

Vote 1

Department of the Premier

	2011/12 To be appropriated	2012/13	2013/14
MTEF allocations	R697 197 000	R695 601 000	R751 117 000
Responsible MEC	Premier		
Administering Department	Department of the Premier		
Accounting Officer	Director-General		

1. Overview

Core functions and responsibilities

The main role and function of the Department of the Premier is to provide strategic and operational support to the Premier and the Provincial Cabinet to exercise their provincial executive authority in accordance with the Constitution of the Republic of South Africa, 1996, and the Constitution of the Western Cape, 1997. This entails coordinating the functions of the provincial administration and its departments through the development and implementation of legislation and policy. In support of the role and functions of the provincial Director-General, as reflected in section 7(3)(c) of the Public Service Act the Department of the Premier will therefore provide the following core functions:

Executive support, providing executive governance support services;

Provincial strategic management, professionally supporting the Premier and Cabinet to effectively exercise their executive authority in respect of provincial strategic management matters; and

A Corporate Services Centre, rendering transversal corporate services on a shared services basis.

Vision

To be the best-run regional government in the world.

Mission

To achieve excellent outcomes with people who are fit for purpose, an appropriate policy agenda, aligned strategies and partnerships.

The Department of the Premier will contribute to all the strategic objectives, but perform a particular leading role as it relates to building the best-run regional government in the world.

Values

Competence

Accountability

Integrity

Responsiveness

Caring

Main services

As the Department of the Premier will perform a particular leading role as it relates to the provincial strategic objective: Building the best-run regional government in the world, it will focus on the following main services:

Through the provisioning of executive governance support services the department will:

Provide operational support to the Premier;

Provide secretariat and related support services to the executive; and

Provide departmental management and operational support to the Director-General.

Through professionally supporting the Premier and Cabinet to effectively exercise their executive authority in respect of provincial strategic management matters the department will:

Strategically support the executive in the development and implementation of high-level provincial policies and strategies;

Strategically support the executive in the monitoring of provincial performance in respect of national and provincial policy, strategy, programme and project implementation; and

Facilitate ongoing strategic communications (all departments) between the provincial government and its stakeholders.

Through the rendering of transversal corporate services on a shared services basis the department will:

Optimise service delivery through the optimal utilisation of appropriate information and communication technologies;

Render human capital services;

Render corporate assurance services;

Render a comprehensive legal support service; and

Render a corporate communication service.

Demands and changes in services

The department needs to honour the commitments made by the provincial Cabinet in terms of the modernisation programme, especially as it relates to the continued implementation of the blueprints which this department is responsible for.

As a result of the establishment of the Corporate Services Centre, all human resource management functions have been corporatised. Programme 1, Executive Support will therefore not render departmental personnel management services to the department. This also resulted in the programme having to transfer the responsibility for security matters and occupational health and safety from the now defunct sub-programme responsible for personnel management to the sub-programme responsible for departmental strategy.

In order to improve corporate governance, the department needs to re-establish an archival and records management service for the department, which will manage an approximate 260 000 files.

In a further attempt to improve corporate governance, Programme 3, Human Capital, will commence with the roll out of interventions aimed at creating an organisational culture that is aligned to the values that underpin the provincial vision and mission. The programme will further introduce a new funding model for the Provincial Training Institute in an attempt for it to become more self-sustainable. The corporatisation of the human resource management function in this programme resulted in a significant increase in service delivery demands which will require the filling of critical vacancies in this and other business units of the department.

The Microsoft migration project will reach the next phase of implementation placing increased service delivery demands on the Centre for e-Innovation (Programme 4). In addition, broadband will continue to be rolled out in an attempt to meet increased service delivery optimisation demands. Steps will also have to be put in place to improve the level of ICT governance maturity in the province.

In Programme 5, Corporate Assurance, the demand for legal services has increased dramatically which necessitated additional resource requirements. Similarly, the modernisation of the forensic investigative capability in the province will require different service delivery models over the medium and long term.

Acts, rules and regulations

The legislation applicable to this department is:

- Constitution of the Republic of South Africa, 1996
- Constitution of the Western Cape, 1997
- Public Finance Management Act 1 of 1999
- Intergovernmental Relations Framework Act 13 of 2005
- Public Service Act, Proc 103 of 1994
- Pensions Fund Act 24 of 1956
- Income Tax Act 58 of 1962
- State Tender Board Act 86 of 1968
- Prescription Act 68 of 1969
- Occupational Health and Safety Act 85 of 1993
- Compensation for Occupational Injuries and Diseases Act 130 of 1993
- Labour Relations Act 66 of 1995
- Development Facilitation Act 67 of 1995
- Government Employees Pension Law Proc 21 of 1996

National Archives and Record Service of South Africa Act 43 of 1996
Extension of Security of Tenure Act 62 of 1997
Basic Conditions of Employment Act 75 of 1997
Local Government: Municipal Demarcation Act 27 of 1998
Employment Equity Act 55 of 1998
Skills Development Act 97 of 1998
Local Government: Municipal Structures Act 117 of 1998
Skills Development Levies Act 9 of 1999
Promotion of Access to Information Act 2 of 2000
Promotion of Administrative Justice Act 3 of 2000
Promotion of Equality and Prevention of Unfair Discrimination Act 4 of 2000
Preferential Procurement Policy Framework Act 5 of 2000
Protected Disclosures Act 26 of 2000
Local Government: Municipal Systems Act 32 of 2000
Broad-Based Black Economic Empowerment Act 53 of 2003
Local Government: Municipal Finance Management Act 56 of 2003
Local Government: Municipal Property Rates Act 6 of 2004
Prevention and Combating of Corrupt Activities Act 12 of 2004
Public Audit Act 25 of 2004
State Information Technology Agency Act 88 of 1998
State Information Technology Act 38 of 2002
Government Immovable Asset Management Act 19 of 2007
Division of Revenue Act (annually)
Prevention of Organised Crime Act 121 of 1998
Financial Intelligence Centre Act 38 of 2001
Electronic Communications Security (Pty) Ltd Act 68 of 2002
Electronic Communications and Transactions Act 25 of 2002
Western Cape Land Administration Act 6 of 1998
Western Cape Law on the Powers and Privileges of the Provincial Legislature (Law 3 of 1995)
Western Cape Direct Charges Act 6 of 2000
Provincial Archives and Records Service of the Western Cape Act 3 of 2005
Western Cape Provincial Public Protector Law 6 of 1994
Western Cape Delegation of Powers Law 7 of 1994
Provincial Development Council Law 5 of 1996

Western Cape Coat of Arms Act 7 of 1998

Western Cape Provincial Commissions Act 10 of 1998

Western Cape Provincial Honours Act 9 of 1999

Members of the Western Cape Provincial Parliament Code of Conduct Act 3 of 2002

Western Cape Provincial Youth Commission Repeal Act 2 of 2009

Provincial Restaurant Ordinance 23 of 1964

Committees of Inquiry Ordinance 13 of 1978

Budget decisions

Guided by the Medium Term Strategic Framework (MTSF) of government which sets out the policy priorities for the country, a provincial strategic plan was developed in the provincial context which, in turn, is informed by the provincial electoral mandate obtained in the April 22, 2009 general election. This provincial strategic plan provides for a set of twelve strategic objectives which has determined the provincial budget priorities as confirmed by the provincial Cabinet. In contributing to all these strategic objectives, and particularly in taking up the leading role as it relates to the strategic objective: building the best-run regional government in the world as well as the further implementation of the modernisation initiatives will require of the department to be fully resourced. A decision was therefore taken to prioritise the provision for compensation of employees in the department. This will require careful balancing between the need to stabilise the ability to perform and the outputs that need to be delivered.

The modernisation priorities identified by the Provincial Cabinet, more specifically the corporatisation of shared support functions and the full implementation of the three Blueprints aimed at ICT improvements, will significantly impact on the budget of the department. The collaboration with the City of Cape Town on fibre optic broadband connectivity will cost an estimated R18.5 million. Provision for the further implementation of an electronic content management system (R7 million), increased demand for legal services (R1 million), strengthening of the forensic investigative capacity (R7 million), and the re-establishment of a fully functional archive and records management service (R2 million) have been prioritised as first charges of the department against the so-called provincial policy pot.

The process in respect of the repeal of the Provincial Development Council (PDC) Act is ongoing and pending the outcome of the legislative process, no specific budget has been indicated for transfer to the entity. The PDC's monthly expenses will, however, be covered and included in the Adjustments Estimate process.

Aligning departmental budgets to achieve government's prescribed outcomes

There is significant alignment between the department's performance plan for 2011/12, the provincial strategic objective and the relevant national outcomes.

National outcome 12 refers to "An efficient, effective and development oriented public service and empowered, fair and inclusive citizenship". Provincial strategic objective 12 reflects the same governance intent by "Building the best-run regional government in the world." Whilst the provincial strategic objective is still in the process of being finalised, initial indications are that the department, together with the Provincial Treasury and the Department of Local Government will be principally responsible for its implementation.

Areas of alignment include:

Deliverables to improve service delivery quality and access (modernisation initiatives, deliverables by the Centre for e-Innovation, communication strategy and provincial brand, service delivery improvement plans, etc.).

Deliverables relating to human resource management (compliance with submission of performance agreements, performance reviews, talent management, staff development, competency assessments, ensuring people with congruent values to that of the organisation, filling of vacancies, speedy finalisation of disciplinary cases, etc.

Deliverables focusing on business processes, systems, decision rights and accountability such as unqualified audits, training of finance staff, improved supply chain management, finalisation and maintenance of a provincial delegation register, archive and records management system, ensuring alignment of organisational structures with the provincial strategic plan, improved compliance to access to information and administrative justice prescripts, etc.

Deliverables focusing on preventing and detecting fraud and corruption including the improved provincial capability in this regard, turn-around time for the finalisation of cases etc.

2. Review 2010/11

The new strategic thrust which emerged during the 2009/10 financial year, following the appointment of the new executive, culminated in the implementation of a modernised organisational structure with effect from 1 April 2010. This structure provided for a new Corporate Services Centre which was fully established and operationalised during the course of 2010/11. The corporatisation of the Human Resource Management, (all departments, except for Health and Education) Enterprise Risk Management and Internal Audit functions to the Corporate Services Centre had a major impact on the budget baseline of the department which was addressed in the adjustment budget process.

Programme 1, Executive Support realised a number of significant achievements. The department redirected its operations as guided by a new five year strategic plan (2010/11 to 2014/15) and an aligned annual performance plan for 2010/11.

The department continued to support Cabinet and its related structures as well as the intergovernmental relations engagements, held in the district municipal regions. As planned, 130 engagements were supported, whilst secretariat services were rendered for 40 engagements of the Provincial Top Management and the departmental management structures.

The department facilitated a visit by the Deputy President to the Mossel Bay area, some 35 visits by foreign dignitaries and administratively supported the hosting of the 5th Regional Leaders Summit. The Summit focused on the themes of food security and integrated transport. Benefits to the province centred around best practice sharing with the State of Georgia and improved trade with China.

The two Human Rights Advocateurs were supported in their coordination of six human rights projects, as directed by the Premier.

Departmental governance responsibilities were managed from a central position in the Office of the Director-General enhancing the interrelatedness of financial and non-financial management activities. The department also received an unqualified audit for the 2009/10 financial year, although with matters of emphasis being raised. The post of Chief Director Office of the Director-General was filled and the Chief

Financial Officer function vested in the incumbent. Reasonable progress was made in reducing the 47 per cent vacancy rate in the Directorate Finance and Administration.

Programme 2, Provincial Strategic Management focused mainly on the development of the Provincial Strategic Plan (PSP). Its main achievements are the finalisation and approval by Cabinet of 12 provincial strategic objectives and their directives. The PSP was developed through 12 task teams that consisted of cabinet Ministers, Heads of Departments and Senior Managers – and in some cases assisted by external expertise. In order to ensure the implementation of the 12 provincial strategic objectives a Provincial Transversal Management System was developed which Cabinet approved on 18 August 2010. Standard Operating Procedures were developed to facilitate operationalisation of the System.

In order to ensure effective execution of the programmatic interventions proposed in the approved PSO strategic cases, implementation protocols called Strategic Directives were developed to ensure that the institutional arrangements, governance and operational structures, the roles, functions and responsibilities of stakeholders as well as the outcomes to which they have committed over the medium term will lead to the attainment of the PSOs.

As part of the Modernisation Programme, the Department reviewed 16 SPVs and 5 Public Entities in the province and produced 21, review reports on them. Included in the recommendations, is a review of public participation and the proposed creation of a single economic development agency. Some recommendations of those reports were approved by Cabinet and implemented and some will be implemented in this financial year.

Within the context of Chief Directorate Strategic Management Information two strategic frameworks were developed. The reviewed Strategic Framework for Provincial-wide M&E for the Provincial Strategic Objectives [PSOs] with its results-based approach takes into account the newly established Performance M&E System and the newly adopted outcome-based approach of the Presidency. The Strategic Framework for Spatial Information sets the direction for spatial information standards and procedures. The first phase of the programme and project management methodology and standards in PGWC was implemented through the Provincial Executive Dashboard. A Standard Operational Procedures document was developed and tabled at the PTM orientation session on 11 November 2010.

In line with the development of the Provincial Strategic Objectives a compendium of transversal outcome indicators have been developed and quality assured which serves as a reference database from which a basket of indicators may be used to measure the results of the PSO outcomes. A compendium of data sources was also developed and quality assured which serves as reference to the data availability for the transversal outcome indicators. The release of first annual Indicator measurement for the PSOs is in line with the State of the Province Address 2011.

