless and wasteful expenditure is recognized as an asset in the statement of financial position until such time as the expenditure is recovered from the responsible person or written off as irrecoverable in the statement of financial performance.

3.4 IRREGULAR EXPENDITURE

Irregular expenditure is recognized as expenditure in the statement of financial performance. If the expenditure is not condoned by the relevant authority it is treated as an asset until it is recovered or written off as irrecoverable.

3.5 TRANSFERS AND SUBSIDIES

Transfers and subsidies are recognized as an expense when the final authorization for payment is effected on the system (by not later than 31 March of each year).

4. ASSETS

4.1 FINANCIAL INSTRUMENTS

Financial assets and liabilities are recognized on the statement of financial position when the Board becomes a party to the contractual provision of the instrument.

Trade and other payables and cash and cash equivalents that have fixed and determinable payments that are not quoted in an active market are classified as loans and receivables.

Financial assets

The Board's principal financial assets are bank balances and cash, trade and other receivables.

Trade receivables

Trade receivables are carried at original invoice amount less provision for impairment of these receivables. A provision for impairment of trade receivables is established when there is objective evidence that the Board will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the carrying amount and the recoverable amount, being the present value of expected cash flows.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and demand deposits and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of changes in value. These are initially and subsequently recorded at fair value.

4.2 PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment is stated at cost and depreciated on a straight line basis at the following rates which are considered appropriate to reduce book values to estimated residual values over their estimated useful lives.

Depreciation rates used are:	Per annum
Computers and computer software	33.3%
Vehicles	20%

5. VAT & POSSIBLE EXEMPTIONS

The entity is not entitled to register as a VAT vendor. However, if any funding is received that entitles the entity for possible exemption such application will be lodged.

4.9 NOTES TO THE FINANCIAL STATEMENTS

Figures in Rand	2009	2008
2. Trade and other receivables - related parties		
Heritage Western Cape	-	5,496
3. Cash and cash equivalents		
Cash and cash equivalents consist of:		
• Cash on hand	500	500
• Bank balances	257,742	237,618
• Short-term deposits	-	101,978
	258,242	340,096
CREDIT QUALITY OF CASH AT BANK AND SHORT TERM DEPOSITS, EXCLUDING CASH ON HAND		
Cash and cash equivalents comprise cash and short-term, highly liquid investments that are held with registered banking institutions with maturities of three months or less and that are subject to insignificant interest rate risk. The carrying amount of these assets approximates to their fair value.		
4. Trade and other payables		
• Trade payables	2,172	106,920
• Related parties	159,270	-
	161,442	106,920
The Accounting Authority considers that the carrying amount of trade and other payables approximates to their fair value.		
5. Revenue		
Transfers and Subsidies received	252,000	242,000
6. Finance income		
Interest revenue		
• Bank	14,459	17,284
7. Audit fees		
• Internal audit	49,683	38,092
• External audit	68,487	10,908
	118,170	49,000

Figures in Rand	2009	2008
8. Cash used in operations		
• Deficit before taxation	(141,872)	(86,044)
Adjustments for:		
• Interest received	(14,459)	(17,099)
Changes in working capital:		
• Trade and other receivables	5,496	(5,496)
• Trade and other payables	54,522	72,636
	(96,313)	(36,003)
9. Administrative expenses		
Fees for services		
Board members	10,160	9,000
Advertising	50,843	-
Entertainment	97,875	99,622
Stationary and printing	38,542	53,398
Bank charges	667	1,997
	198,087	164,017
10. Transfers & Subsidies		
Bursaries to household	-	7,500
	-	7,500
11. Other operating expenses		
Consultants, contractors & special services	25,223	38,589
Transport	2,800	-
Printing & publications	22,190	8,125
Translations & transcriptions	28,345	62,049
Services rendered	-	1,000
Cleaning	2,600	-
Travel & subsistence	7,690	12,457
Communication costs	3,226	2,591
	92,074	124,811

12. Related parties

Relationships

- Primary funders Department of Cultural Affairs & Sport
- Strategic partner Heritage Western Cape
- Strategic partner Western Cape Cultural Commission

Related party balances

Amounts included in Trade receivable
(Trade Payable) regarding related parties

• Western Cape Cultural Commission	(69,270)	-
• Heritage Western Cape	(90,000)	
• Heritage Western Cape	-	5,496

Related party transactions

Income received from related parties

• Department of Cultural Affairs and Sport	252,000	242,000
--	---------	---------

Inter-entity transfers

• Western Cape Cultural Commission	69,270	-
• Heritage Western Cape	90,000	-

13. Prior period errors

The prior period errors were restated, as a result of a technical error which occurred in the PASTEL system, resulting in data being erased from the system. The accounting transactions were then recaptured on the PASTEL system for the prior year, resulting in all the information now being disclosed on the system.

