



Western Cape
Government

Cultural Affairs and Sport



ANNUAL REPORT TO CITIZENS 2011/ 2012

WHO WE ARE

We are the Department of Cultural Affairs and Sport. Our job is to encourage excellence and inclusiveness in sport and culture, through creative partnerships with others. We create the conditions for access and mass participation, talent identification and skills development.

WHO IS IN CHARGE

The Minister is Dr Ivan Meyer. He is an elected politician and is responsible for directing the Department's activities in line with national and provincial government policies.

The Head of Department is Mr Brent Walters. He is a public servant appointed to ensure that the Department implements directives from the Minister and government efficiently and effectively.

OUR MAIN OBJECTIVE

The Department is responsible for creating a socially inclusive Western Cape through sport, arts and culture.

WHAT DO WE DO

Our main services to you as the client are described below.

Arts and Culture Services to facilitate the development, preservation and promotion of arts and culture through:

- Funding arts and culture organisations;
- Engaging in capacity building and training of arts administrators and arts practitioners;
- Engaging in partnerships/ collaborations with arts and culture organisations, municipalities and educational institutions;
- Supporting arts and culture events (e.g. creative platforms and festivals); and
- Providing administrative support to the Western Cape Cultural Commission.

Language Services to promote multilingualism in the Western Cape in order to contribute to building pride and understanding among our people and to actively develop previously marginalised indigenous languages like isiXhosa and Nama through:

- Providing language editing services to provincial government departments;
- Providing translation services to provincial government departments;
- Providing interpreting services to provincial government departments;

- Promoting the implementation of the Western Cape Language Policy in the provincial government;
- Providing administrative support to the Western Cape Language Committee; and
- Promoting isiXhosa, Nama and South African Sign language.

Museums, Heritage and Geographical Names Services to promote and preserve the Western Cape's heritage through museums, heritage and geographical names services which take the form of:

- Providing funding to province-aided museums;
- Engaging in outreach programmes to communities;
- Developing policies;
- Engaging in research and development for displays and exhibitions;
- Conducting research into the background and origin of geographical names;
- Developing education programmes for schools;
- Participating in events that contribute national pride, e.g. Freedom Day; and
- Providing administrative support to Heritage Western Cape.

Library Services to provide library and information services through:

- Supply new material to libraries;
- Engaging in promotional projects, e.g. literacy campaigns;
- Conducting training programmes for library staff;
- Supplying information and communication technology infrastructure to libraries;
- Providing access to the internet for library users;
- Increasing access to libraries through the Wheelie Wagons(mobile libraries) programme; and
- Providing funding to municipal libraries.

Archive Services to provide archival and records management services through:

- Restoring and preserving historical documents;
- Implementing community awareness programmes and exhibitions;
- Conducting oral history programmes;
- Participating in national events, e.g. National Archives Week;
- Managing archival records; and
- Managing reading rooms for research purposes.

Sport Development to create access to opportunities in sport for all schools

and their learners and to provide development programmes for sport and recreation through:

- Establishing recreation based organisations;
- Putting MOD(Mass Participation, Opportunity and Access and Development and Growth) recreation centres in place; Identifying sports talent;
- Organising high performance sport camps;
- Running MOD Sport Centres;
- Organising sport league and tournament competitions and festivals;
- Developing sports skills;
- Putting SHARP (Sport Higher Performance and Advancement through Recreation Programmes) centres in place; and
- Supporting the Western Cape Sport School.

Sport Promotion to promote opportunities in sport through the provision of accessible and affordable facilities, programmes and services as follows:

- Providing funding to affiliated provincial and regional sport federations;
- Training sports administrators;
- Training technical officials;
- Running sport development activities;
- Constructing and improving sport facilities;
- Running high performance sport programmes;
- Running disability sport events and women and girls in sport events;
- Supporting transformation in sport;
- Organising major sport events; and
- Organising sport awards.

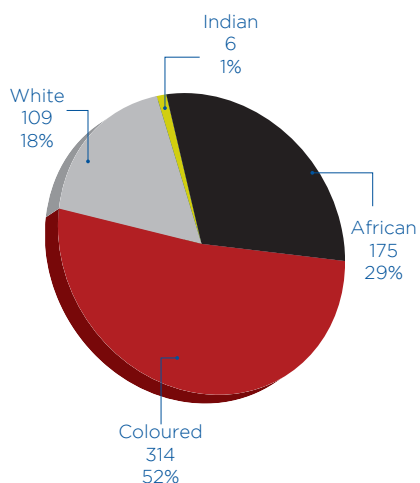


OUR ORGANISATION AND STAFFING

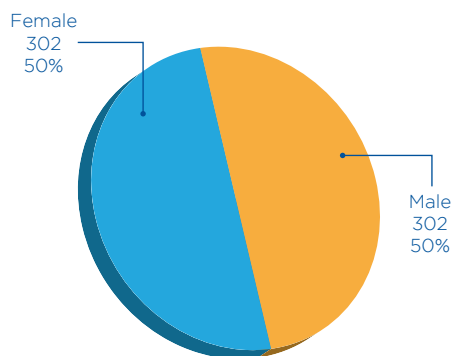
(i) Staffing

We employ 604 staff at sites across the Western Cape.