The data and information provided through the Executive Dashboard produced quarterly programme and project performance reports whilst the data provided through the Provincial-wide M&E System delivered assessment reports on a core set of indicators and cross cutting policy areas. In terms of national reporting, a Performance Framework was developed in response to the Implementation Protocol.

In collaboration with e-Innovation the first phase in developing an integrated and automated provincial-wide M&E system delivered the Business, Functional Requirements and technical design specifications. This specification includes the tracking of outcome and output indicators as well as a central repository.

A series of workshops with the provincial-wide M&E forum resulted in the second phase of the roll-out in adopting a results-based M&E approach whilst the workshops with the Geographical information System focused on the first phase of an innovation centre for Corporate and strategic Geographical information Systems.

During the review period, the Department continued to provide transversal leadership and coordination for the provincial 2010 FIFA World Cup™ programme whilst seeking to leave a positive and sustainable legacy, so that the province, country and continent could leverage economic growth from the event whilst increasing social cohesion within and between communities. Integral to this leadership and coordination was the maintenance of a governance system with solid intradepartmental, interdepartmental and intergovernmental relations as its pillars. This governance system was the integration of a series of dedicated and institutionalised 2010 structures geared for effective interaction between the political and administrative leadership of the different spheres of government. Key examples of these structures were the Technical Steering Committee (TSC) and the Western Cape Municipal Forum (WCMF).

The Department used and will continue to use the 2010 FIFA World Cup™ as a platform to pursue tourism, trade and investment opportunities. Through Cape Media Services, relationships with the international media have been enhanced with the return on investment intended to be the Province being portrayed positively.

The Department will place emphasis on Knowledge Management post the event. This will involve the:

- Review and evaluation of 2010 PGWC interventions against the strategic objectives of the PGWC and CoCT 2006 strategic plan;
- Publicising of the achievements and challenges of the project nationally and internationally;
- Dissemination of lessons learnt and sharing best practice with all stakeholders; and
- Coordination of the development of sustainability and implementation plans for 2010 FIFA World Cup™ projects.

The period under review has seen the delivery of a successful 2010 FIFA World Cup, receiving both local and international acclaim. Highlights included:

- Philippi Stadium was used by Uruguay as a venue-specific training site prior to and after their semi-final at Cape Town Stadium;
- A series of business breakfasts targeting countries playing at the Cape Town Stadium was rolled out in collaboration with external networks such as Wesgro, Accelerate Cape Town, City of Cape Town and the Consular Corps;
- Municipalities in partnership with PGWC implemented a local FanJol marketing campaign utilising local radio and community newspapers. Additionally a reengineered FanJol rollout saw internal resources (DoTP & DCAS) utilised instead of service providers therefore generating considerable cost-saving for Provincial Government; and
- Stakeholders seconded staff with tourism competencies at the various Information Kiosks to improve the value proposition for tourists.

The period has also seen a broadening of the delivery focus to include the strategic assessment of event impact and the consolidation of legacy programmes. This included:

- The incubation of a strategic facilities plan in collaboration with Department of Cultural Affairs and Sport geared to increase football and improve opportunities for income generation at sport facilities; and
- The initiation of collaborative research projects with Department of Economic Development and Tourism and Department of Health.

Additionally the successful appointment of a tenant for Philippi Stadium, who has his roots in Philippi, was concluded. Bafana has since trained at Philippi Stadium and Professional Soccer League matches were played there.

In respect of Programme 3, Corporate Services Centre, it should be noted that the establishment of the centre represented a pinnacle milestone delivery in the provincial modernisation programme. Cabinet approved a policy document on the Corporate Service Centre and each department signed a service level agreement with the Corporate Service Centre. Standard operating procedures are in the process of being developed for prioritised services within the Corporate Service Centre.

The sub-programme, Human Capital registered the following achievements:

The Chief Directorate Organisation Development concluded Phase 2 of the establishment of a provincial assessment centre and the employee health and wellness services were corporatised for 11 provincial departments.

The department was a key driver in the implementation of the PGWC modernisation programme. In this financial year the organisational designs of 7 provincial departments (Department of Transport & Public Works, Education, Treasury, Community Safety, Health, Agriculture and Cultural Affairs and Sport) were completed. The organisational culture and values blueprint was implemented – the Barrett survey was conducted, the provincial vision, mission, values and a behaviour change programme were developed and a leadership values assessment (LVA) process conducted.

The department provided an Integrated Community Outreach Programme (ICOP) and 10 communities were reached providing national, provincial and local government services.

Prior to the Provincial Government's modernisation programme, up to July 2010 each provincial department was responsible for the development of their own HR policies and plans. The responsibility for policy development was to a large extent centralised within the Department of the Premier. However, policy frameworks and guidelines were produced and these required further refinement in terms of department specific needs. Although departmental policies were generally aligned to the provincial guidelines, different norms, standards and delegations were applied which lead to implementation gaps and risks. In addition little or no assessment was done on the impact of those policies and plans on the activities of the respective departments.

The Directorate Policy and Planning has:

Facilitated the clean-up of personal data on Persal through the roll-out of the on-line Human Resource Data Verification System (HRDVS). This initiative was reported to National Cabinet as an exceptional process of managing personal data on Persal, and a delegation of DPSA officials have visited the Province to look at possible benchmarking of the HRDVS on national level;

Launched a project to upgrade the Public Servants' Toolkit on Intranet. A task team was established, consisting of stakeholders representing all relevant branches in the Department. The re-building of the information platform has commenced and designated custodians have been identified to assist with updating of valuable information once the system goes live (Target date = March 2011);

Launched a pilot project to implement a Time and Attendance Management system in 4 Dorp Street;

Compiled Employment Equity Reports on behalf of client departments, and on-line submission thereof to the Department of Labour;

Compiled and embarked on a process of consultation of Human Resource Plans for client departments where such plans have expired;

Translated relevant posts on departmental establishments to scales applicable to Occupational Specific Dispensations, and facilitating the implementation of Phases 1 and 2 of OSD on individual basis;

Hosted an integrated Career Expo, promoting the PGWC as Employer of Choice; and

Drafted transversal policies and policy guidelines.

Collective Bargaining with labour has been well managed and the co-ordination with the other sectors i.e. Health and Education has been improved. This has resulted in a better working relationship with labour in the province. The management of the strike and the implementation of strike management plans have to a large extent negated the impact of the strike on essential services in the province as a proactive approach was taken to engage labour in advance of the strike. All consultations with regard to re-aligned structures of the various departments and the Corporate Communication unit in the CSC have been finalised. The only outstanding matter that will be consulted in the last quarter is the micro structure of the Western Cape Education Department.

Training interventions to improve the capacity of line managers to deal with labour issues continued and needs to be intensified. A number of courses were conducted in this regard. A need has now been identified to do Presiding Officer training to improve the quality of decisions in this regard. A gap in the quality of the work performed by the staff matched and placed has been identified and an urgent training intervention is now required to deliver in terms of the APP for the next few months. Parallel to this, the skill has to be contracted in over the short term while internal staff is capacitated. Other activities include:

Recruitment and selection processes and finalisation of the appointment of vacant Heads of Department posts has been concluded. The concluding of employment contracts, extension of terms of offices and the finalisation of Performance Agreements have all been concluded. The evaluation of Heads of Department for the 2008/09 financial year have been successfully finalised and implemented.

The evaluations of Heads of Department for the 2009/10 financial year have also been successfully finalised. In this regard it should be mentioned that the Western Cape Provincial Government is the only Province which has completed the evaluation for the said financial year and have a 100 per cent compliance rate.

Concluding, quality evaluation, notification and submission of Heads of Department's performance agreements to Public Service Commission. Also concluded the submission of financial disclosures of all Heads of Department to the Public Service Commission.

A second draft regarding the development of an Operational Manual for the Management of the Career Incidents of Heads of Department was completed and is being consulted internally.

PERMIS Version 2 has been implemented with effect from 1 April 2010 and all departments, some limited are utilising the System. The Departments of Education and Health are in 2010/11 migrating to PERMIS and will be totally phased in during the next two years. Internal staff have been trained as Departmental System Administrators for PERMIS, employees in departments have been trained to utilise PERMIS and the system was further aligned with policies and development with the view to implement PERMIS Version 3 with effect from 1 April 2011.

In terms of the Performance Management Systems applicable in the Western Cape Provincial Government departments are being monitored regarding the finalisation of employees' performance agreements and performance reviews. A Guideline on the conclusion of performance agreements and the conducting of performance reviews and annual performance appraisals is in the process of being developed.

The development of strategies and the implementation thereof to establish methods to encourage and measure performance through non-monetary rewards is in the process of being developed.

Implement recruitment planning for filling of 277 posts that were advertised prior to corporatisation and have been taken over by the Human Resource Administration unit, of which 21 are SMS posts and 256 are posts on salary level 2 - 12.

The Western Cape Provincial Training Institute (PTI) was awarded full accreditation as a training service provider by the PSETA. Together with the accreditation of the institute, two learning programmes were also accredited and scheduled for delivery in 2010/11. The upgrading of training facilities at the Kromme Rhee campus of the PTI ensured a better utilisation of the physical infrastructure. This also enabled the PTI to accommodate staff from Local Government and Western Cape based regional offices of national departments on their training programmes. The ICT Infrastructure was also upgraded with the procurement of end-user equipment valued at R1.5 million, procurement of a dedicated server for e-learning, installation of wireless connectivity and upgrading of the network band to 2MB. This was done with the co-operation of the Centre for e-Innovation and it greatly enhanced the modernisation of the PTI. The PTI also obtained approval from the Departmental Bid Adjudication Committee to compile a supplier database to develop and deliver learning programmes to the PTI and a special procurement delegation to source in Higher Education Institutions (HEIs) to develop and deliver learning programmes. The required numbers of strategic reports were submitted to PSETA to ensure Human Capital Development oversight in the PGWC. Courses of altogether 48 different learning programmes were presented to 3 048 participants.

The sub-programme: Corporate Assurance was established, with the Chief Directorate: Internal Audit, the Directorate: Enterprise Risk Management and the Directorate: Forensic Investigative Unit forming part of the Branch.

The Internal Audit functions from Provincial Treasury (which was a shared function for the majority of departments), the Department of Education and the Department of Health were amalgamated during the corporatisation process. This Chief Directorate came over as a going concern, and some efficiency gains were realised in terms of consistent application of the internal audit methodology and utilisation of employees. The unit does however have significant capacity constraints to ensure adequate coverage of the high risk areas in departments, which will be addressed in future financial years.

The Directorate: Enterprise Risk Management is a complete new unit, centralising the Chief Risk Officer responsibilities of departments in this unit. The majority of the year was spent on clarifying the specific methodology and approach to be followed in delivering this service to the Departments. A 6-month Risk Management Implementation Plan was agreed with each Department, documenting and agreeing the required deliverables of this unit to the relevant Department.

The Directorate: Forensic Investigative Unit underwent major change in this period which hampered service delivery. It commenced with the review of the job descriptions of specifically the Forensic Investigators and reviewing the entire organisational structure of the unit. The vacant posts of Forensic Investigators were advertised, and rendered a poor response, which necessitates a more strategic resourcing model, which will be explored during the latter part of this financial year for implementation in the new year.

In the Chief Directorate Legal Services, the Legislative Review Project prioritised the review of legislation in respect of the following four provincial departments during 2010/11: Departments of Finance, Education, Community Safety and Agriculture. The Western Cape (Business Interests of Employees) Act, 2010 is groundbreaking legislation which was passed by the Western Cape Provincial Parliament in December 2010. The purpose of the Bill is to restrict the business interests of employees of the Provincial Government and provincial public entities, and members of the controlling bodies of such entities, in entities doing business with the Provincial Government and provincial public entities, and to require the disclosure of such interests in entities conducting business with the Provincial Government and provincial public entities.

The Directorate Legislation was also instrumental in assisting the provincial departments and the Provincial Parliament with the drafting of the following important pieces of legislation:

Western Cape Ambulance Services Act, 2010

Western Cape District Health Councils Act, 2010

Western Cape Health Care Waste Management Amendment Act, 2010

Western Cape Liquor Amendment Act, 2010

Western Cape Rationalisation of Local Government Laws Act, 2010

Western Cape Provincial School Education Amendment Act, 2010

In respect of the Directorate Corporate Communications it should be noted that although the final Corporate Communication structure was endorsed by the Provincial Bargaining Council during October 2010, the matching and placing of communication staff will only be concluded once the Provincial Communication Strategy is completed. The unit is already operating within the guideline of the proposed structure as far as possible.

The demand for design support has increased significantly, particularly with regard to newsletters, posters, pamphlets and business cards. A high volume industrial copier was installed during October 2010. This will dramatically reduce the high cost of printing related to small print runs such as annual reports, APPs and other internal publications. In spite of the fact that the machine is not fully functional yet, there is already a consistent demand for internal printing. It is anticipated that by the end of 2011/12 all departmental Annual Reports and APPs will be done internally, at a fraction of the costs previously incurred.

Pending the finalisation of a provincial strategic communication policy and subsequent brand guidelines, interim stationery and branding templates were designed and rolled out to all departments.

Apart from a number of events organised on behalf of the Department of the Premier, the unit also coordinated a very successful change management engagement between the Premier and all provincial senior managers. This event was an important exercise in determining the unit's readiness for its proposed event support function to other departmental clients.

