



**Western Cape  
Government**

Provincial Treasury

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# **CFO Forum – 11 June 2012**

## **USB Training/Support Status**

# USB TRAINING/ SUPPORT PROGRESS: REPORT

## Moveable Asset Management: Supply Chain Management

- Training material was compiled as per the 2011/2012 TOR and presented to a selected group of Municipalities as part of a pilot training session.
- The following groups (groupings) were identified with indicated identified training needs:
  - ✓ SCM - Practitioners: focus on how to do;
  - ✓ SCM - End Users: Understanding the SCM function;
  - ✓ SCM - Magement: Understanding the strategic role of SCM within the organisation; and Special focus on IDP, SDBIP and Annual- and Adjustment Budget.
- It was acknowledged by the Directorate: MAM that the material needs to be brought in line based on the training needs identified above and to give effect to the Advancement of a SCM academic curriculum.
- The new TOR for 2012/2013 is in line with this approach and still in process of finalising.



# USB TRAINING/ SUPPORT PROGRESS: REPORT

## Local Government Finance Training: Municipal Budgets and IYMs

- Training material was compiled as per the 2011/2012 TOR and presented to a selected group of Municipalities as part of a pilot training session.
- The development of the training material is completed and adjusted with inputs from reference group.
- The target groups were also identified with differential experience and training needs but which will be managed in training workshops.
- The new TOR for 2012/2013 year is finalised and still in process of review and signing-off by PT.



# USB TRAINING/ SUPPORT PROGRESS: REPORT

## Rural & Agricultural Research Project

- Baseline Study is 100% complete and the inclusion of interview outcomes into report is 80% complete.
- In process of collecting additional HR statistics within the 8 Municipal Areas.
- Overall Report is 70% complete and will be finalised by end of the month.

## Pre-determined Objectives

- PDO Maturity Assessments at Pilot Municipalities completed.
- Assessment outcomes documented and to be presented to the Pilot Municipalities for feedback.
- Draft PDO Framework for Municipalities in the Western Cape completed and submitted to the Project Sponsor for feedback/comments.
- The new TOR for 2012/2013 year is finalised and still in process of review and signing-off



# USB TRAINING/ SUPPORT PROGRESS: REPORT

## Corporate Governance Training:

- Training material was compiled as per the 2011/2012 TOR and presented to a selected group of Municipalities as part of a pilot training session.
- The development of the training material is completed and adjusted with inputs from reference group.
- The target groups were also identified with differential experience and training needs but which will be managed in training workshops.
- The new TOR for 2012/2013 is in line with this approach and still in process of finalising.
- New projects include the research into an 'Ideal BTO Structure' in municipalities and development of 'Delegation Frameworks' in municipalities.



# USB TRAINING/ SUPPORT PROGRESS: REPORT

## GRAP 17 Training:

- Training material was compiled as per the 2011/2012 TOR and presented as a training workshop municipalities.
- Positive feedback received and training might be repeated or offered on continuous basis.

## Development of SOPs for Accounting Cycles in municipalities:

- Process Maps for all 4 Accounting Cycles have been completed and in process of finalising the word documents for the SOPs.
- Project is going slower as anticipated with a possible second phase to customise for smaller sized municipalities.
- The project is envisaged to be finished during the 2012/13 financial year.