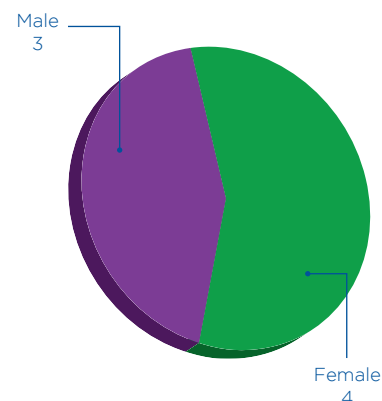
Employees by race



Employee by gender



Employees with disabilities



(ii) Languages spoken

English, Afrikaans and isiXhosa are the three official languages of the Western Cape. Most of our staff can speak two of the three official languages.

(iii) Service delivery centres

Office	Street Address	Telephone	Fax
Head Office	Protea Assurance Building, Greenmarket Square, Cape Town	021 483 9503	021 483 9504
Oudtshoorn Cultural Service Centre	Seppie Greef Building, 2nd Floor Voortrekker Road, Oudtshoorn	044 279 1766	044 279 1766
De Jager Sport Office	Voortrekker Road, Oudtshoorn	044 272 6165	044 272 5975
Vredendal Cultural Services	31, Matzikamma Street , Vredendal	027 213 3018	027 217 3019
Boland Sports Office	11 Van Der Lingen Street, Paarl	021 872 1337	021 872 1387
Metropole Regional Sports Offices	Hartleyvale Office, cnr Liesbeeck Parkway and Station Road, Observatory	021 447 5582	021 447 5589
Provincial Library Services	Cnr Hospital and Chiappini Streets, Green Point	021 483 2272	021 419 7541
Archive and Record Service	72 Roeland Street, Cape Town	021 483 0400	021 483 0444
Provincial Museums	Bartolomeu Diaz Museum, Mossel Bay	044 691 1067	044 691 1015
	Cape Medical Museum, Green Point	021 418 5663	086 535 6931
	George Museum, George	044 873 5343	
	Worcester Museum, Worcester	023 342 2225	023 347 4134
	Mission Church Museum, Beaufort West	023 415- 2308	023415 2545

OUR BUDGET

Breakdown of the budget allocation	
Compensation of staff	R126,056 million
Programmes	R122,052 million
Running costs	R104,372 million
Total	R352,480 million
Breakdown of allocation per programme (excluding compensation)	
Programme	Budget
1. Administration	R10,643 million
2. Cultural	R32,310 million
3. Library and Archive Services	R119,219 million
4. Sport and Recreation	R64,252 million
Total	R226,424 million

HOW DID WE DO IN 2011/2012

Service	Outputs achieved
ARTS AND CULTURE SERVICES	<ul style="list-style-type: none"> • 5 district cultural forums received support • 65 organisations received funding • 40 arts and culture events were organised • 102 artists received training • 95 cultural administrators received training • 32 146 people attended public performances
LANGUAGE SERVICES	<ul style="list-style-type: none"> • 638 documents were translated • 12 interpreting services were provided • 24 persons were empowered to deliver translations • 2 projects to promote multilingualism were implemented • 2 projects aimed at addressing past linguistic imbalances were implemented • 2 projects to actively develop previously marginalised indigenous languages and SA Sign Language were implemented
MUSEUM SERVICES PREMIER	<ul style="list-style-type: none"> • 368 332 people visited museums • 4 outreach programmes were implemented • 19 province-aided museums received support • 4 local museums received support • 741 learners participated in schools outreach programmes • 4 education programmes were developed
HERITAGE AND GEOGRAPHICAL NAMES SERVICES	<ul style="list-style-type: none"> • 4 heritage sites were promoted • 405 geographical names were reviewed • 6 local authorities were capacitated to deal with geographical place name changes and standardisation
LIBRARY SERVICES	<ul style="list-style-type: none"> • 15 promotional projects took place • 373 community library staff received training • 72 new libraries were connected to the computerised library and information management system • 222 461 library materials were processed • 4 995 library materials were catalogued • 343 library centres across the province received support
ARCHIVE SERVICES	<ul style="list-style-type: none"> • 34 government bodies were inspected • 165 records managers received training • 10 awareness and promotion projects were implemented • 48 309 records were consulted by researchers • 304.41 linear metres of archive materials were arranged

Service	Outputs achieved
SPORT PROMOTION	<ul style="list-style-type: none"> • 111 affiliated provincial sport federations received support • 2 sport facilities were upgraded • 58 athletes received high performance sport support • 126 sport administrator volunteers received training • 5 disability sport events received support • 6 women and girl sports events received support • 30 major sports events took place • 6 recreation structures were established and received support • 12 848 people participated in recreational sport events and programmes • 49 recreational events took place
SPORT DEVELOPMENT	<ul style="list-style-type: none"> • 14 school-based sports structures played inter-school league matches in each district • 8 district-based indigenous games festivals took place • 5 coach-based coaching clinics took place • 6 awards events took place • 176 MOD centres were in active use

SERVICE DELIVERY IMPROVEMENT INITIATIVES

Two services were identified for improvement in the Service Delivery Improvement Plan: Language Services and Archive Services. This initiative focused on improving service standards linked to the Batho Pele principles of access, information and redress.

OTHER REFERENCES

See the Department of Cultural Affairs and Sport's Annual Report 2011/12 for more information on the Department's achievements.



HOW TO CONTACT US

For more information, suggestions and/or compliments please feel free to contact:

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Afrikaans and isiXhosa versions of this publication are available on request



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