Programme 4, the Centre for e-Innovation (Ce-I) continued to fulfil its transversal role in respect of ICT's as well as providing IT solutions to departments.

Ce-I supported the PGWC installed base of over 14 500 corporate workstations. The Ce-I also supported a substantial installed base in more than 1 500 schools (which includes over 46 000 workstations). Through this base the Ce-I supports over 24 000 teachers and has exposed over 760 000 learners to ICTs in the curriculum.

Additionally, significant progress was made in respect of the implementation of the following policy initiatives:

Migrating the Provincial Government IT operating system to a technologically more advanced system (this included a focus on the network operating system, server platforms, e-mail and the office productivity suite). A target of 25 per cent of the existing user base migrated to the new Messaging System and Productivity Suite was set.

Implementation of a uniform e-filing system in the provincial government with a focus on the consolidation of software licences, central support and maintenance, as well the consolidation of the central and common hosting infrastructure.

Particular emphasis was placed on the implementation of the IT Service Delivery Improvement Plan (SDIP) which set out to address service delivery challenges in the general environment. The three key elements of the plan related to connectivity and broadband, core Infrastructure optimisation and business productivity optimisation. Highlights of the SDIP implementation were as follows:

An IT Risk Management Unit was established;

An IT Security Unit was established;

An IT Nerve Centre was established which monitors all 270 sites and highlights in near real-time which sites are problematic;

Over 13 000 PCs were monitored for Virus activity and Security threats;

5 000 Enterprise Content Management licenses were acquired and operationalised;

14 500 Microsoft Enterprise licenses were acquired and operationalised;

The preparation for the implementation of the PGWC Virtual Private Network was completed;

Broadband for 14 priority sites was implemented;

Bandwidth Optimisation was implemented at Groote Schuur, Red Cross, Tygerberg and Victoria Hospitals;

Domain Experts have been appointed for the Wide Area Network and Local Area Network;

An Open Source Internet Content Filtering System has been implemented;

The department's Ce-I Helpdesk was outsourced and migrated to a fully-fledged service desk. Initial indications of success are improved average response/turnaround times and resolutions to queries/requests;

The e-Mobility project was successfully implemented (with over 400 mobile users);

Educators and Public Servants received training in IT literacy and the optimal utilisation of IT systems and productivity tools;

Phase 1 of the IT Disaster Recovery Plan was implemented; and

An average network uptime and availability of 98 per cent was maintained.

Furthermore, Ce-I made significant strides in respect of achieving a level 3 for ICT governance maturity (focusing on areas such as policies, strategies, norms, standards, etc.). The following achievements were key to the improved governance maturity of Ce-I:

For the first time all departments in the PGWC have signed off departmental ICT plans;

An Enterprise Architecture Review Board was established which evaluates all new ICT solutions for compliance to the PGWC ICT standards;

The standardisation of software configurations on end-user equipment across the PGWC (including software tools for remote management, support and software updates of end-user equipment) have also improved the level of ICT maturity in the organisation;

Service levels agreements were signed with all departments;

Monthly Quality of Service Meetings are held between Ce-I and the State Information Technology Agency (SITA); and

Significant improvement shown in the Ce-I's ability to account for its assets.

In terms of the Ce-I's external facing services, the channels available to citizens to access government information and services were enhanced. Channels such as the Internet Portal, Walk-in Centre, E-mail Channel and the Call Centre were upgraded and enhanced to improve the citizens' interface with government via electronic means. The ICT infrastructure of the e-Community centres in rural areas were also enhanced.

3. Outlook for 2011/12

The department's strategic direction, entering 2011/12 towards 2014/15, will largely be cemented through the roll-out of Provincial Strategic Objective 12: "Building the best-run regional government in the world". The organisational and management structures have been put in place to enable the department to fulfil its mandated role in this regard, together with its partner departments and the applicable role players. It is further envisaged that the programme structure of the department will be amended to allow for Programme 3 to be divided into two programmes, namely Human Capital and Corporate Assurance. This is necessitated by the scope of the work performed in these functions and to improve managerial accountability and responsibility.

The filling of critical vacancies was put forward as a priority for the 2011/12 financial year to enable the department to fulfil its leadership and coordination roles.

The executive support functions (Programme 1) have been stabilised and will ensure continued support services to the Premier, Cabinet and its related structures, including external relations management, the Director-General, the Human Rights Advocateurs and departmental management, planning and financial responsibilities. Significant plans include the implementation of mechanisms to monitor the implementation of the 2010 Regional Leaders Summit resolutions, the improvement of financial governance maturity, and the re-establishment of an archive and records management service which is compliant with the relevant prescripts.

As mentioned, and based on the recommendations of the modernisation programme and its related blueprints, the following policy initiatives have been prioritised for the Department of the Premier and will drive the performance of Programme 2, Provincial Strategic Management:

Develop reports on the alignment of the departments' Annual Performance Plans with Provincial Strategic Plan objectives.

Develop reports on the alignment of the municipalities' Integrated Development Plans with the 5-year provincial strategic plan.

Compile research documents in support of the provincial transversal management system.

Compile reports on the assessment of progress with, and evaluation of the achievement of provincial strategic objectives.

Prepare reports in response to ad hoc requests from Cabinet and/or the Director-General.

Prepare report on the public participation process in relation to the Provincial Strategic Objectives, and review the content of the Provincial Strategic Objectives for finalisation.

Formulate and update a set of methodologies, standards and data governance for a programme and project management approach, provincial wide monitoring and evaluation and spatial information.

Produce a set of programme and project performance reports and provincial wide M&E indicator assessment reports in relation to the Provincial Strategic Objectives.

Develop the phases for an automated provincial wide M&E System integrated with other government system.

Update and maintain the business processes for the provincial-wide M&E System in relation to strategic imperatives.

Focusing on the implementation of the provincial strategic plan and its alignment to departments' APPs and municipal IDPs, as well as content management in support of the executive and policy analysis.

As a sound platform for a strategic information repository the facilitation and co-ordination of methodologies, standards and data governance with provincial government departments will become a priority. This is to ensure a level of maturity in provincial programme and project management; indicator and data management, results-based M&E as well as the vertical integration of the various data sets for the purpose of spatial information.

The facilitation and co-ordination of methodologies, standards and data governance with provincial governance departments will become a priority. This is to ensure a level of maturity in provincial programme and project management; indicator and data management as a platform for strategic management repository as well as vertical integration of the various sets of spatial information.

Translation of strategic intent into tactical and operational implementation requires an institutionalised process for implementing the Provincial Strategic Agenda. This process finds its expression in the provincial transversal management model. The model supports and promotes cooperative governance between the three spheres of government, as well as simultaneously enforcing cross function sector department delivery within the PGWC.

Generating and integrating strategic data and information that would inform the provincial transversal management system through the implementation of the Strategic Frameworks pertaining to Programme and Project Performance; Provincial-wide Monitoring & Evaluation as well as Spatial Information.

On a process level the 7 phases within the Provincial-wide M&E System will be updated and maintained whilst phase two of the development towards a provincial-wide automated monitoring and evaluation [M&E] system will produce an integration of provincial governance systems which includes the enhancement of the Executive Dashboard. The integration will facilitate programme and project management methodology, the computation of outcome and output indicators, the data quality related to provincial administrative data, the generation of evidence base reporting and central repository capacity.

A process will be initiated to ensure the identification of departmental targets and alignment of annual performance plans with the provincial strategic plan objectives. Likewise, a process to ensure the alignment of integrated development plans with the 5-year provincial strategic plan will be managed. Data management will be instituted on the Executive Projects Dashboard.

Programme 3, Human Capital, will provide for organisation development, human resource management and the Provincial Training Institute.

The Chief Directorate Organisation Development provides professional organisation development services based on the principles of action research to contribute to continuous service delivery improvement. The functional focus areas are organisational behaviour, process improvement as well as organisational design. The following projects will be executed during 2011/12: competency assessment for recruitment and selection purposes (salary level 11 - 12); implementation of a culture and values change programme; co-ordination and facilitation of a provincial employee health and wellness programme; execution of organisational design and process improvement projects.

The Provincial Training Institute (PTI) has sourced in the services of a business developer to provide a framework for a process to be followed towards investigating a possible alternative business model for the PTI. The Provincial Training Institute (PTI) will design and deliver courses for 41 different human capital development programmes, incorporating e-learning systems and including the management of course administration. A monitoring, evaluation and reporting model will be developed and piloted in order to measure the impact of training interventions. The PTI will initiate and oversee the further upgrading and maintenance of physical and ICT infrastructure at Kromme Rhee.

In the next financial year the Chief Directorate Human Resource Management will:

- Develop a system to assist line managers with the application of the 8-week rule for sick leave;
- Compile HR Oversight reports (Part 5 of Annual Reports) for 11 Departments;
- Compile and consult EEA reports for 11 departments and submit on line to the Department of Labour;
- Draft EE Plans for departments whose EE Plans will expire in 2011;
- Draft HR Plan for departments whose HR Plans will expire in 2011;
- Review and consult critical HR policies and policy guidelines;
- Analyse and report on HR trends; and
- Research global HR trends and best practice for local application.

During this financial year two critical labour relations policies will be consulted namely the policy on Abscondment and the policy on Precautionary Suspensions. The focus on Progressive Discipline training will be on the other levels of supervisors other than SMS and MMS within the PGWC. A 'know your rights and responsibilities' campaign is also envisaged to empower all levels of employees within the PGWC.

As part of the corporatisation process it has also become necessary to:

Promote career opportunities at a Careers Open Day in Khayelitsha in line with the Capacity Development Pillar (promoting learnerships, internships and traineeships), and the Organisational Support Initiative Pillar (Strategic Intervention Human Resource Planning - supply and demand management) of the Human Resource Development strategy of the Public Service; and

A transversal Bursary Policy is in the process of being developed to be rolled-out during the 2011/12 financial year.

The following projects are planned for the next financial year:

Auditing of the client departmental establishments;

Implement a recruitment and selection plan aimed at achieving significant reduction of vacancy rate;

Auditing of state guarantees aimed at reducing state liability; and

Generating quarterly status reports on establishment management and control.

The Centre for e-Innovation will continue to focus on the Modernisation policy initiatives identified by Cabinet.

The following initiatives have been identified for the next financial year:

A key focus will be on ensuring that the Service Levels as set out in the Corporate Services Centre Services Schedule is attained.

As broadband underpins the Service Delivery Improvement Plan significant investments will be required in this regard. Collaboration with the City of Cape Town in respect of access to their Fibre Optic network will be deepened to ensure that 34 priority sites are provided with Broadband connectivity. A Memorandum of Understanding (MOU) will be signed with the City of Cape Town in this regard.

Ce-I and the Provincial Training institute will facilitate ICT training for public servants to ensure that all PGWC staff is capacitated to utilise the new ICT Products and Toolsets.

Average turnaround times for resolving Helpdesk Calls, Service requests, equipment repairs and Desktop Support will be reduced.

The e-Mobility solution will be mainstreamed.

The PGWC GIS capacity and capability will be expanded.

Internet services and content management will be improved.

Server consolidation and virtualisation will remain a focus area. Furthermore the Ce-I will continue to rationalise its Data-Centres while optimizing the existing network infrastructure.

Continued focus on pro-active network management through the expansion of network monitoring and end-user equipment management and control.

IT Risk Management and IT security will continue to be an area of focus.

Enterprise Content Management (e-File) will be implemented in DotP and the Corporate Services Centre.

An additional 4 000 users will be migrated to the new Messaging System and Productivity Suite.

Phase 2 of the implementation of the Provincial Virtual Private Network will be completed.

Ce-I will establish additional regional offices in George and Vredendal.

In terms of the King III report on Corporate Governance the Board/ PTM should ensure that ICTs in the PGWC is aligned with business objectives and sustainability. This imposes a responsibility on Ce-I to continue with its efforts to improve ICT governance maturity within the PGWC. The Ce-I will therefore continue to pursue the following governance objectives:

- Achieving strategic alignment with the business and sustainability by implementing an ICT strategy that is aligned to the PGWC strategic objectives;
- Implementing ICT solutions in line with approved departmental ICT plans, optimising expenses and improving the value of IT;
- Addressing the safeguarding of IT assets (by implementing systems to track high value assets electronically);
- Ensuring disaster recovery and continuity of operations; and
- Improving resource management.

In line with the Cabinet mandate the Ce-I will continue to drive the e-government agenda by:

- Providing access to accurate and timely government information through the PGWC Internet and Intranet Portals;
- Improving digital literacy and increasing ICT access to citizens in the rural areas through the cape<access programme; and
- Ensuring a responsive provincial government through an efficient Cape Gateway Contact Centre.

In line with the Information Society and Development imperatives the Ce-I will:

- Increase the number of e-Community Centres and fora;
- Pilot the roll-out of broadband to cape<access centres in rural areas; and
- Coordinate the e-government initiatives in the province through a provincial e-government forum.

Programme 5, Corporate Assurance foresees more stability after the major changes in the previous financial year. For the Chief Directorate Internal Audit and the Directorate Enterprise Risk Management, the review of the organisational structures to enable the execution of work in line with their respective mandates, is imperative. Once approved, the filling of the vacant posts will take priority. Furthermore, a strategic sourcing model for the Directorate: Forensic Investigative Unit will be designed and implemented.

The Directorate Enterprise Risk Management is anticipated to reach full service delivery, performing its agreed services in a coordinated way, in accordance to the agreed working practices.