The correction of the error(s) results in adjustments as follows:

Item affected in Statement of Financial Performance	2007/08	Restated 2007/08	Effective change
Increase in expenses	281,000	345,328	64,328
Item affected in Statement of Financial Position	2007/08	Restated 2007/08	Effective change
Increase in Accounts Payable	(37,000)	(106,920)	(69,920)
Increase in Accounts Receivable		5,496	5,496
Decrease in Net Assets			(64,424)

14. Risk management

Market risk

The entity's activities expose it to a variety of financial risks: market risk (fair value interest rate risk, cash flow interest rate risk), credit risk and liquidity risk.

The entity is not exposed to market risk, due to it being required to settle creditors within 30 days of receiving an invoice as required by the treasury regulations and the PFMA.

Liquidity risk

Liquidity risk is the risk that the Entity will not be able to meet its financial obligations as they fall due. In terms of its borrowing requirements, the entity ensures that adequate funds are available to meet its expected and unexpected financial commitments. All outstanding Accounts Payable balances are due within 30 days of the reporting date.

Sensitivity analysis

At 31 March 2009, if the interest rates on variable rate financial instruments had been 10% higher/lower with all other variables held constant, post tax profit for the year would have been R1,446 higher/lower.

Interest rate risk

The entity’s risk profile consists of fixed and floating rate loans and bank balances which exposes the entity to fair value interest rate risk and cash flow interest rate risk and can be summarised as follows:

Financial Assets

Trade and other receivables at a fixed rate of interest. Management manages interest rate risk by negotiating beneficial rates on floating rate loans and where possible using fixed rate loans. Management also has a policy of balancing the interest on asset loans with the interest payable on liabilities.

Cash flow interest rate risk

Financial instrument	Current interest rate	Due in less than a year	Due in 1 to 2 years	Due in 2 to 3 years	Due in 3 to 4 years	Due after 5 years
Trade and other receivables - normal credit terms	-%	-	-	-	-	-
Cash in current banking institutions	-%	258,242	-	-	-	-
Trade and other payables - extended credit terms	-%	161,442	-	-	-	-

Credit risk

Credit risk refers to the risk that counterparty will default on its contractual obligations resulting in financial loss to the entity. The entity has adopted a policy of only dealing with creditworthy parties.

Credit risk consists mainly of cash deposits, cash equivalents, derivative financial instruments and trade debtors. The entity only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

