



**Western Cape  
Government**

Provincial Treasury

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# CG Presentation

## CFO Forum

11 June 2012

# Content

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- Minimum Competency Regulations
- BTO Structures
- CRO Feedback
- Municipal Governance Review and Outlook (MGRO)

# Minimum Competency Regulations



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# NT Circular 60

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- NT response to the challenges raised by Municipalities, PT's and DLG.
- **The deadline of 1 January 2013 remains.**
- “Special Merit Cases (SMC's) ” - Current employees:
  - Written request to NT to consider a delay of the enforcement of the regulation.
  - **Application to reach NT by 7 September 2012).**
    - Cover letter outlining the municipalities plan of action
    - Complete Annexure B
  - Progress on SMC must be reported on a quarterly basis

# NT Circular 60

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- “Special Merit Cases” – appointed from the date of the circular (20 April 2012)
  - Written request to NT to delay the enforcement of the regulation. Special note stating reasons as to why a duly qualified candidate could not be appointed and commitment from council that training will be completed within 18 months.
  - Requirement of preferred candidate
    - Higher education qualification
    - Work related experience
    - Core managerial and occupational competencies
  - Complete Annexure B
  - Progress on SMC must be reported on a quarterly basis
- RPL by accredited (LGSETA) or programme approved training provider (listed on NT website).

# Wits CPMD

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- WITS business school has taken over the management of the CPMD-MF.
- WBS is accredited institution until 30 November 2013.
- Geoff Verschoor is the new project director for the CPMD.
- For officials who have received incorrect documentation, incomplete or no certification, correct documentation will be provided.
- Catch-up modules and examinations for officials who missed previous opportunities will be presented during September.
- Learners who can provide written motivation that modules were not completed due to cancellations, postponements or maladministration will not be charged for catch up sessions.

# The Way Forward

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- Effective monitoring and support by PT:
  - Compliance with the regulation
  - Special merit cases
  - Statement of results
- Continuous communication with the relevant role-players to ensure progress.
- Municipalities to submit accurate information.

# BTO Structures Project



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# Progress

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- Current as in analysis conducted on 29 Municipalities (metro excluded)
- Risks and controls documented i.t.o BTO .
- Developed a preferred structure for category 1 (H) that enable processes that mitigate risks and are more responsive to the MFMA requirements
- Internal PT workshops
- Initiative and initial findings/solution presented at the NT joint meeting in November 2011.
- Oversight i.to the development of BTO structures of 4 municipalities (Prins Albert, Cape Winelands District, Bitou and Drakenstein municipalities) part of the DLG municipal organizational review and design project.

# The Way Forward

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- TOR finalised with USB-Ed to assist in the development of Guidance Documents for Preferred BTO structures per category (H, M, L and Districts).
- Outcomes/outputs of the Municipal Organization Review and Design project will be utilised as baseline information to inform the development of preferred BTO guidance documents per category.
- Reference Group of CFO's per category will be formed to consult with and sign off on the preferred structures.
- Presentations at different forums
- Issuance of Guidance document

# CRO Feedback



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# Assurance Feedback

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## Risk Management:

- Two Forum meetings held: Drakenstein and Matzikama
- Non-attendance of quarterly CAE and CRO forums
- CRO posts not created Nor responsibility allocated
- CRO's or risk champion not included in IDP or Budget process
- Risk assessments not informing budget requirements – internal control weaknesses not budgeted for or prioritised according to risk

## Internal Audit:

- Focus on strengthening of independence
- Combined assurance framework to be issued

# MGRO



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# MGRO Approach for 2012/13

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- The assessment will be combined with Department of Local Government and the Department of Provincial Treasury.
- The report will be split into two sections which will read as follows:
  - Section A: Department of Local Government
  - Section B: Department of Provincial Treasury
    - Financial Governance
    - Supply Chain Management and Moveable Assets
    - Local Government Accounting
- The engagement will coincide with the Mid-Year Reviews and it will also cover the areas on PDO and FMIP discussion.

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# Questions



Thank you