The Chief Directorate: Legal Services will provide a comprehensive legal support service to ensure that executive and administrative processes and decision-making in the implementation and administration of legislation are sound and sustainable. The Chief Directorate will strengthen its functional training programme, in conjunction with the Provincial Training Institute, to include training interventions on the promotion of access to information, promotion of administrative justice and such other priority areas as may be identified.

With regard to Corporate Communication a number of important support services will be provided to clients. These include logistical support with regard to events, marketing and branding and government products and publication. An important new support function to departments is the availability of an in house, high volume industrial copier, which will result in considerable savings with regard to volume printing, i.e. business cards, annual reports and other departmental publications.

4. Receipts and financing

Summary of receipts

Table 4.1 hereunder gives the sources of funding for the vote.

Table 4.1 Summary of receipts

Receipts R'000	Outcome			Main appro- piation	Adjusted appro- piation	Revised estimate	Medium-term estimate				
	Audited	Audited	Audited				% Change from Revised estimate				
	2007/08	2008/09	2009/10				2010/11	2010/11	2010/11	2011/12	2010/11
Treasury funding											
Equitable share	116 351	111 669	144 731	307 564	364 447	363 948	463 565	27.37	461 947	517 463	
Conditional grants		5 000									
Internally Displaced People Management Grant		5 000									
Financing	25 972	60 908	59 253	4 000	25 318	25 318		(100.00)			
Asset Finance Reserve	25 772	47 561	30 253								
Provincial Revenue Fund	200	13 347	29 000	4 000	25 318	25 318		(100.00)			
Own receipts (Provincial Treasury)	227 435	251 252	272 512	233 041	233 041	233 041	233 041		233 041	233 041	
Total Treasury funding	369 758	428 829	476 496	544 605	622 806	622 307	696 606	11.94	694 988	750 504	
Departmental receipts											
Sales of goods and services other than capital assets	73	779	1 132	553	553	1 003	581	(42.07)	603	603	
Transfers received	690										
Interest, dividends and rent on land	2		38	10	10		10		10	10	
Financial transactions in assets and liabilities	15	(115)	423			59		(100.00)			
Total departmental receipts	780	664	1 593	563	563	1 062	591	(44.35)	613	613	
Total receipts	370 538	429 493	478 089	545 168	623 369	623 369	697 197	11.84	695 601	751 117	

Summary of receipts:

Total receipts increase by R73.828 million or 11.84 per cent from R623.369 million in 2010/11 Revised estimates to R697.197 million in 2011/12.

Treasury funding:

Equitable share funding increases by R99.617 million or 27.37 per cent from R363.948 million in 2010/11 Revised estimates to R463.565 million in 2011/12.

No provision has been made for financing in 2011/12.

Departmental receipts:

Departmental own receipts for 2011/12 are estimated at R591 000 of which R489 000 is attributed to the sale of Provincial Government Gazettes.

Donor funding (excluded from vote appropriation)

Table 4.2 hereunder gives the sources of donor funding and details of any terms and conditions attached to donor funds.

Table 4.2 Summary of donor funding - None

5. Payment summary

Key assumptions

Provisions for improvement of conditions of service are made on the assumption that the increase will be at a maximum rate of 7.5 per cent (inclusive of 2 per cent pay progression).

Provincial priorities

This department received an amount of R35.5 million for priority projects as decided upon by the Provincial Cabinet on recommendation from the budget policy committee. This is made up as follows in the various programmes:

E-File (Enterprise Content Management) – R7 million (Programme 4);

Archival and Records Management – R2 million (Programme 1);

Strengthening of Legal Services due to increased demand for legal services – R1 million (Programme 5);

Strengthening of Forensic services – R7 million (Programme 5); and

City of Cape Town's Fibre Optic broadband connectivity – R18.5 million (Programme 4).

Most of these projects will have a positive transversal impact.

Programme summary

Table 5.1 below shows the budget or estimated expenditure per programme and Table 5.2 per economic classification (in summary). Details of the Government Financial Statistics (GFS) economic classifications are attached as an annexure to this vote.

Table 5.1 Summary of payments and estimates

Programme R'000	Outcome			Main appro- priation 2010/11	Adjusted appro- priation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
1. Executive Support (Administration) ^a	71 934	84 370	75 325	67 353	71 263	71 263	64 466	(9.54)	73 851	79 420
2. Provincial Strategic Management	22 065	26 821	64 272	43 886	38 331	38 331	31 826	(16.97)	34 226	39 366
3. Human Capital (Corporate Services Centre)	57 200	54 301	57 782	74 284	88 978	88 978	116 808	31.28	122 453	134 103
4. Centre for E-Innovation	174 433	207 517	242 785	321 153	348 210	348 210	394 823	13.39	383 557	411 014
5. Corporate Assurance (Corporate Services Centre)	44 906	56 484	37 925	38 492	76 587	76 587	89 274	16.57	81 514	87 214
Total payments and estimates	370 538	429 493	478 089	545 168	623 369	623 369	697 197	11.84	695 601	751 117

^a Premier's total remuneration package: R1 704 640 with effect from 1 April 2010.

Note: The budget structure of this Department deviates from the national sectoral (generic) structure because the Department underwent a modernisation process whereby the organogram of the Department was revised and the programme structure was brought into line with the organisational design of the Department. Furthermore National Treasury informed the different provinces that they could deviate, for the 2011/12 financial year, from the generic structure.

Summary by economic classification

Table 5.2 Summary of provincial payments and estimates by economic classification

Economic classification R'000	Outcome			Main appro- priation 2010/11	Adjusted appro- priation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited	Audited	Audited				% Change from Revised estimate			
	2007/08	2008/09	2009/10				2011/12	2010/11	2012/13	2013/14
Current payments	326 801	381 064	414 245	499 698	575 790	575 790	659 981	14.62	657 231	712 747
Compensation of employees	144 280	172 642	210 849	247 916	282 090	282 090	328 175	16.34	356 485	382 363
Goods and services	182 521	208 168	203 113	251 782	293 700	293 700	331 764	12.96	300 746	330 384
Interest and rent on land		254	283				42			
Transfers and subsidies to	27 325	26 171	16 959	14 450	15 149	15 149	9 250	(38.94)	9 250	9 250
Provinces and municipalities			850							
Departmental agencies and accounts	16 074	17 442	8 211	7 500	7 500	7 500		(100.00)		
Universities and technikons	100	10								
Public corporations and private enterprises		30								
Non-profit institutions	4 661	8 402	7 458	6 100	6 721	6 721	9 250	37.63	9 250	9 250
Households	6 490	287	440	850	928	928		(100.00)		
Payments for capital assets	16 404	22 195	46 837	31 020	32 430	32 430	27 966	(13.77)	29 120	29 120
Buildings and other fixed structures			22 291		835	835		(100.00)		
Machinery and equipment	16 404	22 195	24 546	31 020	31 595	31 595	27 966	(11.49)	29 120	29 120
Payments for financial assets	8	63	48							
Total economic classification	370 538	429 493	478 089	545 168	623 369	623 369	697 197	11.84	695 601	751 117

Transfers to public entities

Table 5.3 Summary of departmental transfers to public entities

Public entities R'000	Outcome			Main appro- priation 2010/11	Adjusted appro- priation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited	Audited	Audited				% Change from Revised estimate			
	2007/08	2008/09	2009/10				2011/12	2010/11	2012/13	2013/14
1. Western Cape Provincial Development Council	6 574	7 042	6 381	7 500	7 500	7 500		(100.00)		
2. Western Cape Provincial Youth Commission	9 500	10 400	1 830							
Total departmental transfers to public entities	16 074	17 442	8 211	7 500	7 500	7 500		(100.00)		

Transfers to other entities

Table 5.4 Summary of departmental transfers to other entities

Entities R'000	Outcome			Main appro- priation 2010/11	Adjusted appro- priation 2010/11	Revised estimate 2010/11	Medium-term estimate				
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate				
							2011/12	2010/11	2012/13	2013/14	
Premier's Humanitarian Fund	600	1 700									
Library Business Corners	1 500	3 000	5 000	5 600	5 600	5 600	8 600	53.57	8 600	8 600	
Social Transformation Programme (27 Areas)	255	1 499	825								
Learning Cape Initiative	500	1 300									
Cape Higher Education Consortium	500	500		500	500	500	500		500	500	
Non-Profit Institution	1 307	251	983	400	400	400	150	(62.50)	150	150	
Total departmental transfers to other entities	4 662	8 250	6 808	6 500	6 500	6 500	9 250	42.31	9 250	9 250	

Transfers to local government

Table 5.5 Summary of departmental transfers to local government by category

Departmental transfers R'000	Outcome			Main appro- priation 2010/11	Adjusted appro- priation 2010/11	Revised estimate 2010/11	Medium-term estimate				
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate				
							2011/12	2010/11	2012/13	2013/14	
Category A			850								
Total departmental transfers to local government			850								

Note: Excludes regional services council levy.

Departmental Public-Private Partnership (PPP) projects

Table 5.6 Summary of departmental Public-Private Partnership projects - None

6. Programme description

Programme 1: Executive Support (Administration)

Purpose: To render relevant and timeous secretariat services, office and administrative support to the executive of the provincial government.

Analysis per sub-programme:

Sub-programme 1.1: Programme Support

to provide administrative support to the management of this programme

Sub-programme 1.2: Office of the Premier

to render an administrative support service to the Premier

Sub-programme 1.3: Executive Secretariat

to provide secretariat and related support services to the executive

Sub-programme 1.4: Office of the Director-General

to provide departmental and operational management support to the Director-General

Sub-programme 1.5: Financial Management

to provide financial management support and advisory services

to make limited provision for maintenance and accommodation needs

Policy developments

This programme provides for executive and departmental support services. A departmental archive and record management service will be re-established and funding has been received for the phasing in of this.

Changes: Policy, structure, service establishment, etc. Geographic distribution of services

This programme provides for funding of the internal functions of the department such as providing professional support to the Premier (including the official residence), Executive Council, Director-General and the rest of the department. All departmental support services are centrally situated in Cape Town. The re-establishment of the archive and records management service will result in an increase in human resource provisioning for which 17 posts are being proposed. Due to increased workload two additional posts are proposed to assist with protocol matters. A further shift of the intergovernmental function from the Directorate External Relations to Programme 2 is also proposed. Due to corporatisation Sub-programme 1.6 Personnel Management and Special Programmes has been terminated in this programme and the budget shifted to Programme 3 Human Capital. This led to a broadening of the area of responsibility for the Office of the Director-General which had to make provision for the management of security-related matters and adherence to legislation dealing with, for example, occupational health and safety – the latter having previously been managed by the personnel component.

Expenditure trends analysis

Due to the structural changes within the department a comparative analysis is not possible.

Strategic goal as per Strategic Plan:**Programme 1: Executive Support (Administration)**

Render relevant and timeous secretariat services, office and administrative support to the Executive of the Provincial Government of the Western Cape.

Strategic objectives as per Annual Performance Plan:**Office of the Premier**

To provide a personal and administrative support service to the satisfaction of the Premier which enable effective governance.

Executive Secretariat

To enable effective governance by the Executive through the provision of accessible Executive secretariat and administrative support, strategic guidance and content on international relations and human rights.

Office of the Director-General

To provide relevant departmental management support (departmental strategy and finance and administration) and operational support to enable the Director-General to execute statutory duties, roles and responsibilities.

Table 6.1 Summary of payments and estimates – Programme 1: Executive Support (Administration)

Sub-programme R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
1. Programme Support	2 644	1 555	1 897	4 162	1 647	1 647	1 441	(12.51)	1 778	2 072
2. Office of the Premier ^a	11 881	11 083	10 537	10 677	10 677	10 677	12 079	13.13	12 514	13 545
3. Executive Secretariat	40 288	48 914	35 932	23 763	26 413	26 413	19 213	(27.26)	19 988	20 213
4. Office of the Director-General	3 527	6 139	7 696	8 839	12 124	12 124	12 459	2.76	14 213	16 437
5. Financial Management	13 594	16 679	19 263	19 912	20 402	20 402	19 274	(5.53)	25 358	27 153
Total payments and estimates	71 934	84 370	75 325	67 353	71 263	71 263	64 466	(9.54)	73 851	79 420

^a Premier's total remuneration package: R1 704 640 with effect from 1 April 2010.

Table 6.1.1 Summary of provincial payments and estimates by economic classification – Programme 1: Executive Support (Administration)

Economic classification R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited	Audited	Audited				% Change from Revised estimate			
	2007/08	2008/09	2009/10				2011/12	2010/11	2012/13	2013/14
Current payments	53 567	61 648	64 553	59 453	63 037	63 037	63 641	0.96	72 701	78 270
Compensation of employees	24 740	32 669	40 414	42 826	46 606	46 606	46 416	(0.41)	51 968	55 734
Goods and services	28 827	28 911	24 051	16 627	16 431	16 431	17 187	4.60	20 733	22 536
Interest and rent on land		68	88				38			
Transfers and subsidies to	17 620	21 305	10 209	7 900	7 993	7 993	150	(98.12)	150	150
Departmental agencies and accounts	16 074	17 442	8 211	7 500	7 500	7 500		(100.00)		
Universities and technikons	100									
Non-profit institutions	1 228	3 580	1 582		451	451	150	(66.74)	150	150
Households	218	283	416	400	42	42		(100.00)		
Payments for capital assets	739	1 363	515		233	233	675	189.70	1 000	1 000
Machinery and equipment	739	1 363	515		233	233	675	189.70	1 000	1 000
Payments for financial assets	8	54	48							
Total economic classification	71 934	84 370	75 325	67 353	71 263	71 263	64 466	(9.54)	73 851	79 420

Details of transfers and subsidies:

Economic classification R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited	Audited	Audited				% Change from Revised estimate			
	2007/08	2008/09	2009/10				2011/12	2010/11	2012/13	2013/14
Transfers and subsidies to (Current)	17 620	21 305	10 209	7 900	7 993	7 993	150	(98.12)	150	150
Departmental agencies and accounts	16 074	17 442	8 211	7 500	7 500	7 500		(100.00)		
Entities receiving transfers	16 074	17 442	8 211	7 500	7 500	7 500		(100.00)		
Western Cape Provincial Development Council	6 574	7 042	6 381	7 500	7 500	7 500		(100.00)		
Western Cape Provincial Youth	9 500	10 400	1 830							
Universities and technikons	100									
Non-profit institutions	1 228	3 580	1 582		451	451	150	(66.74)	150	150
Households	218	283	416	400	42	42		(100.00)		
Other transfers to households	218	283	416	400	42	42		(100.00)		

Programme 2: Provincial Strategic Management

Purpose: To provide provincial strategic management that ensures methodologically sound provincial policy and information for the Western Cape.