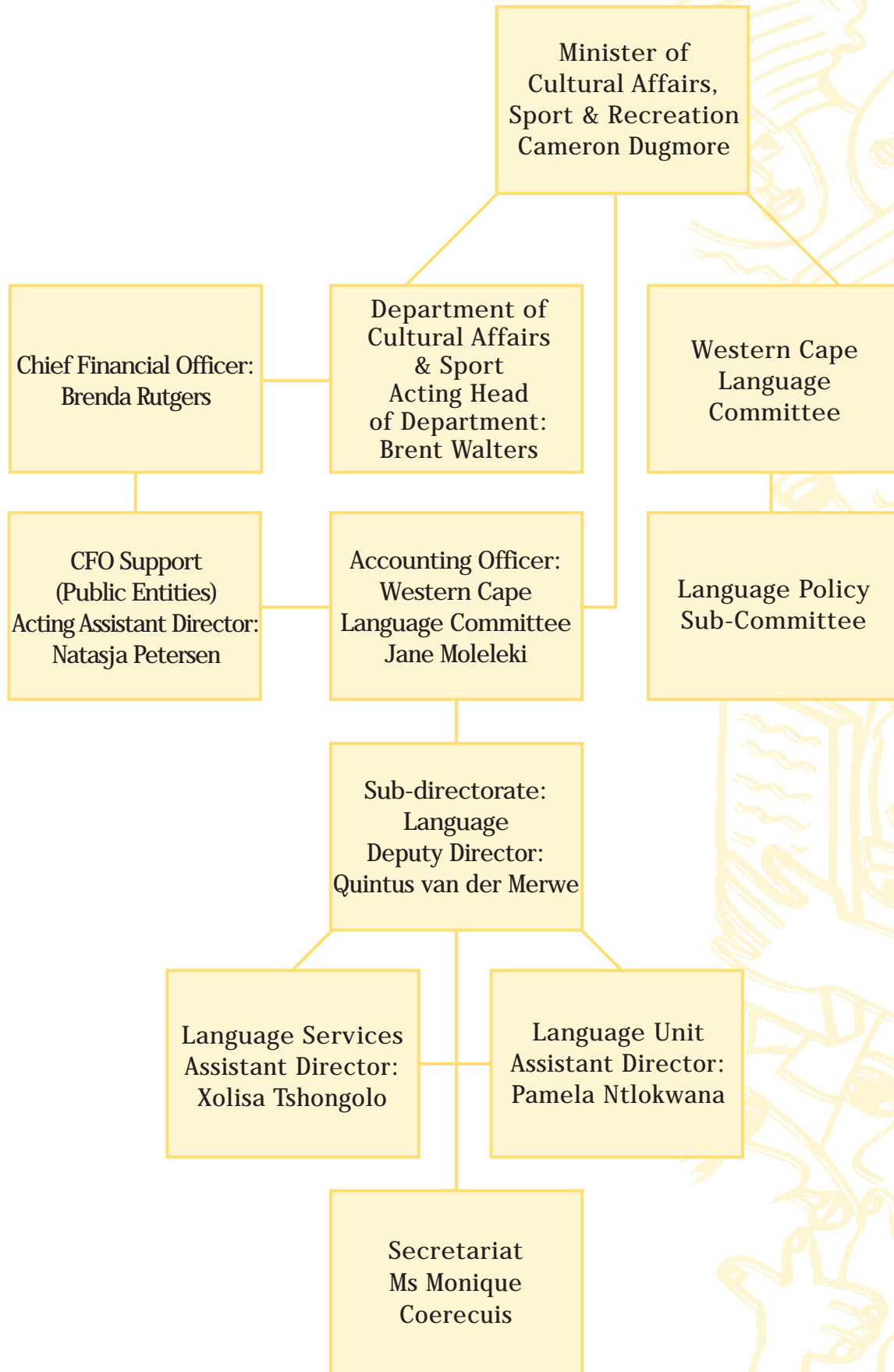
No credit limits were exceeded during the reporting period, and management does not expect any losses from non-performance by these counterparties.

Maximum exposure to Credit Risk

The entity’s exposure to credit risk with regards to loans and receivables is limited to the amounts on the balance sheet. (Refer to Trade and Receivables note).



5.1 ORGANISATIONAL STRUCTURE AS AT 31 MARCH 2009



5.2 WESTERN CAPE LANGUAGE COMMITTEE

Section 6 of the Languages Act complies with the provisions made by the Constitution of the Western Cape, 1998 (Act 1 of 1998), and those of the Pan South African Language Board Act, 1995 (Act 59 of 1995). It provides that:

- 1) A committee to be known as the Western Cape Language Committee must be established.
- 2) The Language Committee be a juristic person who will be represented by the chairperson or any of its members designated by the Language Committee in general or for a specific purpose.
- 3)
 - (a) The Language Committee consists of a maximum of eleven members, none of whom may be full-time members and who must be representative of the users of the three official languages in the Western Cape in the proportion in which these languages are spoken as mother tongues in the Western Cape, taking regional variations into account.
 - (b) Each member shall possess proven competence in at least two of the official languages, and one member shall represent the previously marginalised indigenous languages in the Western Cape.
- 4) Members of the Language Committee must be
 - (a) South African citizens; and
 - (b) Permanent residents in the Western Cape.

In terms of section 7 of the Languages Act, the Provincial Minister appoints the members of the Language Committee for a period of three years, in terms of the procedure set out in subsection (2). According to subsection (2), the Standing Committee, on the instruction of the Provincial Minister, must invite the general public to nominate persons for appointment as members of the Language Committee and, taking into consideration the requirements of section 6, compile a shortlist of a maximum of 20 candidates to be submitted to the Provincial Minister. The Provincial Minister appoints the members of the Language Committee from the shortlist. Any member of the Language Committee may be reappointed after the expiry of his/her term of office

5.3 LANGUAGE COMMITTEE MEMBERS

Members representing Afrikaans:

Dr Michael le Cordeur
June Baatjies
Vernon de Vries

Members representing isiXhosa:

Dr Nomfundo Jali
Fundile Majola
Dr Nomsa Satyo

Members representing English:

Dr Kathleen Heugh
Rosetta Ziegler

Member representing Sign Language:

Ernest Kleinschmidt

Member representing Heritage Languages:

Magrieta Arries

MEMBERS OF THE NEW TERM OF OFFICE WITH EFFECT 26 MARCH 2009:

Members representing Afrikaans:

Dr Michael le Cordeur
Aletta van Huyssteen
Kelvin Vollenhoven
Hendrik Theys

Members representing isiXhosa:

Zola Wababa
Fundile Majola
Nosisi Mpolweni

Members representing English:
Rosetta Ziegler
Prof Rajendra Chetty

Member representing Sign Language:
Armand Kleinschmidt

Member representing Heritage Languages:
Magrieta Arries

Dr Nomfundo Mali attends the meeting in her capacity as Provincial Manager, PanSALB.

5.4 LANGUAGE SERVICES

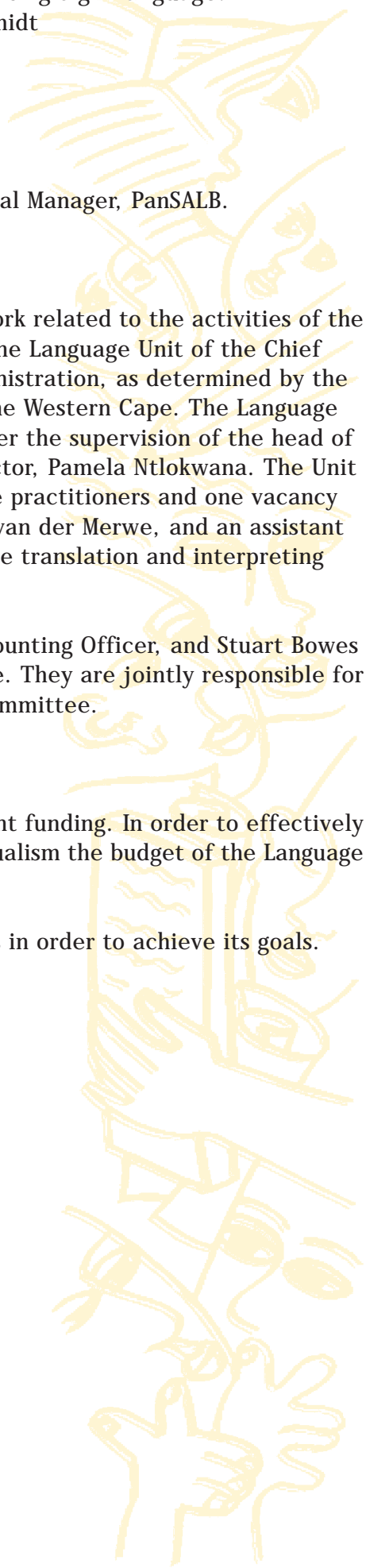
In terms of section 17 of the Languages Act, the administrative work related to the activities of the Language Committee is carried out by officials in the service of the Language Unit of the Chief Directorate: Cultural Affairs of the Western Cape Provincial Administration, as determined by the Provincial Minister in consultation with the Director-General of the Western Cape. The Language Unit consists of four language practitioners and a secretariat under the supervision of the head of the Language Unit, Quintus van der Merwe, and an assistant director, Pamela Ntlokwana. The Unit also consists of Language Services that comprises of two language practitioners and one vacancy under the supervision of the head of the Language Unit, Quintus van der Merwe, and an assistant director, Xolisa Tshongolo. Language Services is responsible for the translation and interpreting services of the whole province.

Jane Moleleki, Director for Arts, Culture and Language is the Accounting Officer, and Stuart Bowes was the acting Chief Financial Officer of the Language Committee. They are jointly responsible for the financial management and administration of the Language Committee.

6. STRATEGIC CHALLENGES

The challenges facing the Language Committee include insufficient funding. In order to effectively monitor and advise on language matters and to promote multilingualism the budget of the Language Committee will have to be increased.

It is the aim of the Language Committee to establish partnerships in order to achieve its goals.



7. PHOTO REPORT



Learners from different schools participating in the Youth Camp held on 13-15 March 2009 at Kromme Rhee in Stellenbosch



Learners who participated in one of the Xhosa Awareness Week programmes. This was held at the Centre for Science and Technology in Khayelitsha.



Mr Ernest Kleinschmidt of the Western Cape Language Committee talks to the learners at Kleinmond Primary School about the importance of reading and taking care of books.



Members of the newly appointed Western Cape Language Committee with effect 26 March 2009