Analysis per sub-programme:

Sub-programme 2.1: Programme Support

to provide administrative support to the management of this programme

Sub-programme 2.2: Policy and Strategy

to strategically support the executive in the development and implementation of high-level provincial policies and strategies

Sub-programme 2.3: Strategic Management Information

to strategically support the executive in the monitoring of provincial performance in respect of national and provincial policy, strategy, programme and project implementation

Sub-programme 2.4: Strategic Communication

to facilitate ongoing strategic communication (all departments) between the provincial government and its stakeholders

Sub-programme 2.5: 2010 FIFA World Cup

was to coordinate 2010 FIFA World Cup programmes and projects in the province

Policy developments

The Provincial Strategic Plan was developed internally by all provincial departments and approved by Cabinet. The Plan will be finalised once the public has had a chance to engage with the plan and provide input thereto.

Changes: Policy, structure, service establishment, etc. Geographic distribution of services

This is a programme that provides for the funding of the rendering of professional support to the Premier, Cabinet and its related structures to effectively exercise their executive authority in respect of provincial strategic management matters. Provision is made for the management of provincial strategic content. A strategic communication capability is also provided. The service is centrally situated in Cape Town. It is proposed that the programme takes over the responsibility for inter-governmental relations previously located in Programme 1.

Expenditure trends analysis

Due to the structural changes within the department a comparative analysis is not possible.

Strategic goal as per Strategic Plan:**Programme 2: Provincial Strategic Management**

Ensure coherent management and implementation of the provincial strategic plan through methodologically sound provincial policy and information for the Western Cape.

Strategic objectives as per Annual Performance Plan:**Policy and Strategy**

To strategically support the executive in governing the province through the development of methodologically sound provincial policies and the facilitation and evaluation/assessment of transversal strategies and programmes.

Strategic Management Information

To support the Executive in governing the province through the provision of accurate strategic management information through measuring the results of the provincial strategic objectives and its outcomes.

Strategic Communication

To manage the coordination of all communication and to ensure that the Provincial Government communicates the delivery intents and outcomes of the provincial strategic plan to the people of the Western Cape.

Table 6.2 Summary of payments and estimates – Programme 2: Provincial Strategic Management

Sub-programme R'000	Outcome			Main appro- priation 2010/11	Adjusted appro- priation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
1. Programme Support	1 551	1 585	1 925	2 077	2 122	2 122	1 961		2 171	2 446
2. Policy and Strategy	10 669	12 400	13 818	12 740	11 566	11 566	10 169	(12.08)	11 599	13 641
3. Strategic Management Information	5 528	7 044	7 142	7 186	8 157	8 157	12 184	49.37	12 352	14 965
4. Strategic Communication				6 738	3 823	3 823	7 512	96.49	8 104	8 314
5. 2010 FIFA World Cup	4 317	5 792	41 387	15 145	12 663	12 663		(100.00)		
Total payments and estimates	22 065	26 821	64 272	43 886	38 331	38 331	31 826	(16.97)	34 226	39 366

Table 6.2.1 Summary of provincial payments and estimates by economic classification – Programme 2: Provincial Strategic Management

Economic classification R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
Current payments	20 661	24 640	40 892	43 386	36 911	36 911	31 326	(15.13)	33 726	38 866
Compensation of employees	10 167	13 447	20 397	20 986	21 513	21 513	20 331	(5.49)	24 241	28 209
Goods and services	10 494	11 178	20 466	22 400	15 398	15 398	10 993	(28.61)	9 485	10 657
Interest and rent on land		15	29				2			
Transfers and subsidies to	1 125	1 800	983	500	570	570	500	(12.28)	500	500
Provinces and municipalities			850							
Non-profit institutions	1 125	1 800	133	500	570	570	500	(12.28)	500	500
Payments for capital assets	279	381	22 397		850	850		(100.00)		
Buildings and other fixed structures			22 291		835	835		(100.00)		
Machinery and equipment	279	381	106		15	15		(100.00)		
Total economic classification	22 065	26 821	64 272	43 886	38 331	38 331	31 826	(16.97)	34 226	39 366

Details of transfers and subsidies:

Economic classification R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
Transfers and subsidies to (Current)	1 125	1 800	983	500	570	570	500	(12.28)	500	500
Provinces and municipalities			850							
Municipalities			850							
Municipalities			850							
Non-profit institutions	1 125	1 800	133	500	570	570	500	(12.28)	500	500

Programme 3: Human Capital (Corporate Services Centre)

Purpose: Render effective, efficient and professional corporate services to the provincial government that is aligned with international best practice.

Analysis per sub-programme:

Sub-programme 3.1: Programme Support

to provide administrative support to the management of this programme

Sub-programme 3.2: Organisation Development

to promote institutional capacity building through appropriate and evidence-based organisation development interventions including organisation behaviour, process improvement and organisational design

Sub-programme 3.3: Provincial Training Institute

to coordinate and enhance learning and development within the Provincial Government of the Western Cape

Sub-programme 3.4: Human Resource Management

to render strategic and transactional human resource management services to departments through the development of integrated HR Policies and Plans, including performance management, employee relations and the administration of service conditions which is focused on ensuring effective and efficient service delivery

Policy developments

This programme is grounded in the decision to establish a Corporate Services Centre and impacts on all departments through the corporatisation processes that was completed during 2010/11.

Changes: Policy, structure, service establishment, etc. Geographic distribution of services

This programme provides for the funding of corporatised functions in human capital but excludes, corporate assurance, legal services and corporate communications and the Centre for e-Innovation. In the corporatised context the structure of this function will be realigned and will incorporate resources from the other departments. The Provincial Training Institute is situated outside Stellenbosch, on the farm Kromme Rhee and operates a satellite campus situated in George. The remainder of the services are centrally situated in Cape Town.

Expenditure trends analysis

Due to the structural changes within the department a comparative analysis is not possible.

Strategic goal as per Strategic Plan:

Programme 3: Human Capital (Corporate Services Centre)

To achieve good corporate governance through effective, efficient and professional corporate services in the Provincial Government Western Cape.

Strategic objectives as per Annual Performance Plan:**Human Capital**

To provide a workforce that contributes to optimal service delivery.

Table 6.3 Summary of payments and estimates – Programme 3: Human Capital (Corporate Services Centre)

Sub-programme R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
1. Programme Support					399	399	1 673	319.30	2 159	2 464
2. Organisation Development	15 269	16 117	18 169	23 273	28 249	28 249	35 463	25.54	35 643	35 820
3. Provincial Training Institute	10 114	12 387	12 300	11 784	13 868	13 868	17 851	28.72	18 425	19 587
4. Human Resource Management	31 817	25 797	27 313	39 227	46 462	46 462	61 821	33.06	66 226	76 232
Total payments and estimates	57 200	54 301	57 782	74 284	88 978	88 978	116 808	31.28	122 453	134 103

Table 6.3.1 Summary of provincial payments and estimates by economic classification – Programme 3: Human Capital (Corporate Services Centre)

Economic classification R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
Current payments	50 031	53 405	56 720	74 284	88 701	88 701	116 808	31.69	121 953	133 603
Compensation of employees	33 381	36 777	46 253	59 164	66 035	66 035	93 128	41.03	100 206	106 654
Goods and services	16 650	16 571	10 423	15 120	22 666	22 666	23 678	4.46	21 747	26 949
Interest and rent on land		57	44				2			
Transfers and subsidies to	6 245	10	411							
Universities and technikons		10								
Non-profit institutions	10		410							
Households	6 235		1							
Payments for capital assets	924	886	651		277	277	(100.00)		500	500
Machinery and equipment	924	886	651		277	277	(100.00)		500	500
Total economic classification	57 200	54 301	57 782	74 284	88 978	88 978	116 808	31.28	122 453	134 103

Details of transfers and subsidies:

Economic classification R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate		
	Audited	Audited	Audited				% Change from Revised estimate		
	2007/08	2008/09	2009/10				2011/12	2010/11	2012/13
Transfers and subsidies to (Current)	6 245	10	411						
Universities and technikons		10							
Non-profit institutions	10		410						
Households	6 235		1						
Other transfers to households	6 235		1						

Programme 4: Centre for E-Innovation

Purpose: To render effective, efficient and professional corporate services to the provincial government that is aligned with international best practice

Analysis per sub-programme:**Sub-programme 4.1: Programme Support**

to provide administrative support to the management of this programme

Sub-programme 4.2: Strategic ICT Services

to render strategic Information Communication Technology (ICT) services

Sub-programme 4.3: GITO Management Services

to provide Government Information Technology Officer (GITO) management services to the Provincial Government of the Western Cape

Policy developments

Three blue prints have been prioritised by Cabinet for implementation/execution by the Centre for e-Innovation, namely, collaborating with the City of Cape Town on fibre optic broadband connectivity and implementing electronic content management (e-filing) in the provincial government and funding has been received for this purpose.

Changes: Policy, structure, service establishment, etc. Geographic distribution of services

The Centre for e-Innovation continues with two chief directorates namely Strategic ICT Services and GITO Management Services. Provision has been made for the strengthening of the component e-Government for Citizens. The GITO Management Services structure will also be optimised to cater for the new technology platform as well as the establishment of regional offices in Worcester, George and Vredendal. The Centre for e-Innovation renders services across the province.

Expenditure trends analysis

Due to the structural changes within the department a comparative analysis is not possible.

Strategic goal as per Strategic Plan:**Programme 4: Centre for E-Innovation**

To achieve good corporate governance through effective, efficient and professional corporate services in the Provincial Government Western Cape.

Strategic objectives as per Annual Performance Plan:

To enable optimal service delivery by providing strategic direction and innovative information and communication technologies in the provincial government.

Table 6.4 Summary of payments and estimates – Programme 4: Centre for E-Innovation

Sub-programme R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
1. Programme Support	3 971	8 160	4 951	3 666	10 775	10 775	11 907	10.51	12 739	13 258
2. Strategic ICT Services	14 389	19 984	26 957	39 610	38 748	38 748	52 162	34.62	57 162	60 012
3. GITO Management Services	156 073	179 373	210 877	277 877	298 687	298 687	330 754	10.74	313 656	337 744
Total payments and estimates	174 433	207 517	242 785	321 153	348 210	348 210	394 823	13.39	383 557	411 014

Table 6.4.1 Summary of provincial payments and estimates by economic classification – Programme 4: Centre for E-Innovation

Economic classification R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
Current payments	158 533	185 013	214 793	284 533	311 590	311 590	359 473	15.37	347 337	374 794
Compensation of employees	57 960	67 939	80 245	97 853	100 110	100 110	112 116	11.99	120 004	127 491
Goods and services	100 573	116 990	134 444	186 680	211 480	211 480	247 357	16.96	227 333	247 303
Interest and rent on land		84	104							
Transfers and subsidies to	1 500	3 000	5 043	5 600	5 600	5 600	8 600	53.57	8 600	8 600
Non-profit institutions	1 500	3 000	5 020	5 600	5 600	5 600	8 600	53.57	8 600	8 600
Households			23							
Payments for capital assets	14 400	19 495	22 949	31 020	31 020	31 020	26 750	(13.77)	27 620	27 620
Machinery and equipment	14 400	19 495	22 949	31 020	31 020	31 020	26 750	(13.77)	27 620	27 620
Payments for financial assets		9								
Total economic classification	174 433	207 517	242 785	321 153	348 210	348 210	394 823	13.39	383 557	411 014

Details of transfers and subsidies:

Economic classification R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate 2010/11	2011/12	2012/13	2013/14
Transfers and subsidies to (Current)	1 500	3 000	5 043	5 600	5 600	5 600	8 600	53.57	8 600	8 600
Universities and technikons		10								
Non-profit institutions	1 500	3 000	5 020	5 600	5 600	5 600	8 600	53.57	8 600	8 600
Households			23							
Other transfers to households			23							

Programme 5: Corporate Assurance (Corporate Services Centre)

Purpose: Render effective, efficient and professional corporate services to the provincial government that is aligned with international best practice.

Analysis per sub-programme:**Sub-programme 5.1: Programme Support**

to provide administrative support to the management of this programme

Sub-programme 5.2: Enterprise Risk Management

to provide integrated enterprise risk management support services to all departments

Sub-programme 5.3: Internal Audit

to conduct risk-based internal audits

Sub-programme 5.4: Forensic Investigations

to prevent, detect and investigate alleged cases of theft, fraud and corruption

Sub-programme 5.5: Legal Services

to render a comprehensive legal support service to the Provincial Government

Sub-programme 5.6: Corporate Communication

to render corporate communication services

Policy developments

This programme is grounded in the decision to establish a Corporate Services Centre and impacts on all departments. Funding has been received for the strengthening of the legal and forensic services.

Changes: Policy, structure, service establishment, etc. Geographic distribution of services

This programme provides for the funding of corporatised functions in relation to corporate assurance services, legal services and corporate communications. In the corporatised context the structure of this function will be realigned and will incorporate resources from the other departments.

Expenditure trends analysis

Due to the structural changes within the department a comparative analysis is not possible.

Strategic goal as per Strategic Plan:**Programme 5: Corporate Assurance (Corporate Services Centre)**

To achieve good corporate governance through effective, efficient and professional corporate services in the Provincial Government Western Cape.

Strategic objectives as per Annual Performance Plan:**Corporate Assurance**

To provide corporate assurance services that are risk and control directed and promote zero tolerance for fraud and corruption, resulting in continuous improvement in the control environment of all departments in the provincial government.

Legal Services

To provide legal support encompassing legislative drafting, litigation support, and corporate legal advisory services, ensuring provincial government management that is sound in law.

Corporate Communication

To ensure uniform application of provincial messaging and branding through rendering corporate communication services.

Table 6.5 Summary of payments and estimates – Programme 5: Corporate Assurance (Corporate Services Centre)

Sub-programme R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
1. Programme Support				2 056	1 185	1 185	1 712	44.47	1 890	2 079
2. Enterprise Risk Management <small>Note 1</small>					4 848	4 848	5 941	22.55	5 818	6 622
3. Internal Audit <small>Note 2</small>					25 339	25 339	34 872	37.62	34 310	37 069
4. Forensic Investigations	7 328	7 526	5 893	8 780	14 794	14 794	15 239	3.01	11 048	13 642
5. Legal Services	11 633	14 566	15 607	18 309	20 943	20 943	21 652	3.39	19 998	17 674
6. Corporate Communication	25 945	34 392	16 425	9 347	9 478	9 478	9 858	4.01	8 450	10 128
Total payments and estimates	44 906	56 484	37 925	38 492	76 587	76 587	89 274	16.57	81 514	87 214

Note 1: Information for 2007/08 to 2010/11 has been reflected in the relevant departments pre the corporatisation process.

Note 2: Information for 2007/08 to 2010/11 has been reflected in Vote 3: Provincial Treasury.

Table 6.5.1 Programme 5: Corporate Assurance (Corporate Services Centre)

Economic classification R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
Current payments	44 009	56 358	37 287	38 042	75 551	75 551	88 733	17.45	81 514	87 214
Compensation of employees	18 032	21 810	23 540	27 087	47 826	47 826	56 184	17.48	60 066	64 275
Goods and services	25 977	34 518	13 729	10 955	27 725	27 725	32 549	17.40	21 448	22 939
Interest and rent on land		30	18							
Transfers and subsidies to	835	56	313	450	986	986		(100.00)		
Public corporations and private enterprises		30								
Non-profit institutions	798	22	313		100	100		(100.00)		
Households	37	4		450	886	886		(100.00)		
Payments for capital assets	62	70	325		50	50	541	982.00		
Machinery and equipment	62	70	325		50	50	541	982.00		
Payments for financial assets										
Total economic classification	44 906	56 484	37 925	38 492	76 587	76 587	89 274	16.57	81 514	87 214

Details of transfers and subsidies:

Economic classification R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
Transfers and subsidies to (Current)	835	56	313	450	986	986		(100.00)		
Public corporations and private enterprises		30								
Public corporations		30								
Other transfers		30								
Non-profit institutions	798	22	313		100	100		(100.00)		
Households	37	4		450	886	886		(100.00)		
Other transfers to households	37	4		450	886	886		(100.00)		

7. Other Programme Information

Personnel numbers and costs

Table 7.1 Personnel numbers and costs

Programme R'000	As at 31 March 2008	As at 31 March 2009	As at 31 March 2010	As at 31 March 2011	As at 31 March 2012	As at 31 March 2013	As at 31 March 2014
1. Executive Support (Administration)	135	133	136	127	149	179	179
2. Provincial Strategic Management	187	213	240	37	42	42	42
3. Human Capital (Corporate Services Centre)	33	55	57	354	402	450	450
4. Centre for E-Innovation	212	230	253	290	329	354	354
5. Corporate Assurance (Corporate Services Centre)				101	112	124	124
Total personnel numbers	567	631	686	909	1 034	1 149	1 149
Total personnel cost (R'000)	144 280	172 642	210 849	282 090	328 175	356 485	382 363
Unit cost (R'000)	254	274	307	310	317	310	333

Table 7.2 Departmental personnel number and cost

Description	Outcome			Main appropriation 2010/11	Adjusted appropriation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
Total for department										
Personnel numbers (head count)	567	631	686	719	909	909	1 034	13.75	1 149	1 149
Personnel cost (R'000)	144 280	172 642	210 849	247 916	282 090	282 090	328 175	16.34	356 485	382 363
<i>of which</i>										
Human resources component										
Personnel numbers (head count)	31	34	37	37	172	172	229	33.14	229	229
Personnel cost (R'000)	5 344	5 729	8 648	9 210	32 759	32 759	53 873	64.45	57 062	60 908
Head count as % of total for department	5.47	5.39	5.39	5.15	18.92	18.92	22.15		19.93	19.93
Personnel cost as % of total for department	3.70	3.32	4.10	3.71	11.61	11.61	16.42		16.01	15.93
Finance component										
Personnel numbers (head count)	65	71	76	66	50	50	86	72.00	86	86
Personnel cost (R'000)	9 375	10 082	9 586	10 209	13 442	13 442	14 408	7.19	16 419	17 519
Head count as % of total for department	11.46	11.25	11.08	9.18	5.50	5.50	8.32		7.48	7.48
Personnel cost as % of total for department	6.50	5.84	4.55	4.12	4.77	4.77	4.39		4.61	4.58
Full time workers										
Personnel numbers (head count)	538	602	656	684	798	798	926	16.04	1 041	1 041
Personnel cost (R'000)	139 308	167 372	204 276	240 841	254 517	254 517	300 188	17.94	328 507	354 385
Head count as % of total for department	94.89	95.40	95.63	95.13	87.79	87.79	89.56		90.60	90.60
Personnel cost as % of total for department	96.55	96.95	96.88	97.15	90.23	90.23	91.47		92.15	92.68
Part-time workers										
Personnel numbers (head count)										
Personnel cost (R'000)										
Head count as % of total for department										
Personnel cost as % of total for department										
Contract workers										
Personnel numbers (head count)	29	29	30	35	111	111	108	(2.70)	108	108
Personnel cost (R'000)	4 972	5 270	6 573	7 075	27 573	27 573	27 987	1.50	27 978	27 978
Head count as % of total for department	5.11	4.60	4.37	4.87	12.21	12.21	10.44		9.40	9.40
Personnel cost as % of total for department	3.45	3.05	3.12	2.85	9.77	9.77	8.53		7.85	7.32

Training

Table 7.3 Payments on training

Programme R'000	Outcome			Main appro- priation 2010/11	Adjusted appro- priation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
1. Executive Support (Administration)	109	252	185	570	570	570	350	(38.60)	350	350
<i>of which</i>										
Payments on tuition	105	172	135	570	570	570	350	(38.60)	350	350
Other	4	80	50							
2. Provincial Strategic Management	610	396	860	70	70	70	170	142.86	200	267
<i>of which</i>										
Payments on tuition	610	356	680	70	70	70	170	142.86	200	267
Other		40	180							
3. Human Capital (Corporate Services Centre)	219	176	290	979	979	979	1 000	2.15	860	1 000
<i>of which</i>										
Payments on tuition	188	136	240	979	979	979	1 000	2.15	860	1 000
Other	31	40	50							
4. Centre for E-Innovation	2 781	2 569	1 740	1 400	1 400	1 400	2 000	42.86	2 125	2 625
<i>of which</i>										
Payments on tuition	2 501	2 304	480	1 400	1 400	1 400	2 000	42.86	2 125	2 625
Other	280	265	1 260							
5. Corporate Assurance (Corporate Services Centre)							1 961		555	450
Payments on tuition							1 961		555	450
Total payments on training	3 719	3 393	3 075	3 019	3 019	3 019	5 481		4 090	4 692

Table 7.4 Information on training

Description	Outcome			Main appro- pria- tion	Adjusted appro- pria- tion	Revised estimate	Medium-term estimate			
	2007/08	2008/09	2009/10				% Change from Revised estimate			
							2010/11	2010/11	2010/11	2011/12
Number of staff	567	631	686	719	909	909	1 034	13.75	1 149	1 149
Number of personnel trained	555	575	585	585	585	585	585		585	585
<i>of which</i>										
Male	280	290	295	295	295	295	295		295	295
Female	275	285	290	290	290	290	290		290	290
Number of training opportunities	78	87	87	87	87	87	87		87	87
<i>of which</i>										
Workshops	39	44	44	44	44	44	44		44	44
Seminars	25	28	28	28	28	28	28		28	28
Other	14	15	15	15	15	15	15		15	15
Number of interns appointed	4	4	4	4	9	9	30	233.33	57	57
Number of learnerships appointed			12							

Reconciliation of structural changes

Table 7.5 Reconciliation of structural changes

Programme for 2010/11			Programme for 2011/12		
Programme R'000	2011/12 Equivalent		Programme R'000	Pro- gramme	Sub-pro- gramme
	Pro- gramme	Sub-pro- gramme			
1. Executive Support (Administration)	64 466		1. Executive Support (Administration)	64 466	
Programme Support		1 441	Programme Support		1 441
Office of the Premier		12 079	Office of the Premier		12 079
Executive Secretariaat		19 213	Executive Secretariaat		19 213
Office of the Director-General		12 459	Office of the Director-General		12 459
Departmental Financial Management		19 274	Departmental Financial Management		19 274
2. Provincial Strategic Management	31 826		2. Provincial Strategic Management	31 826	
Programme Support		1 961	Programme Support		1 961
Policy and Strategy		10 169	Policy and Strategy		10 169
Strategic Management Information		12 184	Strategic Management Information		12 184
Strategic Communication		7 512	Strategic Communication		7 512
3. Corporate Services Centre	206 082		3. Human Capital (Corporate Services Centre)	116 808	
Programme Support		1 673	Programme Support		1 673
Human Capital		115 135	Organisation Development		35 463
Corporate Assurance		57 764	Provincial Training Institute		17 851
Legal Services		21 652	Human Resource Management		61 821
Corporate Communication		9 858			
4. Centre for E-Innovation	394 823		4. Centre for E-Innovation	394 823	
Programme Support		11 907	Programme Support		11 907
Strategic ICT Services		52 162	Strategic ICT Services		52 162
GITO Management Services		330 754	GITO Management Services		330 754
			5. Corporate Assurance (Corporate Services Centre)	89 274	
			Programme Support		1 712
			Enterprise Risk Management		5 941
			Internal Audit		34 872
			Forensic Investigations		15 239
			Legal Services		21 652
			Corporate Communication		9 858
	697 197			697 197	

Table B.1 Specification of receipts

Receipts R'000	Outcome			Main appro- priation 2010/11	Adjusted appro- priation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
Sales of goods and services other than capital assets	73	779	1 132	553	553	1 003	581	(42.07)	603	603
Sales of goods and services produced by department (excluding capital assets)	73	779	1 117	553	553	1 003	581	(42.07)	603	603
Sales by market establishments			4							
Other sales	73	779	1 113	553	553	1 003	581	(42.07)	603	603
<i>of which</i>										
Commission on insurance	31	32	35	30	30	30	30		30	30
Miscellaneous capital receipts	39	27	4	34	34	34	34		34	34
Other	3	720	1 074	489	489	939	517	(44.94)	539	539
Sales of scrap, waste, arms and other used current goods (excluding capital assets)			15							
Transfers received from Public corporations and private enterprises	690	690								
Interest, dividends and rent on land	2		38	10	10		10		10	10
Interest	2		38	10	10		10		10	10
Financial transactions in assets and liabilities	15	(115)	423			59		(100.00)		
Recovery of previous year's expenditure	12	(115)	415							
Staff debt						59				
Unallocated credits			3							
Other	3		5							
Total departmental receipts	780	664	1 593	563	563	1 062	591	(44.35)	613	613

Annexure B to Vote 1

Table B.2 Summary of payments and estimates by economic classification

Economic classification R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
Current payments	326 801	381 064	414 245	499 698	575 790	575 790	659 981	14.62	657 231	712 747
Compensation of employees	144 280	172 642	210 849	247 916	282 090	282 090	328 175	16.34	356 485	382 363
Salaries and wages	127 360	153 408	187 253	221 851	248 835	248 835	288 840	16.08	312 499	335 869
Social contributions	16 920	19 234	23 596	26 065	33 255	33 255	39 335	18.28	43 986	46 494
Goods and services	182 521	208 168	203 113	251 782	293 700	293 700	331 764	12.96	300 746	330 384
<i>of which</i>										
Administrative fees	164	239	178	135	107	107	220	105.61	275	315
Advertising	12 066	18 068	7 218	6 500	12 775	12 775	7 730	(39.49)	8 079	7 800
Assets <R5 000	2 737	4 094	3 369	2 150	2 593	2 593	325	(87.47)	250	250
Audit cost: External	1 255	2 162	4 391	3 500	3 500	3 500	3 500		4 000	4 500
Bursaries (employees)	173	164	323	620	740	740	700	(5.41)	740	790
Catering: Departmental activities	3 553	1 989	1 954	4 057	3 942	3 942	1 353	(65.68)	1 620	1 755
Communication	7 477	5 305	5 259	4 870	5 644	5 644	4 940	(12.47)	5 100	5 187
Computer services	87 620	101 966	118 962	157 881	183 911	183 911	235 839	28.24	216 878	235 778
Cons/prof: Business and advisory service	12 285	13 537	16 281	34 819	42 618	42 618	31 877	(25.20)	21 127	22 683
Cons/prof: Infrastructure & planning			137							
Cons/prof: Legal cost	2 306	4 070	2 539	2 875	3 519	3 519	3 146	(10.60)	3 646	3 646
Contractors	22 960	18 387	4 288	5 871	3 021	3 021	6 341	109.90	4 965	8 094
Agency and support/ outsourced services	1 303	4 636	2 232	310	679	679	300	(55.82)	3 000	2 400
Entertainment	51	58	69	40	75	75	63	(16.00)	85	85
Inventory: Food and food supplies	204	293	369	364	408	408	802	96.57	715	810
Inventory: Fuel, oil and gas	16	56	41	54	42	42	215	411.90	195	210
Inventory: Learner and teacher support material	139	282	193	20	27	27	200	640.74	230	260
Inventory: Materials and supplies	58	70	122	54	62	62	150	141.94	175	205
Inventory: Medical supplies			7	10	10	10		(100.00)		
Inventory: Other consumables	187	352	635	165	260	260	750	188.46	835	915
Inventory: Stationery and printing	2 498	3 336	4 140	3 575	4 344	4 344	3 733	(14.07)	5 032	5 745
Lease payments	1 513	2 862	3 211	2 004	1 972	1 972	2 298	16.53	2 911	3 385
Property payments	1 742	1 463	1 917	1 222	1 674	1 674	669	(60.04)	1 030	1 030
Transport provided: Departmental activity	693									
Travel and subsistence	10 606	14 323	12 772	10 253	10 830	10 830	11 855	9.46	9 160	10 210
Training and development	2 935	2 759	3 080	3 019	3 606	3 606	5 481	52.00	4 090	4 692
Operating expenditure	2 308	3 276	3 860	4 247	4 224	4 224	5 167	22.32	3 448	5 393
Venues and facilities	5 672	4 421	5 566	3 167	3 117	3 117	4 110	31.86	3 160	4 246
Interest and rent on land		254	283				42			
Interest		254	283				42			
Transfers and subsidies to	27 325	26 171	16 959	14 450	15 149	15 149	9 250	(38.94)	9 250	9 250
Provinces and municipalities			850							
Municipalities			850							
Municipalities			850							
Departmental agencies and accounts	16 074	17 442	8 211	7 500	7 500	7 500		(100.00)		
Entities receiving transfers	16 074	17 442	8 211	7 500	7 500	7 500		(100.00)		
Western Cape Provincial Development Council	6 574	7 042	6 381	7 500	7 500	7 500		(100.00)		
Western Cape Provincial Youth Commission	9 500	10 400	1 830							
Universities and technikons	100	10								
Public corporations and private enterprises		30								
Public corporations		30								
Other transfers		30								
Non-profit institutions	4 661	8 402	7 458	6 100	6 721	6 721	9 250	37.63	9 250	9 250
Households	6 490	287	440	850	928	928		(100.00)		
Other transfers to households	6 490	287	440	850	928	928		(100.00)		

Table B.2 Summary of payments and estimates by economic classification (continued)

Economic classification R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
Payments for capital assets	16 404	22 195	46 837	31 020	32 430	32 430	27 966	(13.77)	29 120	29 120
Buildings and other fixed structures			22 291		835	835		(100.00)		
Other fixed structures			22 291		835	835		(100.00)		
Machinery and equipment	16 404	22 195	24 546	31 020	31 595	31 595	27 966	(11.49)	29 120	29 120
Transport equipment		3 854								
Other machinery and equipment	16 404	18 341	24 546	31 020	31 595	31 595	27 966	(11.49)	29 120	29 120
Payments for financial assets	8	72	48							
Total economic classification	370 538	429 493	478 089	545 168	623 369	623 369	697 197	11.84	695 601	751 117

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Table B.2.1 Payments and estimates by economic classification – Programme 1: Executive Support (Administration)

Economic classification R'000	Outcome			Main appro- priation	Adjusted appro- priation	Revised estimate	Medium-term estimate			
	Audited	Audited	Audited				% Change from Revised estimate			
	2007/08	2008/09	2009/10				2010/11	2010/11	2010/11	2011/12
Current payments	53 567	61 648	64 553	59 453	63 037	63 037	63 641	0.96	72 701	78 270
Compensation of employees	24 740	32 669	40 414	42 826	46 606	46 606	46 416	(0.41)	51 968	55 734
Salaries and wages	22 145	29 746	37 086	39 018	41 548	41 548	41 544	(0.01)	45 601	48 934
Social contributions	2 595	2 923	3 328	3 808	5 058	5 058	4 872	(3.68)	6 367	6 800
Goods and services	28 827	28 911	24 051	16 627	16 431	16 431	17 187	4.60	20 733	22 536
<i>of which</i>										
Administrative fees	49	37	34	135	105	105	50	(52.38)	75	75
Advertising	2 615	842	106	140	135	135	230	70.37	300	300
Assets <R5 000	289	213	1 350	400	344	344	325	(5.52)	250	250
Audit cost: External	1 255	2 162	4 391	3 500	3 500	3 500	3 500		4 000	4 500
Catering: Departmental activities	1 035	1 316	1 181	2 487	2 444	2 444	545	(77.70)	570	570
Communication	2 214	1 375	1 375	1 056	1 136	1 136	860	(24.30)	900	910
Computer services	31	744	454	356	336	336	339	0.89	360	390
Cons/prof: Business and advisory service	2 632	3 753	1 476	700	270	270	415	53.70	450	475
Contractors	7 471	4 608	897	800	632	632	2 567	306.17	1 661	2 499
Agency and support/outsourced services	369	3 199	1 392		305	305	300	(1.64)	3 000	2 400
Entertainment	5	14	20	40	54	54	50	(7.41)	62	62
Inventory: Food and food supplies	119	152	159	148	185	185	312	68.65	150	150
Inventory: Fuel, oil and gas	2	23		18	6	6	85	1316.67	50	50
Inventory: Learner and teacher support material	1		2							
Inventory: Materials and supplies	4	15	27	20	34	34	40	17.65	40	40
Inventory: Medical supplies			1		10	10		(100.00)		
Inventory: Other consumables	85	47	159	150	204	204	210	2.94	250	250
Inventory: Stationery and printing	662	872	778	907	919	919	1 120	21.87	2 300	2 800
Lease payments	642	879	1 127	642	655	655	650	(0.76)	675	675
Property payments	567	644	1 030		2	2	50	2400.00	40	40
Transport provided: Departmental activity	611									
Travel and subsistence	4 707	5 022	5 068	2 390	2 607	2 607	2 720	4.33	2 900	2 900
Training and development	116	186	119	170	190	190	350	84.21	350	350
Operating expenditure	470	317	137	397	160	160	324	102.50	350	350
Venues and facilities	2 876	2 491	2 768	2 171	2 148	2 148	2 145	(0.14)	2 000	2 500
Interest and rent on land		68	88				38			
Interest		68	88				38			
Transfers and subsidies to	17 620	21 305	10 209	7 900	7 993	7 993	150	(98.12)	150	150
Departmental agencies and accounts	16 074	17 442	8 211	7 500	7 500	7 500		(100.00)		
Provide list of entities receiving transfers	16 074	17 442	8 211	7 500	7 500	7 500		(100.00)		
Western Cape Provincial Development Council	6 574	7 042	6 381	7 500	7 500	7 500		(100.00)		
Western Cape Provincial Youth	9 500	10 400	1 830							
Universities and technikons	100									
Non-profit institutions	1 228	3 580	1 582		451	451	150	(66.74)	150	150
Households	218	283	416	400	42	42		(100.00)		
Other transfers to households	218	283	416	400	42	42		(100.00)		

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Table B.2.1 Payments and estimates by economic classification – Programme 1: Executive Support (Administration) (continued)

Economic classification R'000	Outcome			Main appro- priation 2010/11	Adjusted appro- priation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited	Audited	Audited				% Change from Revised estimate			
	2007/08	2008/09	2009/10				2011/12	2010/11	2012/13	2013/14
Payments for capital assets	739	1 363	515		233	233	675	189.70	1 000	1 000
Machinery and equipment	739	1 363	515		233	233	675	189.70	1 000	1 000
Transport equipment		550								
Other machinery and equipment	739	813	515		233	233	675	189.70	1 000	1 000
Payments for financial assets	8	54	48							
Total economic classification	71 934	84 370	75 325	67 353	71 263	71 263	64 466	(9.54)	73 851	79 420

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Table B.2.2 Payments and estimates by economic classification – Programme 2: Provincial Strategic Management

Economic classification R'000	Outcome			Main appropriation 2010/11	Adjusted appropriation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited	Audited	Audited				% Change from Revised estimate			
	2007/08	2008/09	2009/10				2011/12	2010/11	2012/13	2013/14
Current payments	20 661	24 640	40 892	43 386	36 911	36 911	31 326	(15.13)	33 726	38 866
Compensation of employees	10 167	13 447	20 397	20 986	21 513	21 513	20 331	(5.49)	24 241	28 209
Salaries and wages	9 222	12 276	18 681	19 179	19 643	19 643	18 412	(6.27)	21 899	25 708
Social contributions	945	1 171	1 716	1 807	1 870	1 870	1 919	2.62	2 342	2 501
Goods and services	10 494	11 178	20 466	22 400	15 398	15 398	10 993	(28.61)	9 485	10 657
<i>of which</i>										
Administrative fees	6	34	18							
Advertising	1 490	448	2 264	4 500	4 698	4 698	1 100	(76.59)	1 000	1 000
Assets <R5 000	171	234	295	30	30	30		(100.00)		
Catering: Departmental activities	101	113	279	445	445	445	180	(59.55)	200	210
Communication	377	260	310	684	684	684	195	(71.49)	220	250
Computer services	21	68	83	1 025	1 025	1 025	45	(95.61)		
Cons/prof: Business and advisory service	4 107	5 621	11 048	10 062	5 877	5 877	5 320	(9.48)	5 000	5 500
Cons/prof: Infrastructure & planning			137							
Contractors	1 319	10	956	3 205	205	205	2 528	1133.17	1 500	1 920
Agency and support/ outsourced services	84	300	276							
Entertainment	5	5	13							
Inventory: Food and food supplies	21	37	42	27	27	27	40	48.15	40	40
Inventory: Learner and teacher support material	3	139	11							
Inventory: Materials and supplies		2	4							
Inventory: Other consumables	4	3	7				65		30	40
Inventory: Stationery and printing	397	290	465	132	132	132	115	(12.88)	150	175
Lease payments	74	166	325	108	108	108	230	112.96	250	280
Transport provided: Departmental activity	14									
Travel and subsistence	831	1 819	1 121	1 110	1 110	1 110	350	(68.47)	370	400
Training and development	226	212	207	70	70	70	170	142.86	200	267
Operating expenditure	271	945	385	580	580	580	400	(31.03)	325	325
Venues and facilities	972	472	2 220	422	407	407	255	(37.35)	200	250
Interest and rent on land		15	29				2			
Interest		15	29				2			
Transfers and subsidies to	1 125	1 800	983	500	570	570	500	(12.28)	500	500
Provinces and municipalities			850							
Municipalities			850							
Municipalities			850							
Non-profit institutions	1 125	1 800	133	500	570	570	500	(12.28)	500	500
Payments for capital assets	279	381	22 397		850	850		(100.00)		
Buildings and other fixed structures			22 291		835	835		(100.00)		
Other fixed structures			22 291		835	835		(100.00)		
Machinery and equipment	279	381	106		15	15		(100.00)		
Other machinery and equipment	279	381	106		15	15		(100.00)		
Total economic classification	22 065	26 821	64 272	43 886	38 331	38 331	31 826	(16.97)	34 226	39 366

Table B.2.3 Payments and estimates by economic classification – Programme 3: Human Capital (Corporate Services Centre)

Economic classification R'000	Outcome			Main appro- piation	Adjusted appro- piation	Revised estimate	Medium-term estimate			
	Audited	Audited	Audited				% Change from Revised estimate			
	2007/08	2008/09	2009/10				2010/11	2010/11	2010/11	2011/12
Current payments	50 031	53 405	56 720	74 284	88 701	88 701	116 808	31.69	121 953	133 603
Compensation of employees	33 381	36 777	46 253	59 164	66 035	66 035	93 128	41.03	100 206	106 654
Salaries and wages	29 073	32 283	39 834	53 353	57 180	57 180	81 047	41.74	87 631	93 776
Social contributions	4 308	4 494	6 419	5 811	8 855	8 855	12 081	36.43	12 575	12 878
Goods and services	16 650	16 571	10 423	15 120	22 666	22 666	23 678	4.46	21 747	26 949
<i>of which</i>										
Administrative fees	13	18	59				70		80	90
Advertising	1 121	1 333	513	1 640	7 736	7 736	6 400	(17.27)	6 779	6 500
Assets <R5 000	395	477	437	150	245	245		(100.00)		
Bursaries (employees)	173	164	323	620	690	690	700	1.45	740	790
Catering: Departmental activities	327	206	180	325	275	275	301	9.45	420	465
Communication	1 330	1 219	881	817	1 370	1 370	1 238	(9.64)	1 598	1 600
Computer services	2	541	72	1 685	1 360	1 360	1 140	(16.18)	100	120
Cons/prof: Business and advisory service	3 093	3 196	926	2 757	3 154	3 154	4 969	57.55	4 055	5 086
Contractors	3 932	3 017	827	1 681	677	677	1 151	70.01	904	2 175
Agency and support/outsourced services	244	334	469	310	330	330		(100.00)		
Entertainment	4	5	3		8	8	13	62.50	23	23
Inventory: Food and food supplies	8	20	66	63	60	60	170	183.33	200	250
Inventory: Fuel, oil and gas	14	33	39	36	36	36	80	122.22	90	100
Inventory: Learner and teacher support material										
Inventory: Materials and supplies	13	13	41	14	15	15	45	200.00	50	55
Inventory: Medical supplies			5	10						
Inventory: Other consumables	88	281	388	15	55	55	135	145.45	160	185
Inventory: Stationery and printing	564	535	799	462	1 233	1 233	738	(40.15)	852	910
Lease payments	245	550	481	364	389	389	464	19.28	911	1 180
Property payments	1 165	794	826	1 022	1 472	1 472	619	(57.95)	990	990
Travel and subsistence	1 405	2 336	1 821	1 913	1 963	1 963	3 345	70.40	2 480	3 480
Training and development	1 292	267	793	759	1 269	1 269	1 000	(21.20)	860	1 000
Operating expenditure	195	141	102	325	247	247	580	134.82	205	1 500
Venues and facilities	1 025	1 074	345	152	82	82	520	534.15	250	450
Interest and rent on land		57	44				2			
Interest		57	44				2			
Transfers and subsidies to	6 245	10	411							
Universities and technikons		10								
Non-profit institutions	10		410							
Households	6 235		1							
Other transfers to households	6 235		1							
Payments for capital assets	924	886	651		277	277		(100.00)	500	500
Machinery and equipment	924	886	651		277	277		(100.00)	500	500
Other machinery and equipment	924	886	651		277	277		(100.00)	500	500
Total economic classification	57 200	54 301	57 782	74 284	88 978	88 978	116 808	31.28	122 453	134 103

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Table B.2.4 Payments and estimates by economic classification – Programme 4: Centre for E-Innovation

Economic classification R'000	Outcome			Main appro- priation 2010/11	Adjusted appro- priation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited	Audited	Audited				% Change from Revised estimate			
	2007/08	2008/09	2009/10				2011/12	2010/11	2012/13	2013/14
Current payments	158 533	185 013	214 793	284 533	311 590	311 590	359 473	15.37	347 337	374 794
Compensation of employees	57 960	67 939	80 245	97 853	100 110	100 110	112 116	11.99	120 004	127 491
Salaries and wages	50 669	59 342	70 293	85 894	88 073	88 073	98 210	11.51	104 618	111 061
Social contributions	7 291	8 597	9 952	11 959	12 037	12 037	13 906	15.53	15 386	16 430
Goods and services	100 573	116 990	134 444	186 680	211 480	211 480	247 357	16.96	227 333	247 303
<i>of which</i>										
Administrative fees	93	150	66				100		120	150
Advertising	1 360	715	24							
Assets <R5 000	1 647	3 076	1 157	1 300	1 300	1 300		(100.00)		
Catering: Departmental activities	127	193	204	580	580	580	187	(67.76)	250	300
Communication	2 344	1 837	2 182	1 950	1 950	1 950	2 180	11.79	1 857	1 857
Computer services	87 276	100 318	117 996	154 100	180 100	180 100	233 060	29.41	216 318	235 118
Cons/prof: Business and advisory service		477	1 123	20 150	17 950	17 950		(100.00)		
Contractors	1 948	787	1 458							
Agency and support/ outsourced services		247	28							
Entertainment	30	28	28							
Inventory: Food and food supplies	43	76	92	90	90	90	150	66.67	175	200
Inventory: Fuel, oil and gas			2				50		55	60
Inventory: Learner and teacher support material	4	12	4							
Inventory: Materials and supplies	39	40	48				45		50	55
Inventory: Medical supplies			1							
Inventory: Other consumables	10	19	73				200		220	250
Inventory: Stationery and printing	513	910	1 477	1 490	1 490	1 490	1 165	(21.81)	1 080	1 080
Lease payments	327	905	1 045	260	260	260	350	34.62	375	400
Property payments	10	25	61	200	200	200		(100.00)		
Travel and subsistence	2 781	3 991	4 144	4 230	4 230	4 230	4 700	11.11	2 530	2 530
Training and development	1 122	1 915	1 913	1 400	1 400	1 400	2 000	42.86	2 125	2 625
Operating expenditure	888	1 077	1 128	630	1 630	1 630	2 250	38.04	1 818	2 318
Venues and facilities	11	192	190	300	300	300	920	206.67	360	360
Interest and rent on land		84	104							
Interest		84	104							
Transfers and subsidies to	1 500	3 000	5 043	5 600	5 600	5 600	8 600	53.57	8 600	8 600
Non-profit institutions	1 500	3 000	5 020	5 600	5 600	5 600	8 600	53.57	8 600	8 600
Households			23							
Other transfers to households			23							
Payments for capital assets	14 400	19 495	22 949	31 020	31 020	31 020	26 750	(13.77)	27 620	27 620
Machinery and equipment	14 400	19 495	22 949	31 020	31 020	31 020	26 750	(13.77)	27 620	27 620
Transport equipment		3 304								
Other machinery and equipment	14 400	16 191	22 949	31 020	31 020	31 020	26 750	(13.77)	27 620	27 620
Payments for financial assets		9								
Total economic classification	174 433	207 517	242 785	321 153	348 210	348 210	394 823	13.39	383 557	411 014

Table B.2.5 Payments and estimates by economic classification – Programme 5: Corporate Assurance (Corporate Services Centre)

Economic classification R'000	Outcome			Main appro- priation 2010/11	Adjusted appro- priation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited	Audited	Audited				% Change from Revised estimate			
	2007/08	2008/09	2009/10				2011/12	2010/11	2012/13	2013/14
Current payments	44 009	56 358	37 287	38 042	75 551	75 551	88 733	17.45	81 514	87 214
Compensation of employees	18 032	21 810	23 540	27 087	47 826	47 826	56 184	17.48	60 066	64 275
Salaries and wages	16 251	19 761	21 359	24 407	42 391	42 391	49 627	17.07	52 750	56 390
Social contributions	1 781	2 049	2 181	2 680	5 435	5 435	6 557	20.64	7 316	7 885
Goods and services	25 977	34 518	13 729	10 955	27 725	27 725	32 549	17.40	21 448	22 939
Administrative fees	3		1		2	2		(100.00)		
Advertising	5 480	14 730	4 311	220	206	206		(100.00)		
Assets <R5 000	235	94	130	270	674	674		(100.00)		
Catering: Departmental activities	1 963	161	110	220	198	198	140	(29.29)	180	210
Communication	1 212	614	511	363	504	504	467	(7.34)	525	570
Computer services	290	295	357	715	1 090	1 090	1 255	15.14	100	150
Cons/prof: Business and advisory service	2 453	490	1 708	1 150	15 367	15 367	21 173	37.78	11 622	11 622
Cons/prof: Legal cost	2 306	4 070	2 539	2 875	3 519	3 519	3 146	(10.60)	3 646	3 646
Contractors	8 290	9 965	150	185	1 507	1 507	95	(93.70)	900	1 500
Agency and support/ outsourced services	606	556	67		44	44		(100.00)		
Entertainment	7	6	5		13	13		(100.00)		
Inventory: Food and food supplies	13	8	10	36	46	46	130	182.61	150	170
Inventory: Learner and teacher support material	129	114	149	20	27	27	200	640.74	230	260
Inventory: Materials and supplies	2		2	20	13	13	20	53.85	35	55
Inventory: Other consumables		2	8		1	1	140	13900.00	175	190
Inventory: Stationery and printing	362	729	621	584	570	570	595	4.39	650	780
Lease payments	225	362	233	630	560	560	604	7.86	700	850
Transport provided: Departmental activity	68									
Travel and subsistence	882	1 155	618	610	920	920	740	(19.57)	880	900
Training and development	179	179	48	620	677	677	1 961	189.66	555	450
Operating expenditure	484	796	2 108	2 315	1 607	1 607	1 613	0.37	750	900
Venues and facilities	788	192	43	122	180	180	270	50.00	350	686
Interest and rent on land		30	18							
Interest		30	18							
Transfers and subsidies to	835	56	313	450	986	986		(100.00)		
Public corporations and private enterprises		30								
Public corporations		30								
Other transfers		30								
Non-profit institutions	798	22	313		100	100		(100.00)		
Households	37	4		450	886	886		(100.00)		
Other transfers to households	37	4		450	886	886		(100.00)		
Payments for capital assets	62	70	325		50	50	541	982.00		
Machinery and equipment	62	70	325		50	50	541	982.00		
Other machinery and equipment	62	70	325		50	50	541	982.00		
Payments for financial assets										
Total economic classification	44 906	56 484	37 925	38 492	76 587	76 587	89 274	16.57	81 514	87 214

Annexure B to Vote 1

Table B.3.1 Details on public entities – Name of Public Entity: Western Cape Provincial Development Council

R'000	Outcome			Estimated outcome 2010/11	Medium-term estimate		
	Audited 2007/08	Audited 2008/09	Audited 2009/10		2011/12	2012/13	2013/14
Revenue							
Non-tax revenue	21	18	18	18			
<i>Of which:</i>							
Other non-tax revenue	21	18	18	18			
Transfers received	6 574	7 042	6 381	7 500			
Total revenue	6 595	7 060	6 399	7 518			
Expenses							
Current expense	6 548	7 032	6 399	7 500			
Compensation of employees	3 772	4 055	3 798	5 414			
Goods and services	2 703	2 905	2 529	2 011			
Depreciation	73	72	72	75			
Total expenses	6 548	7 032	6 399	7 500			
Surplus/(Deficit)	47	28		18			
Cash flow summary							
Adjustments for:							
Operating surplus/ deficit) before changes in working capital	47	28		18			
Cash flow from operating activities	47	28		18			
Cash flow from investing activities	(38)	(43)	(43)	(43)			
Acquisition of Assets	(38)	(43)	(43)	(43)			
Net increase/decrease) in cash and cash equivalents	9	(15)	(43)	(25)			
Balance Sheet Data							
Capital & Reserves	(731)	(703)	(703)	(685)	(685)	(685)	(685)
Total Equity and Liabilities	(731)	(703)	(703)	(685)	(685)	(685)	(685)

Table B.3.2 Details on public entities – Name of Public Entity: Western Cape Provincial Youth Commission

R'000	Outcome			Estimated outcome 2010/11	Medium-term estimate		
	Audited 2007/08	Audited 2008/09	Audited 2009/10		2011/12	2012/13	2013/14
Revenue							
<i>Of which:</i>							
Transfers received	9 500	10 400	1 831				
Total revenue	9 500	10 400	1 831				
Expenses							
Current expense	9 314	10 295	1 174				
Compensation of employees	5 259	5 174	608				
Goods and services	4 055	5 021	544				
Depreciation		100	22				
Transfers and subsidies	6	5					
Total expenses	9 320	10 300	1 174				
Surplus/(Deficit)	180	100	657				
Cash flow summary							
Adjustments for:							
Operating surplus/ deficit) before changes in working capital	180	100	657				
Cash flow from operating activities	180	100	657				
Cash flow from investing activities	(180)	(100)	(100)				
Acquisition of Assets	(180)	(100)	(100)				
Net increase/(decrease) in cash and cash equivalents			557				
Balance Sheet Data							
Capital & Reserves	(923)	(823)	(166)				
Total Equity and Liabilities	(923)	(823)	(166)				

Annexure B to Vote 1

Table B.4 Transfers to local government by transfers/grant type, category and municipality

Municipalities R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
Total departmental transfers/grants										
Category A			850							
City of Cape Town			850							
Total transfers to local government			850							

Table B.4.1 Transfers to local government by transfers/grant type, category and municipality

Municipalities R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
Visitor Centre at Cape Town Stadium			850							
Category A			850							
City of Cape Town			850							

Note: Excludes regional services council levy.

Table B.5 Provincial payments and estimates by district and local municipality

Municipalities R'000	Outcome			Main appro- piation 2010/11	Adjusted appro- piation 2010/11	Revised estimate 2010/11	Medium-term estimate			
	Audited 2007/08	Audited 2008/09	Audited 2009/10				% Change from Revised estimate			
							2011/12	2010/11	2012/13	2013/14
Cape Town Metro	360 424	417 106	465 849	533 384	609 501	609 501	679 346	11.46	677 176	731 530
Cape Winelands Municipalities	10 114	12 387	12 240	11 784	13 868	13 868	17 851	28.72	18 425	19 587
Stellenbosch	10 114	12 387	12 240	11 784	13 868	13 868	17 851	28.72	18 425	19 587
Total provincial expenditure by district and local municipality	370 538	429 493	478 089	545 168	623 369	623 369	697 197	11.84	695 601	751 117

Note: Projects disaggregated per district.